

2009-2010 School Improvement and Institute Days at a Glance, July 2009 – June 2010, Approved: 1-26-09

Common terminology:

- Institute** – Full day for school improvement/no school for students
- SIP** – 1/2 day for school improvement /students attend school in the AM only

Regular calendar Institute days (Full day): Four (4) **Institutes:** Aug. 18 & 19, Jan. 4, and Apr. 30
Regular calendar SIP (1/2 day): Six (6) **SIP:** Sept. 11, Oct. 16, Oct. 29, Mar. 18, May 12, May 24.

Balanced calendar Institute days (Full day): Four (4) **Institutes:** July 22, Aug. 18, Jan. 4, and Apr. 30
Balanced calendar SIP (1/2 day): Six (6) **SIP:** Sept. 11, Sept. 24, Dec. 11, Mar. 18, May 12, June 2.

- Students** = Students in attendance
- District** = District responsible for activities
- Building** = Buildings responsible for activities
- Teacher** = Teacher time for grade analysis

Morning meeting/training times are generally scheduled from 8:00AM to 11:30AM. Afternoon meeting/training times are generally scheduled from 12:30PM to 3:30PM on Institute days and 1:15 to 3:30PM on SIP days. An hour for lunch is normally needed to respect teacher travel time and a half-hour lunch break. Flexibility on these times may be needed to accommodate building or presenter schedules and/or to meet teacher’s staff development needs.

Calendar Type	July 22	August 18	August 19	Sept 11	Sept. 24	October 16	October 29	Dec. 11	Jan. 4	March 18	April 30	May 12	May 24	June 2	June
Regular	Summer Break	AM: District PM: District	AM: Building PM: Building	AM: Student PM: District	Student All Day	AM: Student PM: Teacher	AM: Student PM: Building	Student All Day	AM: District PM: District	AM: Student PM: Building	AM: District PM: District	AM: Student PM: Building	AM: Student PM: Teacher	Summer Break	Summer Break
Balanced	AM: Building PM: Building	AM: District PM: District	Student All Day	AM: Student PM: District	AM: Student PM: Building	Interession	Student All Day	AM: Student PM: Teacher	AM: District PM: District	AM: Student PM: Building	AM: District PM: District	AM: Student PM: Building	Student All Day	AM: Student PM: Teacher	Summer Break

Note 1: For Balanced calendar, a Memorandum of Understanding with the CFT will be needed to provide time for teacher grade analysis on the ½ day SIPs of December 11 and June 2; by contract these ½ days for teacher grade analysis should fall on the afternoons of the January 4 and April 30 Institute days. For the Regular calendar, a Memorandum of Understanding with the CFT will be needed to provide time for teacher grade analysis on the ½ day SIP on October 16 and May 24; by contract this ½ day for teacher grade analysis should fall on the afternoon of the January 4 and April 30 Institute days.

Note 2: The number of ½ days for building activities is a function of multiple needs (e.g. alignment of staff development, teacher grade analysis) and is determined by the District through the Calendar Committee.