

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
August 10, 2015 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

Amy Armstrong, Laurie Bonnett, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey (arrived at 5:31 p.m.), Jonathan Westfield

**Staff Members Present**

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

**Approval of Agenda**

Member Bonnett moved, with a second by Member Westfield to approve the agenda. The motion carried on voice vote. Ayes 6. Nays 0.

**Executive Session**

Member Bonnett moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5), Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

**Open Session**

The Board convened into *Open Session* at 6:02 p.m.

**Guests**

Representatives from CFT, local media and other interested persons

**Reports: New Business**

Putting the Community in Our Public Schools – Mentoring and Volunteering 2014-15: Lauren Smith

Volunteering – 2,033 volunteers signed in on a regular basis (once a week or more) during the 2014-15 school year. These volunteers donated 38,554 hours of volunteer time, up 4% from the previous year. This is the equivalent of \$953,825 of volunteer time, according to *The Independent Sector* which places the value of an Illinois volunteer hour at \$24.74. Exact volunteer numbers at each school was provided to the Board.

Mentoring – One to One Mentoring celebrated 20 years of mentoring in the CU public schools with a community celebration this past November 13<sup>th</sup>. There are currently over 650 One to One Mentors in Champaign Urbana. The One to One Scholarship Foundation has given over \$120,000 in scholarships to graduating senior mentees. In Champaign 76 new mentors were trained in 2014-15 with 357 active One to One mentors at the end of the school year. (There are

currently 23 TALKS mentors and 21 Big Brothers Big Sisters school based mentors in Unit 4.) The One to One Scholarship Board gave out 47 \$5,000 scholarships to graduating seniors at the year-end banquet, 25 of which went to Champaign graduates.

Trainings for Mentors and Mentor Coordinators on various aspects of mentoring are offered throughout the year. The One to One Mentoring Program in partnership with Dr. Julia Pryce (Loyola University) and Dr. Linda Gilkerson (Erickson Institute) has just been accepted to present their latest research on “Enhancing Attunement Across Multiple Levels of the Mentoring System” at the 2016 National Mentoring Summit in Washington DC.

This program, which includes a staff of 12 cost the District \$248,130 during 2014-15. This cost includes salaries and benefits for 12 employees and materials used by the program. Volunteers in the District provided \$953,825 of volunteer time during 2014-15.

Data from the 2014-15 year-end surveys (distributed to mentors, mentees and elementary/middle school teachers) show the following:

Teachers – (187 responses)

- 87% students with mentors have improved attendance or stayed the same
- 76% students with mentors have improved relationship with teachers or stayed the same
- 70% students with mentors have improved relationship with peers or stayed the same

Mentees – (355 responses)

- 99% mentor makes them happy
- 93% mentor has helped them do better at school
- 87% mentor has helped with problems in their life

Mentors – (179 responses)

- 97% feel their match is getting stronger
- 92% feel their mentee shares thoughts and feelings
- 91% feel they are making a difference in their mentee’s life

This was an informational item and no action was required by the Board.

Early College & Career Academy (ECCA) at Parkland College: Marc Changnon

The Education for Employment (EFE) #330 (made up of 13 school districts and 14 high schools) and Parkland College have partnered to offer dual credit career and technical education courses to area high school juniors and seniors through the newly established Early College and Career Academy. Initial program offerings in fall of 2015 will include: Automotive; Manufacturing; Computer Networking; Criminal Justice; Emergency Medical Services; and Certified Nurse Assistant.

The Unit 4 College & Career Counselors at Central and Centennial are serving as the coordinators of the ECCA enrollment process in their respective schools.

Unit 4 juniors and seniors that qualify to take dual credit courses through the ECCA course offerings are eligible to apply for the Unit 4 “Excel in College” career and technical education scholarship which pays for the tuition, fees, and books. Unit 4 participation in the Early College and Career Academy will be evaluated at the end of each school year.

This was an informational item and no action was required by the Board.

EEE Portfolio Project: Angela Smith

The Unit 4 Education, Equity, and Excellence (EEE) Committee was founded to examine issues of equity within the District on an ongoing basis. As part of this work, the EEE Committee has taken an action-oriented approach over the past two school years. Some of the projects that have come about as recommendations from EEE include: middle school transition materials, kindergarten readiness needs, parent informational timelines, the addition of a second 8<sup>th</sup> grade career fair, Student Voice projects, summer readings for 3<sup>rd</sup> grade students, and the African American Male Portfolio Project.

Third grade has been shown to be a critical juncture in the lives of students. Their connection to school can be strengthened during this time or it can begin to diminish. It is not well known what triggers disconnect for some and motivation for others. However, we do know the focus on 'learning to read' shifts to 'reading to learn'. Students also become more self-aware during third grade as societal realities set in for many. We proposed the Portfolio Project not as an intervention but as an effort to inspire hope, resilience and leadership.

Assistant Superintendent Angela Smith shared a clip highlighting some of the most memorable moments with the young men enrolled in the very first Portfolio Project. The pilot lasted for a little over 10 weeks at Stratton Academy for the Arts with 14 students in attendance.

Staffing was provided by Assistant Superintendent Angela Smith, Mr. Javae' Wright, Mr. Pancho Moore, Mr. Azark Cobbs, Ms. Gayle Griffin, and male role models throughout the community. Financial implications for the *pilot* did not cost more than \$2,500. Future financial implications will be calculated and submitted to the Board.

This was an informational item and no action required by the Board.

**Action Agenda**

Consolidation of Special Education Administrator, Assistant Director of Special Education & Extended School Year (ESY) Principal Positions: Ken Kleber

Member Bonnett moved, with a second by Member Shannon to approve the Consolidation of Special Education Administrator, Assistant Director of Special Education & Extended School Year (ESY) Principal Positions. The motion carried on roll call. Ayes 7. Nays 0.

Currently, the position of ESY Principal is posted, interviewed, and hired using the normal District hiring procedure. Additionally, the District employs a twelve-month Special Education Administrator and a twelve-month Assistant Director of Special Education.

District Administration recently reviewed the duties and compensation for these three positions and determined that we could better serve the needs of students and families by reallocating the duties currently performed by the ESY Principal to the twelve-month Special Education Administrator and Assistant Director of Special Education. This combination will allow for increased continuity of services and reduce the number of contact points for families. As a result of this consolidation, the District will no longer separately hire an ESY principal.

The 2015-2016 salary of the current Assistant Director of Special Education (Elizabeth Lang) will be adjusted by \$1,841. The recommended salary for the twelve-month Special Education Administrator that was brought later on this agenda reflected additional compensation based on this consolidation. The Pay Grade of the two positions will be increased by one step to reflect this increase in duties in the event either position becomes vacant in the future.

There is no increase in total cost to the District for the 2015-2016 school year as a result of this consolidation.

District Administration recommended the approval of this consolidation and all salary-related changes resulting from it.

Administrative Appointment – Special Education Administrator: Ken Kleber

Member Armstrong moved, with a second by Member Westfield to approve the Administrative Appointment – Special Education Administrator. The motion carried on roll call. Ayes 7. Nays 0.

The position of Special Education Administrator was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Six candidates were interviewed by a team of District administration, licensed staff representatives, and support staff representatives. Mr. Andrew O'Neil was selected as the most outstanding candidate.

Mr. O'Neil currently serves Unit 4 Schools as a Special Education Teacher and Content Area Chair assigned to Edison Middle School. He has held this position since August 2007. He also worked as a Special Education Teacher at Robeson Elementary during the 2001-2002 school year. Prior to re-joining Unit 4 Schools, he worked with Rural Champaign County Special Education Cooperative as a Special Education Teacher from August 2002 through May 2007, an Itinerant Special Education Teacher with Eastern Illinois Area of Special Education from August 1999 through May 2001, a Special Education Teacher with Shiloh School District from August 1996 through May 1999, and an Inclusion Facilitator with Urbana Schools from August 1995 through May 1996.

Mr. O'Neil holds a Bachelor of Science in Psychology (1989), a Master of Special Education (1995), and a Master of Education Organization and Leadership (2014), all from the University of Illinois at Urbana-Champaign.

The effective date of Mr. O'Neil's appointment is July 27, 2015. This is 260 days/year position. The recommended salary is \$68,000 (prorated from the date of hire), plus all appropriate Board-approved administrator fringe benefits. This salary includes additional compensation based on the consolidation of the Extended School Year Principal position approved earlier this evening. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Andrew O'Neil as Special Education Administrator Elementary effective July 27, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Westview Assistant Principal: Ken Kleber

Member Bonnett moved, with a second by Member Stuckey to approve the Administrative Appointment – Westview Assistant Principal. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Principal of Westview Elementary was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Ten candidates were interviewed by a team of Westview administration, licensed staff representatives, and support staff representatives. Mr. Derrick Cooper was selected as the most outstanding candidate.

Mr. Cooper most recently served Unit 4 Schools as Interim Dean of Students at Centennial High from January through June 2015. Mr. Cooper joined Unit 4 schools as a physical

education/health teacher and has served at Washington STEM Academy (August 2009 through June 2013) and Jefferson Middle School (August 2013 through December 2014).

Mr. Cooper holds a Bachelor of Science in Physical Education from Western Michigan University (2009) and a Master of Science in Educational Organization and Leadership from the University of Illinois at Urbana-Champaign (2011).

The effective date of Mr. Cooper's appointment is August 11, 2015. This is 215 days/year position. The recommended salary is \$60,004 (prorated from the date of hire), plus all appropriate Board-approved administrator fringe benefits. Mr. Cooper will also be compensated at his daily rate for up to two (2) additional work days for work performed prior to August 11 or during days he's not scheduled to work according to his work calendar. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Derrick Cooper as Assistant Principal of Westview Elementary effective August 11, 2015 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Bottenfield Assistant Principal: Ken Kleber

Member Bonnett moved, with a second by Member Richards to approve the Administrative Appointment – Bottenfield Assistant Principal. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Principal of Bottenfield Elementary was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Eight candidates participated in Level I interviews and were interviewed by a team of Bottenfield administration, certified staff representatives, and support staff representatives. Two candidates returned for Level II interviews with District administrators. Ms. Renayee Westfield was selected as the most outstanding candidate.

Ms. Westfield is currently serving Unit 4 Schools as Assistant Principal of Franklin Middle School. She has held this position since September 2013. Ms. Westfield joined Unit 4 Schools in 2004 as a 4<sup>th</sup> Grade Teacher at Bottenfield Elementary.

Ms. Westfield holds a Bachelor of Science in Elementary Education from the Eastern Illinois University. She earned her Master's degree in Family and Consumer Science at Eastern Illinois University in 2006 and her Masters in Educational Leadership from Eastern in May 2013.

The effective date of Ms. Westfield's appointment is August 11, 2015. This is a 215 days/year position. The recommended salary is \$60,404, plus all appropriate Board-approved benefits, including Board-approved contributions to the Teachers' Retirement System. This salary will be prorated from the August 11, 2015. Annual evaluation will be completed by the appropriate building-level administrator.

District administration recommended the appointment of Ms. Renayee Westfield as Assistant Principal of Bottenfield Elementary effective August 11, 2015 at the above listed salary and appropriate fringe benefits.

Administrative Appointment – Director of Printing & Graphic Services: Ken Kleber

Member Richards moved, with a second by Member Westfield to approve the Administrative Appointment – Director of Printing & Graphic Services. The motion carried on roll call. Ayes 7. Nays 0.

The position of Director of Printing & Graphic Services was advertised through the District's website. Three candidates were interviewed by a team of district administration, certified staff representatives, and support staff representatives. Mr. Aaron Calhoun was selected as the most outstanding candidate.

Mr. Calhoun has served Unit 4 Schools as Graphic Design Specialist since December 2013. Prior to joining Unit 4 Schools, Mr. Calhoun was self-employed as a freelance photographer in Chicago where he worked on various design and editing projects. He continues to work on projects on a part-time basis. Mr. Calhoun holds a Bachelor of Arts in Media and Design from DePaul University (2013). He is skilled in various design software including, Adobe InDesign, Photoshop, and Illustrator.

The effective date of Mr. Calhoun's appointment is August 11, 2015. This is a 260 days/year position. The recommended salary is \$44,150, plus all appropriate Board-approved administrator fringe benefits. The salary and benefits will be prorated from July 1, 2015. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Aaron Calhoun as Director of Printing & Graphic Services effective August 11, 2015 at the above-listed salary and appropriate fringe benefits.

Operation Hope Junior: Angela Smith

Member Westfield moved, with a second by Member Bonnett to approve Operation Hope Junior. The motion carried on roll call. Ayes 7. Nays 0.

Operation Hope Jr. is a pilot program derived from concern expressed by the Community Coalition and the School District after a series of incidents involving older youth occurred within the community. Combined with discipline and academic trend data that indicated a need for early intervention, the entities agreed to partner in an attempt to meet the needs of an underserved (and underrepresented) population during summer months when traditional support systems may not be in place.

A team of committed Unit 4 staff comprised of Assistant Superintendent, Angela Smith, Director of Achievement and Student Services, Orlando Thomas, Mr. Larry Simmons, Mr. Sheldon Turner, Dr. Tyrone Rivers, Mrs. Jessie Knight, and Ms. Jeanette Brosam met to identify ways to address the concerns put forth by the Community Coalition and Unit 4. Funding from Access Initiative provided the means to create a 6 week multifaceted program of intense instruction around identity development, overcoming adversity, creating a success plan, understanding career opportunities, and rebuilding trusting and lasting relationship with community adults.

Twenty one students were invited to apply for Operation Hope Jr. based on evidence of academic and or discipline concerns. Eighteen students accepted the invitation and attended sessions where they heard motivational guest speakers, read novels, short biographies and other readings. Students were introduced to Advance Placement reading strategies and a wide array of career options. Students wrote journal entries about meaningful aspects within their own lives. They also exercised and participated in outings and cultural fieldtrips.

The goal is to continue to support these young men, track their achievement throughout their adolescent years and guide them on a path to success. The program is inspiring students to take control of their own story and reach their personal goals that include improved discipline and academic performance.

Staffing needs are: One (1) full time staff to coordinate between the three (3) middle schools in order to continue connecting with students for extended supports throughout the school year. The staff member will be able to run tutorials and leadership sessions as requested by administration. They will link with Lead 4 Life for special projects. The person selected will track student data, help serve as an advocate, attend student meetings, connect with families and career partners, and aid in tutoring/academic support. They will also schedule field trips, college visits and cultural experiences.

Financial implications will mirror the high school Operation Hope liaison, \$51,000-55,000 Salary and benefits. Academic and discipline data, parent/student survey, and administration feedback will be used for evaluation.

Administration recommended that the Board of Education fund the staffing of an Operation Hope Jr. liaison position.

Lead 4 Life Middle School Program: Angela Smith

Member Bonnett moved, with a second by Member Westfield to approve the Lead 4 Life Middle School Program. The motion carried on roll call. Ayes 6. Nays 0. Lynn Stuckey voted present.

Lead 4 Life is a company designed to help students develop leadership and life skills from elementary through high school. Using the four pillars of Choices, Dream, Drive and Team, Lead 4 Life teaches students the power of a dream, the necessity of a life plan, how to set goals, and create a personal road map for future successes. Lead 4 Life instructs students in character building, developing a purpose, creating an identity, and understanding that they have a place in this world. Through mentoring and modeling, students learn how focus and determination can lead to academic achievement. Lead 4 life stresses the importance of relationships with teachers, adults, as well peers; allowing students to recognize those who benefit and those who hinder their life's plans. Students develop a "pay it forward" mentality, giving back to the community and mentoring to younger peers.

Lead 4 Life's philosophy is grounded by giving, teaching, conducting workshops, bridging gaps, and providing support for the students they serve. This is all done to help better students' lives and strengthen the overall school community.

Lead 4 Life will provide staffing of one (1) Lead 4 Life Staff member at each site daily for a maximum of six (6) hours per day. Financial implications for the District are \$50,000 (\$25,000 Title II grant, \$25,000 District funds). Assessment will be provided by Student/Parent feedback, Staff input, and data from grades, discipline and attendance.

Administration recommended that the Board of Education approve the submitted proposal for Lead 4 Life to formally partner with Unit 4 Middle Schools.

Additional 2015-16 Staffing Requests: Ken Kleber

Member Bonnett moved, with a second by Member Stuckey to approve the Additional 2015-16 Staffing Requests. The motion carried on roll call. Ayes 7. Nays 0.

District Administration has been actively reviewing student enrollment and needs for the upcoming school year. Based on this review, the following changes to staffing allocations were recommended:

- Add a ESL/Dual Language Instructional Coach (1.0 FTE)
- Add 4.0 hours/day of Homeless Liaison support

The addition of the ESL/Dual Language Instructional Coach will allow the District to better meet the needs of students in these programs by increasing the professional capacity of those teachers who work directly with them in the classroom. This will also allow the District to better integrate ESL services into the general education environment.

The additional Homeless Liaison support will allow the District to better meet the increasingly complex needs of our homeless students and families. The total number of homeless families increased from 73 in 2013-2014 to 126 in 2014-2015. The total number of homeless students increased from 123 in 2013-2014 to 194 in 2014-2015. The current allotment of 4.0 hours/day is insufficient given the number of homeless students we serve.

The cost of the ESL/Dual Language coach will be based on the salary schedule placement of the individual hired to fill the position. The entry level salary for the position is \$38,645, plus all Board-approved benefits.

The cost of the additional Homeless Liaison support will be based on the salary schedule placement of the individual hired to fill the position. The entry level wage for the position is \$16.70/hour (approximately \$12,358/year), plus all Board-approved benefits.

Administration recommended that Board accept the recommendation of the positions as outlined above.

Approval of Health/Life/Safety Work 2015 Change Order No. 1: Tom Lockman

Member Shannon moved, with a second by Member Richards to approve Health/Life/Safety Work 2015 Change Order No. 1. The motion carried on roll call. Ayes 7. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through July 2015. Please note that the total project contingency on this project is \$21,200.00 which leaves the current total at **\$8,811.52.**

<b>CHANGE ORDER NO. 01</b>		
<b>CHANGE ORDER AUTHORIZATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
COA 01	Code Issue: Add fire alarm pull station and exit sign at new door in Centennial HS pool area.	\$2,938.22
COA 02	Unforeseen Field Condition: Provide modifications to plumbing waste lines at basement level bathrooms in Central HS discovered after excavation.	\$1,119.76
COA 03	Unforeseen Field Condition / Code Issue: Provide modification to exterior concrete ramp at Centennial HS pool area to meet ADA requirements as required by site conditions.	\$1,638.50
COA 04	Owner Request: Field identified costs for door hardware that exceeded the door hardware allowance amount included in the project.	\$6,692.00
	<b>TOTAL CHANGE ORDER NO. 01:</b>	<b>\$12,388.48</b>

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Health/Life/Safety Work 2015 totaling \$12,388.48.

Approval of Central High School Fire Alarm Replacement Change Order No. 01: Tom Lockman  
 Member Bonnett moved, with a second by Member Stuckey to approve Central High School Fire Alarm Replacement Change Order No. 01. The motion carried on roll call. Ayes 7. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change order processed through August 2015. This project is being paid out of Fund 61 and there are sufficient funds in Fund 61 to cover this cost.

<b>CHANGE ORDER NO. 01</b>		
<b>CHANGE ORDER AUTHORIZATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
RFP 01	Code Issue: Add three (3) smoke detectors in Basement Area B storage areas.	\$675.00
<b>TOTAL CHANGE ORDER NO. 01:</b>		<b>\$675.00</b>

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Central High School Fire Alarm Replacement totaling \$675.00.

Approval of Cenergistic Contract: Matt Foster

Member Shannon moved, with a second by Member Westfield to approve the Cenergistic Contract. The motion carried on roll call. Ayes 5. Nays 2. Member Bonnett and Member Stuckey voted no.

Cenergistic is a pioneering energy conservation company that utilizes a staff of 50+ conservation engineering/specialist to reduce the energy cost of K-12 districts throughout the United States (currently in more than 20K school buildings). Cenergistic looks for opportunities in “off hours” and focuses on saving money through efficiency methods (over 1200 possibilities) while improving the working environment in both classroom and office spaces. This is a 100% savings program that is guaranteed and has never cost any of the 1300+ company partners one penny. This program is implemented by Cenergistic with no additional duties or time to existing District O/M staff. The program is monitored by a 3<sup>rd</sup> party measurement/verification software which our District would own and control. There is no need for new equipment to achieve the energy saving results; (national average is 26.7% reduction in energy dollars spent).

- Software Cost to software vendor: \$6,650 per year for the first three years and \$2,593 per year thereafter (\$25,236 total for 5 years).
- Cenergistic Monthly Fee: \$17,900 (“Monthly Fee”) per month for 60 consecutive months (“Fee Period”) (\$1,074,000).
- Cenergistic contractual guarantee that District will exceed all investment in the program.
- Projected District net 10 year savings: \$3,515,899.

Administration recommended approval of the contract with Cenergistic.

Bills and Treasurer's Report – July: Tom Lockman

Member Shannon moved, with a second by Member Richards to approve the Bills and Treasurer's Report - July. The motion carried on roll call. Ayes 7. Nays 0.

The Bills and Treasurer's Report – July were approved as presented.

**Consent Agenda: Unfinished/New Business**

Member Shannon moved, with a second by Member Richards to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Bonnett Abstained.

The following Consent Agenda items were approved:

Policy 630.01R Administrative Procedures for the Education of Children with Disabilities: Tom Lockman

This policy represents the District's effort to continue to update its Board Policy manual and the associated administrative procedures. Sections 14 and 15 are being removed from these procedures so that they accurately reflect best practice and the processes currently utilized by the District.

Administration recommended approval of this policy change.

Policy 630.04 Instruction – Special Programs and Accommodations – Home/Hospital Instruction: Tom Lockman

This policy represents the District's effort to continue to update its Board Policy manual and the associated administrative procedures. The revisions bring this policy in line with the District's current Homebound/Hospital handbook and the most recent legislative change governing this policy.

Administration recommended approval of this policy change.

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The minutes were approved as presented.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

FY16 Consolidated Grant Application to Serve English Learners: Maria Alanis

The District has applied for the following grants to serve English Learners (ELs), grades PK-12, during the 2015-16 school year:

1. Title III Language Instruction Programs for Limited English Proficient Students (LIPLEPS)
2. Title III Immigrant Education Program (IEP)
3. Illinois Transitional Bilingual Education/Transitional Program of Education (TBE/TPI).

This application has been written with input from the English Learners Parent Advisory Council (ELPAC). The grants are supplemental funding sources that are used in conjunction with District funds to provide instructional and socio-emotional support for the English Learners and immigrant students who are enrolled in CUSD #4 schools.

The following instructional and support positions will be funded with grant monies:

- Five (5) English/Spanish dual language teachers at the International Prep Academy (5.0 FTEs: partial funding – salary/benefits)
- One (1) bilingual teacher assistant at Jefferson Middle School (1.0 FTE: partial funding – salary/benefits).

As required by the Illinois State Board of Education, professional development in various areas of ESL/Bilingual Education will be provided. Grant funds will be used to pay for professional development stipends and speakers.

The FY16 Consolidated Application Grant for ESL/Bilingual Education totals \$477,002. Grant funds will be used to fund instructional and support positions, improvement of instruction (supplemental instructional, staff salaries, benefits, and stipends, materials and professional development), and parent/community outreach. No funds may be expended until the District receives application approval from the Illinois State Board of Education's Division of English Language Learning. The District's 2015-16 ESL/Bilingual Education will be funded with District and these supplemental grant funds. All activities in the grant are monitored and evaluated by the Illinois State Board of Education's Division of English Language Learning and the District Director of ESL/Bilingual Education.

Administration recommended approval of the 2016 Consolidated Grant Application to Serve Limited English Proficient (LEP) Students: State Transitional Bilingual Education/Transitional Program of Education (TBE/TPI) in the amount of \$333,502 and Title III Language Instruction Programs for Limited English Proficient Students (LIPLEPS) in the amount of \$99,875, and Title III Immigrant Education Program (IEP) in the amount of \$43,625 for a combined total of \$477,002.

FY16 IDEA Part B Flow Through and Preschool Grant: Elizabeth deGruy

The FY16 IDEA Part B Preschool and Flow Through Grant application were written in keeping with projected funding levels provided by the Illinois State Board of Education (ISBE). Generally the grant funds are used to fund salaries and benefits of staff that have direct contact with students, primarily teacher assistants. The District is required to expend 5% of the Flow Through grant on professional development.

The FY16 Part B Preschool Grant is written for \$87,884. The IDEA Flow Through Grant is written for \$2,324,403. These grants will be amended later in the 2015-2016 school year to use finalized allotted carryover amounts provided by ISBE. Staff development needs will be addressed through the Flow Through Grant.

All activities in the grant are monitored and evaluated by ISBE, the Deputy Superintendent, the Director of Special Education, and the business office. No funds may be expended until the grant application is submitted to ISBE, and reimbursement is not received until expenditures are reported.

Administration recommended the approval of the FY16 IDEA Preschool Grant for \$87,884 and the FY16 IDEA Flow Through Grant for \$2,324,403.

FY16 NCLB Consolidated Application: Title I – Basic & Title IIA Teacher Quality: Dr. Susan Zola

The ISBE has determined that Districts must file a combined proposal for the two federal entitlement grants, Title I and Title IIA.

Several of the private schools in the District will participate in the Title I and Title IIA. Holy Cross School and St. John Lutheran will participate in Title I. Holy Cross, St John Lutheran, St. Matthew, Judah Christian, The High School of St. Thomas More, and University Primary schools will participate in Title IIA.

The FY16 Title I grant, Basic, totaling \$2,655,305 (FY15 \$2,438,492) will support twelve school-wide elementary school programs (Barkstall, Bottenfield, Champaign Early Childhood Center, Carrie Busey, Dr. Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, BT Washington, and Westview) and four targeted-assistance school programs (International Prep Academy, Edison, Franklin, and Jefferson). Title I supports instruction for the educationally disadvantaged students to include language arts, math and science, as well as, professional development (consultants, curriculum writing workshops and conferences). The District's portion of the grant is \$2,649,640. The two private school portion of the grant is \$5,665.

The FY16 Title IIA grant, Teacher Quality, totaling \$422,652 (FY15 \$423,968) will provide professional development in language arts, math, science, and social science, as well as, consultants, curriculum writing, workshop and conferences. Teacher Quality funds 1.0 classroom teachers through the Class-size Reduction section of the grant (\$85,859). The District's portion of the grant is \$375,011. The District portion for professional development is \$289,152. The six private school's portion of the grant is \$47,641.

The comprehensive grant totals \$3,077,957 (FY15 \$2,862,460).

The required ten percent of the FY16 Title I Basic grant allocation will be devoted to professional development. The Title I & II grants pick up all costs, including salary increases. The District submits the NCLB Performance Report on an annual basis.

Administration recommended submission of the FY16 NCLB Consolidated grant application in the amount of \$3,077,957.

Bid – Classroom Computers: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective instructional technology tools that support 21<sup>st</sup> century teaching and learning. All classroom computers must be capable of running the latest software, web tools, and educational peripheral devices (SMART Board, Document cameras etc.) Each classroom computer will be replaced every 4 years. These 205 computers will replace 1/4 of the computers in our district that are used as classroom computers.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on July 9<sup>th</sup>, 2015, to 51 vendors inviting the submission of sealed bids for 205 laptop computers and setup service for all computers. The invitation and specifications for the RFP were also posted on the District's website. Bids were received from 10 companies and were opened on July 29<sup>th</sup>, 2015 with the following results:

	205 New Laptops	Service for 205 New Laptops	GRAND TOTAL
AKA Comp Solutions, Inc (Lenovo)	\$192,652.65	\$9,770.30	\$202,422.95

AKA Comp Solutions, Inc (HP)	\$188,489.10	\$9,770.30	\$198,259.40
Best Buy	\$138,375.00	\$5,133.20	\$143,508.20
CDS Office Systems, Inc.	\$134,275.00	\$5,125.00	\$139,400.00
Global Gov/Ed Solutions	\$180,914.55	\$4,100.00	\$185,014.55
Insight Public Sector, Inc.	\$157,669.60	\$3,690.00	\$161,359.60
Mobile Advance	\$188,600.00	\$9,020.00	\$197,620.00
Quill Corporation	NO BID SUBMITTED		
SHI International Corp.	\$135,453.75	\$6,355.00	\$141,808.75
Y and S Technologies	\$129,740.40	\$3,485.00	\$133,225.40
Zones, Inc.	\$173,520.20	\$5,914.25	\$179,434.45

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%). The total cost of \$133,225.40 will be come from the Educational Technology Budget.

Administration recommended the bid for the desktop computers and the laptops be awarded to Y and S Technologies.

Approval of Release and Settlement Agreement – Doe v. Champaign Community Unit School District #4: Tom Lockman

The Release and Settlement Agreement was approved as presented.

Agreement: University of Illinois Center for Education in Small Urban Communities: Tom Lockman

For the past decade, the District has partnered with the University of Illinois on the Center for Education in Small Urban Communities. This cooperative effort aids in facilitating District-wide professional development for teachers. Professional Learning Facilitators from the Center will meet with District teachers to identify research-based high leverage teaching practices that best promote student learning for targeted learning gaps. The cost to the District under this agreement is \$30,000.

Administration recommended approval of the Agreement between the District and the University of Illinois Center for Education in Small Urban Communities.

Amendment and Exercise of Renewal Option: City of Champaign Police Department – Supplemental Services: Tom Lockman

The District maintains an ongoing partnership with the Champaign Police Department to provide supplemental police services for District-sponsored events where additional support is necessary or advantageous to the District. Execution of this amendment would extend this partnership through the 2015-2016 school year. The cost for the 2015-2016 school year is an hourly rate of \$55.96 per officer assigned. This is a 3% increase from the 2014-2015 hourly rate of \$54.33.

Administration recommended approval of the extension of the existing agreement with the Champaign Police Department.

Resolution: Appointment of Municipal Retirement Fund (IMRF) Authorized Agent: Tom Lockman

With the retirement of Terry Schamber, it was necessary to appoint a replacement authorize agent for IMRF. Sara Johnson, Administrative Assistant in payroll, was recommended as the replacement for Terry Schamber.

Administration recommended approval of the Resolution Authorizing Appointment of Authorized Agent for IMRF.

Bank Signature Authorizations FY16: Tom Lockman

By direction of the Board, two signatures are required on all checks written against checking accounts for the District. A revised list of staff to be authorized as co-signatures on respective accounts for fiscal year 2015-2016 was provided to the Board.

Administration recommended Board approval of the listing on the respective banking accounts for fiscal year 2015-2016.

Champaign-Urbana Schools Foundation Financial Support: Tom Lockman

Over the last several years the Champaign-Urbana Schools Foundation has done a tremendous job of supporting the District and our teachers. In order to continue this level of support the Foundation requested that the District contribute \$15,000 to their operations.

Administration recommended Board approval of a maximum annual contribution of \$15,000 to the Champaign-Urbana Schools Foundation.

Resolution Authorizing Sale of Used Baby Grand Piano: Tom Lockman

The District has a used Baby Grand Piano that is no longer used. A Board Resolution is required in order to sell this surplus property by bid. The proceeds from the sale of the used equipment will be credited back to the Educational Fund.

Administration recommended approval of the Resolution to sell the surplus used piano to the highest bidder.

8/10/2015 Regular Meeting

**Adjournment**

There being no further business, Member Bonnett moved, with a second by Member Richards, to adjourn the meeting at 9:17 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: September 14, 2015