

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
March 30, 2015 within the Boundaries of Said District**

Special Meeting

Board President Laurie Bonnett called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

John Bambenek, Laurie Bonnett, Jamar Brown, Ileana Saveley (left meeting at 6:32 p.m.), Lynn Stuckey

Board Members Absent

Kristine Chalifoux, Kerris Lee

Staff Members Present

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Executive Director of Business Services Matt Foster, School Attorney Tom Lockman

Approval of Agenda

Item 8a DecisionEd Digital Dashboard was removed from the agenda. Member Stuckey moved, with a second by Member Saveley, to approve the agenda as amended. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Bambenek moved, with a second by Member Brown, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/(c)(1), Student Discipline 120/(c)(9), The placement of individual students in special education programs and other matters relating to individual students 120/2(c)(10), Actual/Potential Litigation 120/(c)(11). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:08 p.m.

Student Discipline

Member Bambenek moved, with a second by Member Saveley, to expel student #203031 from Jefferson Middle School for the remainder of the 2014-15 school year. He/she should be reassigned based on the recommendations of the IEP Team for violating Conduct Code #36 (Mob Action). The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

Member Bambenek moved, with a second by Member Saveley, to expel student #203034 from Jefferson Middle School for the remainder of the 2014-15 school year. He/she should be reassigned to READY for violating Conduct Code #36 (Mob Action). The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

Member Bambenek moved, with a second by Member Saveley, to expel student #511033 from Jefferson Middle School for the remainder of the 2014-15 school year. He/she should be reassigned to READY for violating Conduct Code #36 (Mob Action). The student may return to

his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0.

Member Bambenek moved, with a second by Member Saveley, to expel student #207480 from Jefferson Middle School for the remainder of the 2014-15 school year. He/she should be reassigned to READY for violating Conduct Code #36 (Mob Action). The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 0

Reports: New Business

DecisionEd Digital Dashboard: Dave Hohman

This item was removed from the agenda.

Policy 720.10 Student Welfare – Preventing Bullying, Intimidation and Harassment: Tom Lockman

This Policy update represents the District's effort to continue to update its Board Policy manual. The updates to this policy reflect changes mandated by recent Illinois legislation addressing cyberbullying and mandatory requirements for the District's bullying policy.

Administration recommended approval of this policy change at the April 13 Board of Education meeting.

Action Agenda: New Business

2015-16 Staffing Requests: Ken Kleber

Member Stuckey moved, with a second by Member Saveley to approve the 2015-16 Staffing Requests. The motion carried on roll call. Ayes 5. Nays 0.

District Administration met with each campus principal and District department heads to review current staffing and needs for the 2015-16 school year. Based on this information, the Administration reallocated existing resources and positions across the District to maximize efficiency. Additionally, the needs of the International Prep Academy were reviewed as it continues to grow into a full, twelfth elementary campus. After all reallocations, Administration is requesting approval and funding for the following staffing changes for the 2015-16 school year:

International Prep Academy:

- 2.0 Classroom Teachers
- .5 Cross-Categorical Special Education Teacher
- .2 School Social Worker
- .17 additional FTE in the areas of Art, Music, and PE
- .5 Secretary II
- 1 Head Custodian
- 4 hours of regular Custodial support
- 8 hours of Food Service support
- 1 Playground/Lunch Room Supervisor

Other Locations:

- Dr. Howard: Covert existing Dean of Students position to Assistant Principal
- Edison: Convert current Hall Monitor positions from Interim to Permanent
- ESL: Add 2.0 Teachers, Convert 2.0 Teacher Aide to 1.0 Teacher
- Garden Hills: Add .3 Cross-Categorical Special Education allocation

- Kenwood: Add 4 hours of custodial support
- Magnet Teaching Positions: Continue to fund 3.0 Teachers with District funds

The estimated cost of the additions at the International Prep Academy is \$276,528. The estimated additional cost of the additions at all other locations is \$94,207.

Administration recommended approval of the positions outlined above.

Tax-Exempt Lease-Purchase Financing for Two Used 71 Passenger Blue Bird Propane Buses and Two Used 30 Passenger Blue Bird Propane Buses: Matt Foster

Member Bambenek moved, with a second by Member Stuckey to approve the Tax-Exempt Lease-Purchase Financing for Two Used 71 Passenger Blue Bird Propane Buses and Two Used 30 Passenger Blue Bird Propane Buses. The motion carried on roll call. Ayes 5. Nays 0.

In order to receive the lowest interest rate on the lease purchase of two used 71 passenger propane buses and two used 30 passenger propane buses from Central States Bus Sales, Inc., the District solicited proposals for financing the costs of the four buses (\$314,642.43) over a 5 year period. The buses are four propane powered buses that have been used as demonstration buses by Central States Bus Company. Since the buses are used, we are not required to bid for these four particular buses according to the Illinois School Code (105 ILCS 5/10-20.21). The District sought lease-purchase proposals from Busey Bank, Commerce Bank and from CBS Financial (Affiliate of Central States Bus Sales). The lowest rate received was a 2.15% annual interest rate from Commerce Bank. Administration requested that the Board of Education approve the selection of Commerce Bank as the low bidder for the financing for the acquisition of two used propane powered 71 passenger buses and two used propane powered 30 passenger buses from Central State Bus Sales, Inc.

The first semi-annual lease payment of \$33,249.66 will be charged to the FY15 Transportation Budget.

Administration recommended acceptance of the Commerce Bank bid to provide financing for the lease-purchase of the two used 71 passenger Blue Bird Propane buses and two used 30 passenger Blue Bird Propane buses.

Contract Approval – Replacement of Chiller Unit at Barkstall Elementary School: Tom Lockman

Member Brown moved, with a second by Member Stuckey for Contract Approval – Replacement of Chiller Unit at Barkstall Elementary School. The motion carried on roll call. Ayes 4. Nays 0.

Bids were previously posted on the District web-site and in the News-Gazette for the replacement of the original chiller unit at Barkstall Elementary School. Bids were received and opened on February 24, 2015. The low bid received from A&R Mechanical for \$137,000 was approved by the Board on March 9, 2015. A&R Mechanical was able to meet the District's Minority and Female Business Enterprise goals of 6% and 4% respectively.

The cost of the \$137,000 for the Chiller Replacement at Barkstall will be paid from the Fire Prevention and Safety Fund.

Administration recommended approval of the contract between the District and A&R Mechanical for the replacement of the chiller unit at Barkstall Elementary School.

Consent Agenda

Member Bambenek moved, with a second by Member Stuckey to approve the Consent Agenda. The motion carried on roll call. Ayes 4. Nays 0.

The following Consent Agenda items were approved:

2014-15 School Calendars: Maria Alanis

Annually, the administration requests that the Board adjust the adopted calendar to set the last official day of school.

As required by the Illinois State Board of Education, the calendar adopted by the Board includes five (5) emergency (inclement weather) days. To-date, the District has used two of the emergency days that have impacted student attendance days. Assuming that no additional emergency days will be needed for the remainder of the academic year, the last attendance days for students this school year will be:

June 2, 2015.....	Regular Calendar Schools
June 5, 2015.....	Balanced Calendar Schools

The last day of school for graduating seniors remains the same: May 20, 2015. Final exam days for seniors are May 19 – 20, 2015. Final exam days for all other students on the Regular Calendar are June 1 – 2, 2015.

Early dismissals (Schedule D) have been moved to the following days:

June 1-2, 2015	Regular Calendar Schools
June 4-5, 2015	Balanced Calendar Schools
June 3, 2015.....	SIP Day: Regular Calendar Schools
June 8, 2015.....	SIP Day: Balanced Calendar Schools

The administration recommended that the Board of Education approve the 2014-15 official last days of school for students:

- Tuesday, June 2, 2015 for the Regular Calendar schools
- Friday, June 5, 2015 for the Balanced Calendar schools

The last day for all staff whose final day was scheduled to be June 1, 2015 (Regular Calendar) or June 4, 2015 (Balanced Calendar) will now be June 3, 2015 (Regular Calendar) or June 8, 2015 (Balanced Calendar).

2015-16 IHSA Memberships: Orlando Thomas

Each year, the Illinois High School Association (IHSA) requires confirmation that member schools are recognized by the ISBE and that each school’s Board of Education/governing board has voted to adopt and abide by the constitution, bylaws, terms and conditions, and administrative procedures, guidelines, and policies of the Association. IHSA membership renewal forms for Central and Centennial were provided to the Board.

Administration recommended that the Board of Education approve Central and Centennial High Schools’ memberships in the IHSA for the 2015-16 school year.

Resolution to Give Written Notice of Reassignment & Reclassification – Candace Gwin: Ken Kleber

The Resolution was approved as presented.

Resolution to Give Written Notice of Reassignment & Reclassification – Whitney Stewart: Ken Kleber

The Resolution was approved as presented.

Resolution to Authorize Reclassification – Jill Trentz

The Resolution was approved as presented.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Reduction In Force – Classified: Ken Kleber

The Board of Education is required by law and the parties' collective bargaining agreement to notify classified staff via written notice before the end of any school term if the employee will not be re-employed or his/her hours will be reduced for the following term. The collective bargaining agreement requires that notices must be given at least 60 days before the end of the school term.

The financial implications will be determined by the salary assigned to these individual staff members and whether or not the positions assigned to these staff members are filled by returning employees or eliminated.

District administration recommended approval of the resolution below.

**CHAMPAIGN COMMUNITY SCHOOLS UNIT DISTRICT #4
EDUCATIONAL SERVICE PERSONNEL REDUCTION-IN-FORCE RESOLUTION**

WHEREAS, this Board has made a decision to decrease the number of employees in the category of positions of classified staff employed by the Board of Education because of low enrollments, grants not funded, financial constraints, interim assignments, or students not returning to the district, and

WHEREAS, provisions of Section 10.23.5 of the School Code and the Collective Bargaining Agreement require that when the Board decides to decrease the number of educational service personnel within a particular category of position, such personnel shall be given written notice of the Board's decision by certified mail at least 60 days before the end of the current school term, with the employee with the shorter length of continuing service with the school district within the respective category of position being dismissed first; and

WHEREAS, the following educational service personnel have the shortest length of continuing service employed by the Board and have been properly selected for dismissal for the reasons set forth above:

• **FINANCIAL CONSTRAINTS/REDUCTION OF DAY OR HOURS**

None

• **DISTRICT NEED** **Home Location** **Hours Per Day**

None

• **UN-SECURE GRANT FUNDING** **Home Location** **Hours Per Day**

Johnson, Lekevie	Truant Intervention Specialist	Centennial High	4.0
Jones, Verdell	Truant Intervention Specialist	Central High	8.0
Kelly, Richard	Truant Intervention Specialist	Edison Middle	8.0

Parks, Rickey Truant Intervention Specialist Franklin Middle 8.0

• INTERIM/TEMPORARY EMPLOYMENT	Home Location	Hours Per Day
Arellano-Grant, Carolina Parent Liaison	International Prep Academy	8.0
Johnson, Mikkala Teacher Aide	Jefferson Middle	7.0
Talley, Melissa Teacher Aide	Stratton Elementary	7.0
Zwettler, Erika Teacher Aide	Kenwood Elementary	7.0

• POSITION ELIMINATED OR RESTRUCTURED	Home Location	Hours Per Day
None		

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. That due to low enrollments, grants not funded, financial constraints, interim assignments, or students not returning to the district, it is necessary to decrease the number of employees or reduce hours in the aforesaid category of positions;

SECTION 2. That the above listed employees have the shortest length of continuing service with the school district with the aforesaid category of positions and are hereby dismissed effective with the end of the 2013-2014 school year, such dismissal being an honorable dismissal;

SECTION 3. The persons named shall be notified by certified mail or personal delivery, return receipt requested, of their dismissal and that they will not be employed as aforesaid by letter (Exhibit A). The letter shall be signed on behalf of this Board of Education and forwarded to each of said persons by the Executive Director of Human Resources at least sixty (60) days before the end of the current school year.

Dated: March 30, 2015

BOARD OF EDUCATION
CHAMPAIGN COMMUNITY SCHOOLS UNIT DISTRICT #4

President, Board of Education

Secretary, Board of Education

Bid – Central Fire Alarm Replacement: Matt Foster

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bid process, bids were posted on the District’s website and advertised in the News-Gazette. Bids were received from two vendors and opened on March 19, 2015.

Administration recommended the award of the bid for the Central Fire Alarm Replacement to Barber & DeAtley for \$415,538 and will be paid from Fund 61.

Executive Session

Member Bambenek moved, with a second by Member Brown, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/(c)(1), Property Acquisition/Lease/Purchase 120/(c)(5), The placement of individual students in special education programs and other matters relating to individual students 120/2(c)(10). The motion carried on roll call. Ayes 4. Nays 0.

The Board convened into *Closed Session* at 6:35 p.m.

Open Session

The Board convened into *Open Session* at 7:05 p.m.

3/30/2015 Special Meeting

Adjournment

There being no further business, Member Brown moved, with a second by Member Stuckey, to adjourn the meeting at 7:05 p.m. The motion carried on voice vote. Ayes 4. Nays 0.

Board Approved: April 13, 2015