

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
May 9, 2016 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

Approval of Agenda

Member Stuckey moved, with a second by Member Westfield to approve the agenda. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Baker, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

Student Code of Conduct 2016-17: Orlando Thomas

The Discipline Equity/Advisory (DEA) Committee held meetings during the months of January-April for the purpose of revising the District's Student Code of Conduct for the 2016-17 school year. The Student Code of Conduct is one of the foundational components of our district-wide behavior management plan. The Code consists of an informational section that provides an overview of the tenets of Unit 4's Student Code of Conduct, elementary and secondary sections that discuss disciplinary violations and consequences, elementary and secondary glossaries, and sections that cover transportation issues, administrative procedures regarding substance abuse, search and seizure, student discipline, harassment, electronic network access, electronic device use, publication restrictions, and student tardiness (high school).

This year a great deal of time was spent reviewing the Student Code of Conduct in light of Senate Bill 100, which goes into effect next school year. SB 100 represents the strongest and most comprehensive effort ever made to address the causes and consequences of the "school-to-prison pipeline." A fact sheet about SB 100 from the VOYCE (Voices of Youth in Chicago Education) website, the group that led the effort to pass SB 100, has been included in the Code.

In addition, a “menu” of interventions has been added as an additional column to the elementary and secondary consequence sections. This list provides teachers and administrators with disciplinary alternatives that dovetail nicely with SB 100’s goal of keeping students in school and on task learning.

Staff development will be provided to building administrators and campus personnel, including new teachers, substitute teachers, and bus drivers during the month of August prior to the beginning of the 2016-17 school year. Additionally, staff development will take place throughout the school year on an as-needed basis.

Each year in the spring semester, the Discipline Equity/Advisory Committee, comprised of CFT and CESP representatives, parents, Board members, and district-level administrators, reviews and revises the Student Code of Conduct for submission to the Board of Education for its approval. The proposed changes have been reviewed by Jennifer Smith, attorney. The cost for mailing the Code of Conduct to parents is approximately \$1,935.

No action was required by the Board. This item was submitted in draft form for review and revision prior to final action to be taken at the June 13, 2016 Board meeting.

Goals & Indicators – Goal 4 Communication & Community Relations: Stephanie Stuart
Continuing the Administration’s presentation series on each of the Superintendent’s Goals, information on Goal 4 was presented centering on the District’s communication and community engagement goals and indicators. The link to the presentation is:
[https://www.boarddocs.com/il/champil/Board.nsf/files/A9MM9C54243B/\\$file/Communications%20%20Community%20Relations.pdf](https://www.boarddocs.com/il/champil/Board.nsf/files/A9MM9C54243B/$file/Communications%20%20Community%20Relations.pdf)

This was an informational item and no action was required.

Community Input Regarding the District’s Facilities Plan: Dr. Judy Wiegand & Stephanie Stuart
As part of the development of a Long Term Facilities Plan the Board discussed different options to obtain community input.

This was an informational item and no action was required by the Board.

Consent Agenda: Unfinished/New Business

Member Richards moved, with a second by Member Shannon to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer’s Report – April: Tom Lockman

The Bills and Treasurer’s Report – April was approved as presented.

Minutes of April 11, 2016 and April 25, 2016

The minutes were approved as presented.

Bid – Jefferson and Dr. Howard Asbestos Abatement: Matt Foster

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, the bid was posted on the District’s website and

advertised in the News-Gazette. Bids were received from seven vendors and opened on April 21, 2016. Administration recommended that Midwest Service Group be awarded the bid for asbestos abatement at Jefferson and Dr. Howard Schools. Midwest Service Group's base bid is \$35,333.00 for both projects.

The fee for Reliable Environmental Solutions design, inspection and sample analysis is \$7,550 for Jefferson and \$7,550 for Dr. Howard bringing the total cost for asbestos abatement at Jefferson and Dr. Howard to \$50,433 which will be paid from the Operations and Maintenance Fund.

Administration recommended that the Board award Jefferson and Dr. Howard Asbestos Abatement bid to Midwest Service Group for \$35,333.00 and approve the contract.

Bid – Centennial Centrifugal Chiller Controls Upgrade: Matt Foster

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, the bid was posted on the District's website and in the News-Gazette. The District also utilized the ePrismSoft software to reach out to MAFBE certified businesses. Bids were received from one vendor and opened on April 28, 2016. Administration recommended that Hunzeker Service be awarded the bid for the Centennial Centrifugal Chiller Controls Upgrade. Hunzeker Service's bid is for \$127,182.00 and will be paid from the Capital Projects Fund (61).

Administration recommended that the Board award the Centennial Centrifugal Chiller Controls Upgrade bid Hunzeker Service for \$127,182.00.

Resolution – Appointment of Illinois Municipal Retirement Fund (IMRF) Authorized Agent: Tom Lockman

As non-certified employees payroll is processed by Lynette J. Young it is necessary to appoint her as the authorized agent for IMRF.

Administration recommended Board approval of the Resolution Authorizing Appointment of Authorized Agent for IMRF.

Executive Session

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The Board convened into *Closed Session* at 7:42 p.m.

Open Session

The Board convened into *Open Session* at 8:05 p.m.

Action Agenda: New Business

Student Discipline – Student #201286

Member Stuckey moved, with a second by Member Westfield that student #201286 should be expelled from Jefferson Middle School for the remainder of the 2015-16 school year and all of the 2016-17 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Code #8 Drug-Related Activities – Possession, Delivery. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and

the student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 7. Nays 0.

Student Discipline – Student #210780

Member Stuckey moved, with a second by Member Richards that student #210780 should be expelled from Jefferson Middle School for the remainder of the 2015-16 school year and first semester of the 2016-17 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Code #8 Drug-Related Activities – Possession, Delivery. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 4. Nays 3. Member Armstrong, Member Baker and Member Kloeppel voted no.

Executive Session

Member Shannon moved, with a second by Member Baker, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 8:09 p.m.

Open Session

The Board convened into *Open Session* at 9:04 p.m.

Adjournment

There being no further business, Member Armstrong moved, with a second by Member Richards, to adjourn the meeting at 9:05 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: June 13, 2016