

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
October 23, 2017 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloepfel called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Bruce Brown, Chris Kloepfel, Kathy Richards, Kathy Shannon, Heather Vazquez (arrived at 5:32 p.m.)

Board Members Absent

Gianina Baker

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Jennifer Ivory-Tatum, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Item 7C 2017 IASB Resolutions Committee Report was removed from the agenda. Member Shannon moved, with a second by Member Brown to approve the agenda as amended. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Kloepfel, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9) . The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

Guests

Representatives from CFT, local media and other interested persons

Reports: New Business

Student Enrollment – 30 Day Benchmark: Sarah McCusker

	2014	2015	2016	2017	2018		2013	2014	2015	2016	2017	2018
PreK	273	264	274	295	295	Sixth	683	718	667	726	722	748
Kinder	870	848	812	823	815	Seventh	622	658	610	696	688	705
First	812	881	876	838	808	Eighth	657	624	627	692	660	660
Second	754	821	833	799	797	Subtotal	1962	2000	2004	2114	2070	2113
Third	724	759	813	841	770							
Fourth	726	710	759	829	831	Ninth	828	824	751	774	854	825
Fifth	714	728	711	799	820	Tenth	649	716	683	661	713	714
						Eleventh	686	624	701	659	609	694
						Twelfth	685	596	550	646	590	570
Subtotal	4876	5011	5078	5224	5136	G0, G1, G2, G3,G4	23	26	17	18	17	20
						Bridges					15	

						Subtotals	2768	2783	2702	2758	2798	2823
Grand Total							9496	9659	9717	9950	10,092	10,072

On September 30, 2017, the Benchmark Report for the 2017-2018 school year indicated the PreK–12 student enrollment for Champaign Unit 4 is 10,072. Total enrollment includes all students assigned to the District as well as private serving facilities. Students classified as G0, G1, G2, G3 and G4 are special education students receiving services until the age of 21, and Bridges Program students are listed separately.

View the following grade comparison of September benchmark data from 2013-2017. The enrollment captured above reflects all students who are listed as the home school. Due to fluctuations in late entry or withdrawal from the Student Information System, the counts may vary slightly.

This was an informational item and no action was required by the Board.

Board Administrative Procedure 415.07/R – Minority and Female Business Enterprise Goals: Tom Lockman

This policy update represents the District’s effort to continue to update its Board Policy manual and related Administrative Procedures. Through collaboration with Dr. Fred Coleman, the Board of Education initially adopted Policy and Administrative Procedures related to the establishment and monitoring of Minority and Female Business Enterprise Goals on September 23, 2013. As the District has now undertaken several qualifying capital construction projects since the initial adoption of the Policy and Administrative Procedures – and is actively preparing for the significant amount of upcoming capital construction work associated with the successful November 2016 referendum – a review of the Policy and Administrative Procedures was appropriate.

This was an informational item and no action was required by the Board.

2017 IASB Resolutions Committee Report: Tom Lockman

This item was removed from the agenda.

Action Agenda: New Business

Resolution providing for the issue of not to exceed \$110,000,000 General Obligation School Building Bonds, Series 2017, of the District, for the purpose of financing the projects authorized at the November 8, 2016, referendum, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds, and authorizing the execution of a Bond purchase Agreement in connection with the sale of the bonds: Tom Lockman

Member Kloeppel moved, with a second by Member Shannon for Approval of the Resolution providing for the issue of not to exceed \$110,000,000 General Obligation School Building Bonds, Series 2017, of the District, for the purpose of financing the projects authorized at the November 8, 2016, referendum, providing for the levy of a direct annual tax sufficient to pay the principal and interest on the bonds, and authorizing the execution of a Bond purchase Agreement in connection with the sale of the bonds. The motion carried on roll call. Ayes 6. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. Consistent with the authority granted through the approved referendum, the District will issue bonds to finance the projects. At its October 10, 2017 meeting, the Board of Education approved the pool of underwriters on this transaction.

The District has worked with its co-Municipal Advisors, Ehler's & Associates, Inc. and Comer Capital Group, to prepare a financing plan which will be most advantageous to the District. As a part of that plan, the District intends to issue \$110,000,000 in General Obligation bonds later this year (the Series 2017 Bond Issue).

Administration recommended approval of the Resolution.

Student Discipline – Student #610578

Member Shannon moved, with a second by Member Kloeppel that student #610578 should be expelled from Centennial High School for the remainder of the 2017-18 school year for violating Conduct Code #18 Physical Confrontation with Staff of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Code #18, continuing safety threat posed by student's presence at school and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and/or disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Consent Agenda: Unfinished/New Business

Member Shannon moved, with a second by Member Richards to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 6. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

FY18 ESSA Grant Application: Title I, Part A – Improving the Academic Achievement of the Disadvantaged Title II, Part A – Preparing, Training, and Recruiting High Quality Teachers, Principals, and Other School Leaders: Dr. Jennifer Ivory-Tatum

The ISBE has determined that districts must file a combined proposal for the two federal entitlement grants, Title I and Title IIA.

Several of the private schools in the District will participate in the Title I and Title IIA. Canaan Academy, Holy Cross School and St. John Lutheran will participate in Title I. Holy Cross, St. John Lutheran, St. Matthew, The High School of St. Thomas More, and University Primary will participate in Title IIA.

The FY18 Title I grant, totaling \$3,499,002 (FY17 \$2,822,608) will support twelve school-wide elementary school programs (Barkstall, Bottenfield, Champaign Early Childhood Center, Carrie Busey, Dr. Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, BT Washington, and Westview) and six targeted-assistance school programs (Central, Centennial, International Prep Academy, Edison, Franklin, and Jefferson). Title I supports instruction for the educationally disadvantaged students to include language arts, math and science, as well as, professional development (consultants, curriculum writing workshops and conferences). The District's portion of the grant is \$3,472,200. The three private school portion of the grant is \$26,802. The FY18 Title IIA grant, totaling \$496,301 (FY17 \$419,738) will provide professional development in the core academic subjects and other allowable academic subjects, as well as, consultants, curriculum writing, workshop and conferences. The District's portion of the grant is

\$424,786. The District portion for professional development is \$310,565. The four private school's portion of the grant is \$71,515. The comprehensive grant totals \$3,995,303 (FY17 \$3,242,346).

The required ten percent of the FY18 Title I Basic grant allocation will be devoted to professional development. The Title I & II grants pick up all costs, including salary increases. The District submits the ESSA Performance Report and Comparability Report on an annual basis.

Administration recommended submission of the FY16 NCLB Consolidated grant application in the amount of \$3,995,303.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Broeren Russo Builders (Edison Middle School Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Broeren Russo Builders for construction management services related to the Edison Middle School project.

Administration recommended approval of the Agreement with Broeren Russo Builders for construction management services related to the Edison Middle School project.

Approval of AIA Document A133-2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor – Broeren Russo Builders (International Prep Academy Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Broeren Russo Builders for construction management services related to the International Prep Academy project. The Board shall pay Broeren Russo Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Broeren Russo Builders for construction management services related to the International Prep Academy project.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Broeren Russo Builders (South Side Elementary School Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Broeren Russo Builders for construction management services related to the South Side Elementary School project. The Board shall pay Broeren Russo Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Broeren Russo Builders for construction management services related to the South Side Elementary School project.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Harold O’Shea Builders (Centennial High School Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Harold O’Shea Builders for construction management services related to the Centennial High School project. The Board shall pay Harold O’Shea Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Harold O’Shea Builders for construction management services related to the Centennial High School project.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Harold O’Shea Builders (Central High School Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Harold O’Shea Builders for construction management services related to the Central High School project. The Board shall pay Harold O’Shea Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Harold O’Shea Builders for construction management services related to the Central High School project.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Harold O’Shea Builders (McKinley Field Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Harold O’Shea Builders for construction management services related to the McKinley Field project. The Board shall pay Harold O’Shea Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Harold O’Shea Builders for construction management services related to the McKinley Field project.

Approval of AIA Document A133-2009 – Standard Form of Agreement Between Owner and Construction Manager as Constructor – Harold O’Shea Builders (Spalding Park Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into an Agreement with Harold O’Shea Builders for construction management services related to the Spalding Park project. The Board shall pay Harold O’Shea Builders the fee as specified in the Agreement.

Administration recommended approval of the Agreement with Harold O’Shea Builders for construction management services related to the Spalding Park project.

Approval of Assignment of Leases – 615 W. Church: Tom Lockman

On September 27, 2017, the District purchased the property located at 615 W. Church St. which is currently leased to four tenants. These leases need to be assigned from the seller (The Electrum Group, Inc.) to the District.

Administration recommended approval of the Assignment of Leases for 615 W. Church St.

Approval of Intergovernmental Agreement – Champaign Public Library: Tom Lockman

In support of its goal of leveraging community partnerships to benefit student learning, the District and Champaign Public Library have been engaged in discussions to allow opportunities for students who do not reside within the boundaries of a library district and for library staff to benefit from professional development opportunities offered by the District. The Intergovernmental Agreement outlines these opportunities.

Administration recommended approval of this Intergovernmental Agreement with Champaign Public Library.

Policy 415.06 Fiscal Management – Expenditures – Vendor Relations: Dan Casillas

This policy update represents the District's effort to continue to update its Board Policy and Procedures manual. This policy seeks to clarify procedures associated with procurement and vendor relations.

Administration recommended approval of this policy.

Bid – Barkstall Elementary School Controls Upgrade: Tom Lockman

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bid process, bids were posted on the District's website, advertised in the News-Gazette as well as ePrismsoft. Bids were received from four vendors and opened on October 17, 2017. Staff recommended that the bid be awarded to Reliable Plumbing and Heating for \$313,840. The costs for the Barkstall's Controls Upgrade of \$313,840 will be paid from the Capital Projects - Fund 61.

Administration recommended that the Board approve the Reliable Plumbing and Heating bid for Barkstall Elementary School totaling \$313,840.

Adjournment

There being no further business, Member Vazquez moved, with a second by Member Richards, to adjourn the meeting at 6:50 p.m. The motion carried on voice vote. Ayes 6. Nays 0.

Board Approved: November 13, 2017