

**Minutes of the SPECIAL Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Garden Hills Elementary, 2001 Garden Hills, Champaign, Illinois  
October 26, 2015 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:31 p.m.

**Board Members Present**

Amy Armstrong, Laurie Bonnett, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

**Staff Members Present**

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Executive Director of Operations Matt Foster

**Approval of Agenda**

Member Bonnett moved, with a second by Member Stuckey, to move the Human Resource Changes to the Action Agenda. The agenda was approved as amended. The motion carried on voice vote. Ayes 7. Nays 0.

**Executive Session**

Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/(c)(1) and Student Discipline 120/(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:34 p.m.

**Open Session**

The Board convened into *Open Session* at 6:13 p.m.

**Reports: New Business**

Programming & Capacity Presentation: Dr. Judy Wiegand

Presenters included administrators and faculty/staff from the different levels. The objective was to share with the Board and the community the two primary areas of concern to the administration as it relates to the development of a facilities plan; capacity and programming. Information presented highlighted enrollment trends and the design capacity at the elementary, middle and secondary levels. More importantly, information and trends on programming shared that highlights the programs the District currently have in place and the challenges faced being able to deliver a 21<sup>st</sup> century education.

This was an informational item and no action was required by the Board.

Student Enrollment – 30-Day Benchmark: Dave Hohman

On September 30, 2015, the Benchmark Report for the 2015-2016 school year shows that the PreK–12 student enrollment for Champaign Unit 4 is 9948. The preschool total is 287. This is a total of all students that are assigned to the District to include the private facilities and the students that are classified as G0, G1, G2, G3 and G4 (special education students that can receive services until they are 21 years old).

The following is a grade by grade comparison of the September 29, 2012, September 30, 2013, September 30, 2014, September 30, 2015 enrollments, and the September 30th numbers for the 2016 school year:

	2012	2013	2014	2015	2016		2012	2013	2014	2015	2016
PreK	284	273	264	274	287	Sixth	683	718	667	726	689
Kinder	799	870	848	812	825	Seventh	622	658	610	696	687
First	752	812	881	876	799	Eighth	657	624	627	692	668
Second	735	754	821	833	853	<b>Subtotal</b>	<b>1962</b>	<b>2000</b>	<b>2004</b>	<b>2114</b>	<b>2044</b>
Third	727	724	759	813	818						
Fourth	730	726	710	759	800	Ninth	828	824	751	774	880
Fifth	736	714	728	711	751	Tenth	649	716	683	661	652
						Eleventh	686	624	701	659	627
						Twelfth	685	596	550	646	594
<b>Subtotal</b>	<b>4766</b>	<b>4876</b>	<b>5011</b>	<b>5078</b>	<b>5133</b>	G0, G1, G2, G3,G4	23	26	17	18	18
						<b>Subtotals</b>	<b>2768</b>	<b>2783</b>	<b>2702</b>	<b>2758</b>	<b>2771</b>
<b>Grand Total</b>							<b>9496</b>	<b>9659</b>	<b>9717</b>	<b>9950</b>	<b>9948</b>

These numbers are all students we are required to be listed as the Home School. These numbers may fluctuate due to late entry or withdrawal from the Student Information System.

This was an informational item and no action was required by the Board.

High School Course Proposals/Curriculum Handbook Changes: Dr. Laura Taylor

Consistent with our District’s focus on providing educational opportunities that are relevant and stimulating to students, the staff of Central and Centennial High Schools and District Administration have recommended the following revisions to course offerings for the 2016-2017 school year. Building principals, teachers/Content Area Chairs (CACs) from individual departments, and counselors from both schools were an integral part of the process.

The revisions include course deletions/additions, clarification/explanation of general information as needed, and any substantial changes to specific course descriptions/programs. One required new course pilot and two elective course pilots are included.

Each spring, Central Office administrators and the high school principals determine staffing allocations for the next school year. The allocations are dependent on student enrollment numbers for current courses and for curriculum pilot requests initiated at the building level.

For the past two years, 1.0 FTE was requested to begin the computer science initiative at Central and Centennial. Both schools have been able to run new courses each year without utilizing the approved 1.0 FTE. It is possible that with the addition of the proposed AP computer science course, additional FTE will be needed. Final FTE will be determined based on student enrollment numbers in the spring.

The proposed social science course will be funded through the curriculum adoption process. Approximately \$7,000 is requested for equipment and supplies for the new AP computer science course.

Pilot courses will be evaluated using the procedures described in the District’s Curriculum Development and Evaluation Guide.

This was an informational item and no action was required by the Board.

Solar Tour Presentation: Stephanie Stuart/Lynn Stuckey

On October 3, Unit 4's Jefferson Middle School was part of the Illinois Solar Tour conducted by the Illinois Solar Energy Association.

As part of the Solar Tour, home and business owners with renewable energy installations open their homes and facilities to the public to share their passion, knowledge and experience of owning and living with renewable energy.

This year's tour focused on wind energy and Jefferson showcased its wind turbine that the school erected and dedicated on Earth Day 2014.

This was an informational item and no action was required by the Board.

**Action Agenda: New Business**

Additional Staffing at ACTIONS: Orlando Thomas

Member Bonnett moved, with a second by Member Stuckey to approve the additional staffing at ACTIONS. The motion carried on roll call. Ayes 7. Nays 0.

The addition of one full-time teacher was requested in order to support elementary campuses dealing with challenging student behaviors. Salary is \$38,645 plus all Board-approved benefits, to be paid using District funds. Semester updates will continue to be provided to the Board throughout the three-year pilot.

Administration recommended that one full-time teacher (1.0 FTE) be added to the ACTIONS staff at a cost of \$38,645 plus all Board-approved benefits.

Human Resource Changes

Member Westfield moved, with a second by Member Shannon to approve the Human Resource Changes. The motion carried on roll call. Ayes 5. Nays 2. Member Bonnett and Member Stuckey voted no.

The Human Resource Changes were approved as presented.

**Consent Agenda: New/Unfinished Business**

Member Bonnett moved, with a second by Member Westfield to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Resolution Authorizing Sale of 1997 Ford F250 Pickup: Tom Lockman

The District has a used 1997 Ford F250 Heavy Duty Pickup that is no longer used. A Board Resolution is required in order to sell this surplus property by bid. The proceeds from the sale of the used equipment will be credited back to the Operations & Maintenance Fund.

Administration recommended that the Board approve the Resolution to sell the surplus used pickup to the highest bidder.

Bid – 1:1 Secondary Pilot Classroom Chromebooks: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping the District with effective instructional technology tools that support 21<sup>st</sup> century teaching and learning. A key part of this commitment to being Future Ready is the addition of 50 1:1 pilot classrooms at the secondary level as outlined in the Educational Technology presentation September 14<sup>th</sup>. This will allow 50 teachers at the secondary level to have a dedicated 1:1 environment in their classroom. This will build capacity at the buildings, allow us to learn about 1:1 environments at the secondary level, and level the device ratio between elementary and secondary.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on October 5<sup>th</sup>, 2015, to 51 vendors inviting the submission of sealed bids for 1500 Dell Chromebooks, management licenses, 50 carts, and setup service. The invitation and specifications for the RFP were also posted on the District's website. Bids were received from 5 companies and were opened on October 16<sup>th</sup>, 2015 with the following results:

	1,500 New Dell Chromebook 11 Computers	1,500 ACAD Google ChromeOS Management Licenses	Service for 1,500 New Dell Chromebook 11 Computers	50 New Spectrum Cloud32 Chromebook Carts	Service for 50 New Spectrum Cloud 32 Chromebook Carts	GRAND TOTAL
CDS Office Technologies.	\$382,500.00	\$37,500.00	\$11,775.00	\$63,430.00	\$800.00	\$496,005.00
COTG-A Xerox Company	\$540,000.00	\$37,500.00	\$15,000.00	NOT CLOUD32 CART	NOT CLOUD32 CART	\$592,500.00
Global Gov/Ed Solutions Inc.	\$372,000.00	\$36,480.00	\$15,000.00	\$60,000.00	\$2,250.00	\$485,730.00
SHI International Corp.	\$328,500.00	\$37,500.00	\$24,750.00	\$59,650.00	\$3,250.00	\$453,650.00
Sterling Computers Corporation	\$335,490.00	\$37,500.00	\$31,500.00	\$62,148.50	\$0.00	\$466,638.50

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

Administration recommended the bid for the desktop computers and the laptops be awarded to SHI International Corp. There are no additional staffing needs. The total cost of \$453,650 will be come from the Educational Technology Budget.

Administration recommended the bid for the desktop computers and the laptops be awarded to SHI International Corp.

Bid – Digital Transformation of Professional Practice Chromebooks: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our district with effective instructional technology tools that support 21<sup>st</sup> century teaching and learning. A key part of this commitment to being Future Ready is the digital transformation of professional practice as outlined in the Educational Technology presentation September 14<sup>th</sup>. All certified staff members will receive a Chromebook for their professional practice. This will allow all certified staff to use digital tools in professional practice for effective communication and collaboration, learn shoulder to shoulder with colleagues in professional settings, and gain experience and skill using devices and tools that students are using.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on October 5<sup>th</sup>, 2015, to 51 vendors inviting the submission of sealed bids for 900 Toshiba Chromebooks and setup service for all Chromebooks. The invitation and specifications for the RFP were also posted on the District’s website. Bids were received from 9 companies and were opened on October 16<sup>th</sup>, 2015 with the following results:

	900 New Toshiba Chromebooks	900 ACAD Google ChromeOS Management Licenses	Service for 900 New Toshiba Chromebooks	GRAND TOTAL
AKA Comp Solutions, Inc	\$236,250.00	\$22,680.00	\$11,025.00	\$269,955.00
Best Buy Stores, L.P.	\$242,550.00	\$22,050.00	\$9,000.00	\$273,600.00
CDS Office Technologies.	\$252,000.00	\$22,500.00	\$7,272.00	\$281,772.00
COTG-A Xerox Company	\$244,800.00	\$22,500.00	\$9,000.00	\$276,300.00
Global Gov/Ed Solutions Inc.	\$237,600.00	\$21,888.00	\$9,000.00	\$268,488.00
Riverside Technologies, Inc.	\$251,000.00	NO BID	INCLUDED	\$251,000.00
Sterling Computers Corporation	\$246,141.00	\$22,500.00	\$13,500.00	\$282,141.00
Tierney Brothers, Inc.	\$225,000.00	\$24,300.00	\$8,550.00	\$257,850.00
TKOEducation Technology Solutions	\$268,650.00	\$24,075.00	\$10,125.00	\$302,850.00

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the bid for the desktop computers and the laptops be awarded to Tierney Brothers, Inc. There are no additional staffing needs. The total cost of \$257,850 will be come from the Educational Technology Budget.

Administration recommended the bid for the desktop computers and the laptops be awarded to Tierney Brothers, Inc.

Bid – Classroom Computer Lease: Dave Hohman

A copy of the lease agreement between the District and Providence Capital Network, LLC was provided to the Board. This is for the leasing of 205 classroom laptop computers that were approved on August 10th at the regular board meeting.

There are no additional staffing needs. The yearly lease payments of \$34,787 will be paid for by the Educational Technology fund.

Administration recommended the Board approve the lease for the 205 classroom laptop computers with Providence Capital Network, LLC.

Human Resource Changes

This item was moved to the Action Agenda.

**Student Discipline**

Member Stuckey moved, with a second by Member Richards that student #610075 should be expelled from Centennial High School for the remainder of the 2015-16 school year and the entire 2016-17 school year. He/she should be reassigned to an alternative setting at the administration's direction for violating Conduct Code #8 Drug-Related Activities. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Member Stuckey moved, with a second by Member Shannon that student #550323 should be expelled from Centennial High School for the remainder of the 2015-16 school year and the first semester of the 2016-17 school year. He/she should be reassigned to an alternative setting at the administration's direction for violating Conduct Code #34 Weapon-Related Activities. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

**Adjournment**

There being no further business, Member Bonnett moved, with a second by Member Stuckey, to adjourn the meeting at 9:03 p.m. The motion carried on voice vote. Ayes 7. Nays 0.