

**Summary of Changes to 2016-17 Code of Conduct for SY 2017-18
As of June 12, 2017**

(Page numbers refer to the 2016-17 Student Code of Conduct. Strike-outs denote deletions and bold, italic type indicates additions.)

- All pages: Revise header to reflect 2017-18 rather than 2016-17.
- Front Cover: Change 2016-17 to 2017-18. Change Board adoption date from June 13, 2016 to June 12, 2017.
- Table of Contents: Change page numbers as needed.
- Eliminate page 1 Key Elements of Illinois' SB 100.
- Change Policy ~~#720.09R~~ to **#720.09/R** and Policy ~~#720.10~~ to **#720.10/R**
- Update Board members' names to reflect:
Chris Kloeppe, President
Amy Armstrong, Vice President
Kathy Shannon, Secretary
Gianina Baker, Parliamentarian
Bruce Brown
Kathy Richards
Heather Vazquez
- Page 1 Insert new Superintendent's letter (see attachment 1).
- Page 6 Under "Rights" add: ***13. Students may access facilities that correspond to their gender identity. Any student who is uncomfortable using a shared facility will be provided with an alternative. Students or parents should contact the building principal to request an alternative to a shared facility.***
- Page 7 Delete entire page entitled Key Elements of Illinois' SB 100
- Page 8 Electronic Devices – Revise middle school guidelines to match high school guidelines:
- MIDDLE SCHOOL LEVEL*
- ~~1. Cell phones may be carried, but must be OFF during the entire school day. This includes recess, lunch, or field trips.~~
 - ~~2. OFF means "powered off" and not in "vibrate" or "silent" mode. Forgetting to turn off the cell phone is not an excuse.~~

~~Any Offense: Level 1 referral and parent contact.~~

1. *Electronic devices (phones, mp3 players, iPods, etc.) may be used in hallways during passing times and in the cafeteria during lunch.*
2. *Students in the hallways on passes (teacher, office tardy, etc.) may not use their cell phones.*
3. *Electronic devices may not be used in the hallways while class is in session.*

Any Offense: Level 1 referral and parent contact.

Telephone

The office phone is to be used for school business only. Students may use this phone for class business or any emergency with the permission of the administrator or secretary.

*At the elementary ~~and middle school~~ levels, should a need for an activated cell phone exist during the school day due to a health-related situation, the student's parent/legal guardian shall address a request in writing to the principal, explaining the reason for the request. The principal's response shall be made in writing.

Pages 22 & 41

Change Tobacco definitions in elementary and secondary glossaries: ~~Use or possession of tobacco in any form at school or school-sponsored activities to~~ ***Using, possessing, distributing, purchasing, or selling tobacco materials, "look-a-likes," or E-cigarettes, including any smoking materials or related equipment.***

Page 23

Secondary Procedures for Teacher Involvement in Student Discipline:
Delete "listed above" from column 2, paragraph 1.

Pages 42-58

Ensure that all Board policies included are up-to-date.

Pages 45-46

Procedures 710.15R and 710.14R, revise "Delivery" definition listed on bottom or right column to read: "Delivery means: ***a)*** a transfer of possession or control to another person whether or not the substance or item is in that person's immediate presence, or ***b)*** possession of substance(s) ***that are*** packaged for delivery ***as evidenced by either the quantity of substance or apportionment.*** Delivery includes, but is not limited to, any gift, exchange, sale, or other transfer without or without payment or other consideration."

Page 47

Policy 710.14R Substance Abuse – Secondary – Administrative Procedures: It was suggested that second and third violations of Use/Possession/Under the influence (Disciplinary Procedures) contain the

same provision for reduction of suspension days from school and extracurricular activities as a first violation. In response to Board input at the May 22, 2017 meeting, the verbiage for first, second, and third offenses would read as follows:

1. The first violation may result in up to a suspension out of school for ten school days and suspension for up to 30 calendar days from all school activities (teams, clubs, and all other school-sponsored activities). A parent conference will be scheduled as soon as possible with the principal or his/her designee. Participation in the counseling program will permit reduction of the disciplinary action originally assigned. In addition, the number of days suspended from extracurricular activities will also be reduced. ~~If the student and his/her parent or legal guardian fail~~ **fails** to participate and complete the prevention activity, the remainder of the original disciplinary action will be invoked. ~~If parents refuse or are unable to attend the counseling program, the principal, with the concurrence of the Superintendent or his/her designee, may permit any out-of-school suspension assigned to be reduced as stated above, providing that the student participates.~~ Middle and high school students will be referred to the Response to Intervention (RtI) Team for additional support. Parents will be informed of all actions taken.

2. A second violation shall result in administrative review to determine additional disciplinary actions up to an out-of-school suspension for ten school days and suspension from all school activities (teams, clubs, and all school-sponsored activities) for up to 90 calendar days. A parent conference will be scheduled as soon as possible with the principal or his/her designee, and if the parent or legal guardian and student agree to **the student's participation** participate in an appropriate substance abuse prevention activity as designated by the principal, the absence caused by the suspension will be excused and make-up work accepted for full credit. **Participation in the counseling program will permit reduction of the disciplinary action originally assigned. In addition, the number of days suspended from extracurricular activities will also be reduced. If the student fails to participate and complete the prevention activity, the remainder of the original disciplinary action will be invoked. Parents will be informed of all actions taken.**

3. Any subsequent violation, in any one school year, shall result in administrative review to determine additional disciplinary actions up to an out-of-school suspension for ten school days and recommendation for expulsion from school and all school activities for the remainder of the school year. **Participation in the counseling program may permit reduction of the disciplinary action originally assigned. In addition, the number of days suspended from extracurricular activities may also be reduced. If the student fails to participate and complete the**

prevention activity, the remainder of the original disciplinary action will be invoked. Parents will be informed of all actions taken.

Pages 52-54 Procedure 720.09/R Sexual Harassment—Administrative Procedure: Add policy to existing procedure.

Pages 54-57 Policy 720.10 Student Welfare—Preventing Bullying, Intimidation and Harassment: Add procedure.

Correct p. 56, 1.a. policy reference as follows: 1.a. ~~Policy #720.09-Harassment of Student Prohibited~~ ***720.10 Preventing Bullying, Intimidation and Harassment***

Page 63 Revise Acknowledgement of Receipt of Student Code of Conduct to eliminate all references to needing a parent signature since the Code will be distributed and signed for by students only during their behavior assemblies at the beginning of the school year, per consultation with Jennifer Smith, legal counsel. The revisions appear below:

Acknowledgement of Receipt of Student Code of Conduct
~~Parent and~~ Student Signatures Required

~~My child and~~ I have received a copy of the Champaign Community Unit School District #4 Student Code of Conduct for ~~2016-17~~ **2017-18**. I understand that the Student Code of Conduct contains information that ~~my child and~~ I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in this Code. If I have questions regarding the Student Code of Conduct, I should direct those questions to the campus principal.

Printed name of student: _____

Signature of student: _____

~~Signature of~~ parent: _____

Student's Date of Birth (xx-xx-xxxx) _____

Date: _____

Please sign, **add your date of birth**, date this page, remove it from the handbook, and return it to ~~the student's~~ **your** school within five (5) days of receiving handbook.