Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
April 11, 2016 within the Boundaries of Said District

Regular Meeting

Board President Chris Kloeppel called the Regular Meeting of the Board to order at 5:31 p.m.

Board Members Present
Amy Armstrong, Gianina Baker, Chris Kloeppel, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present
Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

Approval of Agenda
Agenda item 10E. Bid - Sanitary Hauling and Recycling Services: Tom Lockman was removed from the agenda. Member Westfield moved, with a second by Member Stuckey to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session
Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:34 p.m.

Open Session
The Board convened into *Open Session* at 6:05 p.m.

Guests
Representatives from CFT, local media and other interested persons

Action: New Business
Approval of Real Estate Option Agreement – 607 W. Church Street: Tom Lockman
Member Shannon moved, with a second by Member Stuckey for Approval of Real Estate Option Agreement – 607 W. Church Street. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education has expressed interest in reviewing the acquisition of properties bordering District campuses and facilities. Consistent with that interest, the District is seeking to acquire an option to purchase the property at 607 W. Church St. (adjacent to other properties for which the District has already secured options and which are adjacent to the Central High School property) under the Real Estate Option Agreement. District administration believes that acquisition of an option on this property would be beneficial to the District as it proceeds with investigating possibilities for its future facilities plans which could include the future expansion of the existing Central High School site. Under this Agreement, the District would be granted the

sole and exclusive option to purchase the properties for a period of 18 months from the date of execution of the Agreement.

The District would pay to the Seller an Option Fee of $5,000 with 100% of the Option Fee applied to the purchase price if the District exercises its option.

Administration recommended approval of this Real Estate Option Agreement.

Reports: New Business

Feeding Our Kids Presentation: Dr. Judy Wiegand

The Mission of Feeding Our Kids is to provide nourishing food to food insecure school children in Champaign County on weekends and school holidays throughout the school year. Their vision is to help food insecure school children in Champaign County to break down one barrier toward success that will help enable them to learn and accomplish great things as they grow up.

The goal of Feeding Our Kids is to spread community awareness of hunger and to assist every Champaign County school in need. With 1 in every 5 children in need, hunger touches all of us, whether those struggling are our neighbors, school friends, or work colleagues. With ongoing community support we can alleviate hunger in our community. Feeding Our Kids has partnered with Eastern Illinois Foodbank to make this a reality.

Feeding Our Kids' website is: www.feedingourkids.org

This was an informational item and no action was required by the Board.

Action Agenda: New/Unfinished Business

Administrative Appointment – Assistant Principal of Stratton Elementary: Ken Kleber

Member Richards moved, with a second by Member Stuckey to approve the Administrative Appointment – Assistant Principal of Stratton Elementary. The motion carried on roll call. Ayes 7. Nays 0.

District administration has recommended that a second Assistant Principal position be reallocated to Stratton Elementary from Dr. Howard Elementary for the 2016-2017 school year. Ms. Amy Blomberg has been selected to fill that role. District administration is confident that Ms. Blomberg will provide outstanding services as an Assistant Principal at Stratton Elementary for the 2016-2017 school year.

Ms. Blomberg has been an educator in various roles with Unit 4 Schools since beginning her teaching career in 1994. She served as a second grade teacher from 1994-1997. From 1997 through 2000, she served in the dual role of Reading Recovery Teacher and 2nd Grade Teacher. Since 2000, she has served as a Reading Recovery Teacher, Instructional Coach, Interventionist, and Enrichment Teacher. She has also served as a Summer School Teacher.

Ms. Blomberg holds a Bachelor of Science in Elementary Education from Southern Illinois University (1994), a Master of Education with Reading Specialist Endorsement from the University of Illinois (1998), and an Administrative Endorsement from the University of Illinois (2000). Ms. Blomberg is also a National Board Certified Teacher in Early & Middle Childhood/Literacy: Reading-Language Arts (2007). She has participated in many training and professional development activities, both within and outside of the District. She has also held many leadership roles in the District throughout her teaching career.

The effective date of Ms. Blomberg's appointment as an Assistant Principal at Stratton Elementary is August 1, 2016. This is 215 days/year position. The recommended salary is $68,591, plus all appropriate Board-approved administrator fringe benefits. This would be Ms. Blomberg's salary had she continued to serve as a teacher next year. She will retain this salary until the annual amount equalizes to the appropriate Elementary Assistant Principal salary for someone with her level of experience. She will not be eligible for any future Board-approved administrative raises until her salary is equal to the level it would have been had she not been allowed to maintain her salary. Human Resources will monitor Ms. Blomberg's eligibility for future raises. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Amy Blomberg as an Assistant Principal at Stratton Elementary School effective August 1, 2016 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Assistant Principal of Garden Hills Elementary
Member Westfield moved, with a second by Member Shannon to approve the Administrative Appointment – Assistant Principal of Garden Hills Elementary. The motion carried on roll call. Ayes 7. Nays 0.

One of two positions of Assistant Principal of Garden Hills Elementary for the 2016-2017 school year is currently vacant. District administration recommended the appointment of Ms. Zipporah Gwin, an outstanding candidate, to this vacancy.

Ms. Gwin is currently serving as Principal of Joseph Academy in Melrose Park, Illinois. During this assignment, she increased student enrollment by 100%. Prior to her principalship at Joseph Academy, Ms. Gwin served as Assistant Principal of James N. Thorp Elementary School in Chicago, Illinois from 2013-2015. At Thorp, she was instrumental in securing several grants, increasing student reading scores, and fostering positive student, parent, and staff relationships. Ms. Gwin also previously served Chicago Public Schools as an Instructional Coach (2013) and Teacher (2007-2013). Ms. Gwin began her teaching career as a 5th Grade Teacher at Garden Hills Elementary School during the 2006-2007 school year.

Ms. Gwin holds a Bachelor of Science in Elementary Education from Illinois State University (2006). She subsequently attended Aurora University, where she took graduate courses in Gifted Education and Enrichment (2009). Ms. Gwin earned her Master of Arts Degree in Educational Leadership and Administration from Chicago State University (2012).

The effective date of Ms. Gwin's appointment as Assistant Principal of Garden Hills Elementary is August 1, 2016. This is a 215 days/year position. The recommended salary is $61,204 (based on the 2015-2016 scale), plus all appropriate Board-approved administrator fringe benefits. Adjustments to the recommended salary will be made in accordance with any Board approved administrative increases for 2016-2017. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Zipporah Gwin as an Assistant Principal of Garden Hills Elementary effective August 1, 2016.

Additional Classroom at Early Childhood & Consolidation of Essential Skills Program: Ken Kleber
Member Stuckey moved, with a second by Member Westfield to approve the Additional Classroom at Early Childhood & Consolidation of Essential Skills Program. The motion carried on roll call. Ayes 7. Nays 0.

District Administration recommended the expansion of programming in order to serve a greater number of 4- and 5-year-old students through Pre-Kindergarten. Due to space constraints at the Champaign Early Childhood Center (CECC), the Special Education Department explored several options for locating a satellite classroom in an elementary building. It was determined that Stratton Elementary would be the most appropriate location for the classroom. The rationale is provided below.

- Stratton currently houses the Essential Skills (ES) Program, grades K-9, in two adjoining classrooms. One of these classrooms will move to Central High School for SY2017, leaving an unoccupied classroom space at Stratton.

- One of our current classrooms at CECC hosts an ES Program during one of the two sessions. Moving this classroom to Stratton will allow for a consolidation of resources, particularly nursing, which is required by many of the students in the program. In addition, related service providers (occupational and physical therapists, school social worker, and speech-language pathologists) will not need to travel to more remote locations to meet the needs of the students in the program.

- From a physical plant perspective, the classroom in question was designed to house an early childhood classroom (in the past there were two located at Stratton). A bathroom in the classroom with preschool student size-appropriate sink and toilet means that no structural changes will need to be made to the room in order for it to meet the needs of our preschool population.

- The students in the ES Program require a great deal of equipment in order to meet their physical needs. Locating the early childhood and elementary programs in the same building in adjoining spaces will allow the sharing of this equipment when appropriate.

- From a student, teacher, and services provider perspective, locating the early childhood and elementary classroom in the same building will allow for smoother transitions between the two levels because of a greater knowledge of the students' skills and needs by the receiving elementary classroom staff.

- There will be no required changes of transportation, as the classroom at Stratton will operate according to CECC's existing schedule.

- There will be no required purchase of gross motor equipment, specific playground modifications, or disruption of existing elementary PE schedules due to the requirement that students in preschool programs have specific gross motor opportunities every day. The students will be able to use the existing facilities at CECC.

- The CECC teacher located at Stratton will be able to participate in collaboration and teaming, professional development, and screening days with colleagues because of location and schedule.

As part of the annual staffing process, District Administration reallocated existing resources and positions across the District to maximize efficiency. These reallocations offset any additional cost associated with the opening of this additional CECC classroom.

Administration recommended that Board accept the recommendation outlined above.

2016-2017 Regular & Special Board Meeting Schedules: Dr. Judy Wiegand
Member Shannon moved, with a second by Member Richards to approve the 2016-2017 Regular & Special Board Meeting Schedules. The motion carried on roll call. Ayes 7. Nays 0.

The Unit #4 Board of Education has scheduled its regular meetings for the second Monday of each month beginning at 5:30 p.m. at the E.H. Mellon Administrative Center. Below is the schedule for the regular and special Board meetings for 2016/2017. Should the Board wish to change its regular and special meeting schedules, it may be done at the next regular Board meeting or at any other time of the Board's choosing.

2016/2017 Regular Board Meeting Dates

2016	2017
July 11	January 9
August 8	February 13
September 12	March 13
Tuesday, October 11	April 10
November 14	May 8
December 12	June 12

Special Board Meetings at 5:30 on the
Fourth Monday of Each Month

September 26	January 23
October 24	February 27
	March 27
	April 24
	May 22

Administration recommended that the Board of Education approve the regular and special Board meeting schedules for the 2016-2017 school year.

Consent Agenda: Unfinished/New Business
Member Westfield moved, with a second by Member Shannon to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber
The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – March: Tom Lockman
The Bills and Treasurer's Report – March was approved as presented.

Minutes of March 7, 2016, March 14, 2016 and March 29, 2016
The minutes were approved as presented.

Bid - Sanitary Hauling and Recycling Services: Tom Lockman
This item was removed from the agenda.

Bid - Edison Fire Alarm Replacement: Tom Lockman
Board policy states that bids will be solicited when items are expected to exceed a total of $25,000. As part of the bid process, bids were posted on the District's website, advertised in the News-Gazette as well as ePrismsoft. Bids were received from three vendors and opened on March 29, 2016. Edison Fire Alarm Replacement costs of $119,590 will be paid from the Health Life Safety Fund.

Administration recommended the award of the bid for the Edison Fire Alarm Replacement to Remco Electric for $119,590.

Bid – Health Life Safety Work 2016: Tom Lockman
Board policy states that bids will be solicited when items are expected to exceed a total of $25,000. As part of the bid process, bids were posted on the District's website, advertised in the News-Gazette as well as ePrismsoft. Bids were received from four vendors and opened on March 29, 2016. Health Life Safety Work 2016 costs of $179,250 will be paid from the Health Life Safety Fund.

Administration recommended the award of the bid for the Health Life Safety Work 2016 to Remco Electric for $179,250.

Bid – Early Childhood Center BAS Controls Upgrade: Tom Lockman
Board policy states that bids will be solicited when items are expected to exceed a total of $25,000. As part of the bid process, bids were posted on the District's website, advertised in the News-Gazette as well as ePrismsoft. Bids were received from two vendors and opened on April 4, 2016. Early Childhood Center BAS Controls Upgrade costs of $131,260 will be paid from the Operations and Maintenance Fund.

Administration recommended the award of the bid for the Early Childhood Center BAS Controls Upgrade to Reliable Plumbing and Heating for $131,260.

Approval of the Extension of Cash Farm Lease – United Way of Champaign County: Tom Lockman
In May 2015, the District entered into a Cash Farm Lease agreement with the United Way of Champaign County for the property purchased from the Atkins Group. The District and the United Way extended this agreement to cover the period from April 1, 2016 through March 31, 2017. The District will receive $9,250.00 for cash rent for the period April 1, 2016 to March 31, 2017.

Administration recommended approval of this extension of the Cash Farm Lease with the United Way of Champaign County.

Policy 705.07R Administrative Procedures Attendance – Residence: Tom Lockman
This policy update represents the District's effort to continue to update its Board Policy manual and related Administrative Procedures. Language has been changed in the Administrative Procedures and the associated Verification of Residence Form to more closely follow District policy requiring that two forms verifying residence be presented at the time of registration for all new and transfer students.

Administration recommended approval of these changes to the Verification of Residence Form and the related Administrative Procedures.

Executive Session
Member Richards moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 7:36 p.m.

Open Session
The Board convened into *Open Session* at 8:46 p.m.

Action Agenda: New Business
Student Discipline – Student #560960
Member Stuckey moved, with a second by Member Richards that student #560960 should be expelled from Jefferson Middle School for the remainder of the 2015-16 school year for violating Conduct Codes #18 Physical Confrontation with Staff and #19 Physical Confrontation with Student of the Champaign Unit #4 Student Code of Conduct. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Westfield abstained.

Student Discipline – Student #621014
Member Shannon moved, with a second by Member Stuckey that student #621014 should be expelled from Jefferson Middle School for the remainder of the 2015-16 school year for violating Conduct Codes #18 Physical Confrontation with Staff and #19 Physical Confrontation with Student of the Champaign Unit #4 Code of Conduct. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Westfield abstained.

Adjournment
There being no further business, Member Shannon moved, with a second by Member Westfield, to adjourn the meeting at 8:55 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: May 9, 2016