

**Minutes of the SPECIAL Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
April 23, 2019 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

**Staff Members Present**

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Angela Ward Assistant Superintendent, Jennifer Ivory-Tatum Assistant Superintendent, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Executive Director of Operations Paul Douglas

**Approval of Agenda**

Member Shannon moved, with a second by Member Richards to approve the agenda as presented. The motion carried on voice vote. Ayes 7. Nays 0.

**Executive Session**

Member Richards moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(9) Student Discipline and 120/2(c)(10) The Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students. The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

**Open Session**

The Board convened into *Open Session* at 6:05 p.m.

**Action Agenda: New Business**

Student Discipline – Student #511229

Member Shannon moved, with a second by Member Baker that student #511229 shall be provided an alternative placement for the remainder of the 2018-19 school year and summer of 2019 for violating Conduct Code #18 Physical Confrontation with Staff of the Unit #4 Student Code of Conduct. So long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period, the Board shall hold its discipline determination in abeyance. If the student does not accept the alternative placement or meet the attendance and behavior requirements of the offered alternative placement, then the decision of the Board of Education is to expel the student for the duration/remainder of the duration stated above. The duration of the alternative placement/expulsion is based on: the egregiousness of the violation of the Conduct Code listed above and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the District because the student's continuing presence would constitute a disruption. The motion carried on roll call. Ayes 5. Nays 2. Member Armstrong and Member Richards voted no.

Oath of Office & Reorganization of the Board: Dr. Susan Zola

Dr. Gianina Baker administered the Oath of Office to Amy Armstrong, Chris Kloeppe, Kathy Shannon and Elizabeth Sotiropoulos.

**Board Members Present**

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppel, Kathy Shannon, Elizabeth Sotiropoulos, Heather Vazquez all present at 6:20 p.m.

The following Board Members were elected to hold office on the Board until May 2021. The statutory term of office shall be two years, except the Board, by resolution, may establish a policy for the term of office to be one year.

President	Amy Armstrong
Vice President	Dr. Gianina Baker
Secretary	Heather Vazquez
Parliamentarian	Chris Kloeppel

Administrative Appointment – Director of Kids Plus Program: Ken Kleber

Member Shannon moved, with a second by Member Kloeppel for approval of the Administrative Appointment – Director of Kids Plus Program. The motion carried on roll call. Ayes 7. Nays 0.

The position of Director of Kids Plus recently became available. Nine candidates participated in initial interviews conducted by District administration and classified staff. Ms. Erika Marion has been selected as the new Director of Kids Plus beginning May 6, 2019.

A life-long resident of Champaign-Urbana, Ms. Marion returns to the community after a year away serving as an Executive Assistant with Cerner Corporation in Kansas City, Missouri (November 2017-present). Before relocating to Kansas City, she served two years with Unit 4 Schools as the Assistant Director of Kids Plus (December 2015-November 2017). Prior to her appointment as the Assistant Director of Kids Plus, Ms. Marion served the program as an Activity Leader, Assistant Site Director, and Site Director (2010-2015). Ms. Marion was also an Assistant with Joseph H. Lierman Law Offices in Champaign (May 2012-December 2015). Ms. Marion holds an Associate of Science in Secondary Education from Parkland College (December 2015). In May of this year, Ms. Marion will complete her Bachelor of Science in Organizational and Professional Development from Eastern Illinois University. The recommended salary for Ms. Marion is \$63,251 prorated from July 1, 2019, plus all appropriate Board-approved administrator benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Erika Marion as Director of Kids Plus effective May 6, 2019 at the above-listed salary and appropriate fringe benefits.

Administrative Appointment – Director of Communications: Ken Kleber

Member Kloeppel moved, with a second by Member Shannon for approval of the Administrative Appointment – Director of Communications. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Sotiropoulos abstained.

The position of Director of Communications recently became vacant. The vacancy was posted and advertised through appropriate professional websites. Nine candidates were interviewed by a team of District administration and staff. Mr. David Brauer was selected for the position.

Mr. Brauer is currently serving the Wisconsin Department of Revenue (Wisconsin Lottery) as the Marketing Communications Supervisor. He has held this position since November 2018. In this position, Mr. Brauer is the organization’s spokesperson and is responsible for developing and administering marketing strategies and campaigns, including budgeting, social and external communications, advertising, brand messaging, and staff supervision. Between October 2008

and May 2018, Mr. Brauer worked with The Summit League as the Assistant Commissioner for Communications. In this role, he managed a communications team, fielded media inquiries, promoted events, and increased visibility through multiple media platforms. Mr. Brauer also has communications leadership experience with Northern Illinois University, Purdue University, and the University of South Carolina.

Mr. Brauer holds Bachelor of Science in Recreation, Sports & Tourism from the University of Illinois Urbana-Champaign (December 2000). The recommended salary for Mr. Brauer is \$76,430, prorated from July 1, 2019, plus all appropriate Board-approved administrator benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. David Brauer as Director of Communications with a mutually agreeable start date at the above-listed salary and appropriate fringe benefits.

Construction Contracts and O'Shea Builders Contract Amendment – Central High School Additions and Renovations – Bid Release #1 and Budget Increase: Mark Roessler

Member Shannon moved, with a second by Member Kloeppel for approval of the Construction Contracts and O'Shea Builders Contract Amendment – Central High School Additions and Renovations – Bid Release #1 and Budget Increase. The motion carried on roll call. Ayes 7. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On February 11, 2019, the Board of Education approved the project design and estimate through the Construction Documents phase.

The project received bids for the next phase of construction on March 26, 2019. After review of the bid results and after scope vetting with the contractors, Administration requested Board approval of eighteen (18) construction contracts, as well as an amendment to O'Shea Builders, Inc. contract, allowing them to manage construction contracts. Alternates were not accepted. Neither are all of the bids received being recommended at this time, as some can be reviewed, possibly repackaged, and rebid.

Administration also requested an increase to the project budget in order to award these current contracts. The bids received to date are higher than the budgets, however time is of the essence and the schedule does not allow for delays to rebid most of the packages.

Construction for Bid Release #1 will commence in May 2019 in keeping with the current project schedule. Further consideration for additional funding of Owner's Costs as well as possible future bid overages will need to be reviewed.

An increase in the project budget of \$9,213,000 and a revised budget of \$96,313,000 was requested. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and approved alternate funding sources.

Administration recommended approval of the construction contracts and associated amendment to O'Shea Builders, Inc., contract and the budget increase.

**Consent Agenda: New Business**

Member Vazquez moved, with a second by Member Shannon to approve the Consent Agenda: New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Central Engineering & Research International Material Testing Agreement: Mark Roessler

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On February 11, 2019 the Board approved Construction Documents for Central Additions and Renovations. As part of the forthcoming construction, the District will need to hire an independent testing agency for various materials testing and inspection services.

On April 1, 2019, the District received responses to a material testing and inspection services Request for Proposal from three vendors. Administration is now requesting approval of the proposal from Engineering & Research Int'l, Inc. Payment of the materials testing and inspection services up to \$89,408 was requested. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended approval of the proposal from Engineering & Research Int'l, Inc.

Professional Expenses – Dual Language French Site Visit: Viodelda Judkins

Champaign Unit 4 School District offers two Dual Language programs at the elementary school level. The International Prep Academy offers a school-wide Spanish-English Dual Language Program for students in grades K-5, and Stratton Academy of the Arts offers a French-English Dual Language strand currently to students in kindergarten thru 2<sup>nd</sup> grade, which will scale to fifth grade in the coming years.

The 50/50 dual language two-way immersion (TWI) instructional model integrates native Spanish or French speakers with native English speakers for instruction through two languages: English and either French or Spanish. The students themselves are models for their respective home languages and cultures in schools that promote and celebrate multilingualism and multiculturalism via language-rich, culturally and linguistically responsive learning environments.

Although Spanish Dual Language Programs are very prevalent in the State of Illinois, Champaign is one of the first programs to offer French as a target language. Our program serves EL students from the Democratic Republic of the Congo, which also qualifies this particular DL Program under our District Equity Initiative to improve academic outcomes for African American students.

Outcomes from the Dual Language French Site Visit include Observation of how sites:

1. Construct learning experiences in French and English across disciplines.
2. Adapt materials, instructional methods and assessments to meet the needs of students in the target language.
3. Align content, objectives, and teaching behaviors to the selection and analysis of teaching and evaluation materials for French DL students.
4. Apply a variety of developmentally appropriate experiences that demonstrate varied approaches to knowledge construction and second language development.
5. Construct learning experiences surrounding the language and culture of students from the DRC.

Financial Implications:

Total cost = 1,976.79

Viodelda Judkins will travel to Brooklyn, NY to visit PS 133- William A. Butler School and others.

A Program Evaluation checklist will be used to analyze the programmatic components of the different DL Programs observed as compared to Champaign School District's French DL Program.

Administration recommended Board approval of the professional expenses for Dual Language French Site Visit.

AVID Summer Institute Professional Development: Angela Ward

Advancement Via Individual Determination (AVID) is a system of support designed to prepare students in the academic middle for college and career readiness by placing them in advanced core classes and an elective class focused on academic/social support. AVID requires the establishment of a site team and lead elective teachers who are responsible for overseeing the growth of students and the fidelity of implementation throughout the school system. These individuals receive comprehensive professional development that includes AVID's teaching methodologies and curriculum that is ultimately disseminated to all teachers within the school (Swanson, 2005).

AVID currently serves nearly 300,000 students in over 4,000 elementary and secondary schools in 45 US states and the District of Columbia, and across 15 countries (AVID Center, 2009). There are only 4 National Demonstration Schools in the State of Illinois, three of those schools are nested within the Champaign Unit 4 School District. AVID professional development is required to ensure the implementation of AVID's 4 Domains (Culture, Instruction, Leadership, and Systems). This research-based professional development makes AVID unique in the world of staff development, resulting in core individuals becoming vested stakeholders.

AVID's Summer Institute expands the teaching strategies and methodologies to all classrooms in the school, thereby creating school wide reform.

1. Teachers are able to fully implement various educational strategies and methodologies to promote students' learning and finding their voice.
2. Gains in teacher leadership results from the amount of AVID professional development received.
3. School wide implementation of continual best practices are transferable throughout the district.
4. AVID strengthens/promotes dialogue with community leaders and parents regarding their child's education experience.
5. AVID supports educators with quality professional development, which in turn helps them, become more apt in their leadership abilities.

Financial Implications:

This year is the largest number of AVID attendees as a result of elementary expansion. 46 staff members will receive professional development (21/46 elementary) in June.

Flights: \$20,422.64

Accommodations: \$21,782.17

\*Funding sources include: District funds, Title II grant, Building allocations

Teachers and principals are expected to present at the MTRRC events, staff meetings, and district professional development days.

4/23/2019 Special Meeting

Administration recommended that the Board of Education approve the submitted proposal for AVID Summer Institute.

**Adjournment**

There being no further business, Member Sotiropoulos moved, with a second by Member Shannon to adjourn the meeting at 8:25 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: April 23, 2019