

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
February 11, 2013 within the Boundaries of Said District**

Regular Meeting

Board President Stig Lanesskog called the Regular Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

Arlene Blank, Jamar Brown, Kristine Chalifoux, Stig Lanesskog, Phillip VanNess

**Board Members Absent**

Ileana Saveley, Dave Tomlinson

**Staff Members Present**

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Interim Business Manager Joe Davis, School Attorney Tom Lockman

**Approval of Agenda**

Member VanNess moved, with a second by Member Brown, to approve the agenda. The motion carried on voice vote.

**Executive Session**

Member Blank moved, with a second by Member Brown, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

**Open Session**

The Board convened into *Open Session* at 6:05 p.m.

**Guests**

Representatives from CFT, local media and other interested persons

**Action Agenda Item**

Resolution Providing for the Issue Not to Exceed \$4,925,000 Working Cash Fund Bonds of the District: Dr. Joseph Davis

Member Chalifoux moved, with a second by Member Blank to approve the Resolution Providing for the Issue Not to Exceed \$4,925,000 Working Cash Fund Bonds of the District. The motion carried on roll call. Ayes 5. Nays 0

In February, 2012, the Board approved the Resolution indicating their intent to issue Working Cash Bonds in an amount not to exceed \$14,500,000. The purpose of the Bonds was to provide money to undertake certain construction projects including HVAC,

energy efficiency, technology upgrades and a transportation facility. Administration is now seeking Board approval to issue an amount not to exceed \$4,925,000 in Working Cash Fund Bonds.

It has been estimated by Stifel Nicolaus that the approximate tax increase on a \$150,000 home will be a 5¢ increase for the entire \$14,500,000 Working Cash Bond Issue over the next 20 years (\$25.00/per year).

Administration recommended Board approval of the Resolution Providing for the Issue not to Exceed \$4,925,000 Working Cash Fund Bonds.

**Reports: New Business**

Policy #355 Succession of Authority to the Superintendent: Dr. Laura Taylor

This proposed policy represents the continued effort to update the District's Policy and Procedures Manual.

This policy is related to the line of authority when the Superintendent is temporarily absent or incapacitated.

This was an informational item and no action was required by the Board. Action will be taken at the March 11, 2013 Board of Education meeting.

**Action: New Business**

CESP Contract Reopener Ratification: Ken Kleber

Member Brown moved, with a second by Member Chalifoux to approve the CESP Contract Reopener Ratification. The motion carried on roll call. Ayes 5. Nays 0

Pursuant to the provision of Article X of the 2010-2013 Master Agreement between the Champaign Community Schools Unit District No. 4 Board of Education and the Champaign Educational Support Professionals (CESP), CESP Leadership requested to reopen negotiations on salary and health insurance benefits for the 2012-2013 School Year. The parties met on Monday, February 4, 2013 and tentatively agreed to a 1% salary increase across the board for all current members of the bargaining unit. This agreement is retroactive to July 1, 2012. There are no changes to current health insurance premiums.

The total cost of the salary increase is 1% above the current CESP salary schedule for each cell retroactive to July 1, 2012.

Administration recommended the Board of Education approve the Tentative Agreement with the Champaign Educational Support Professionals effective July 1, 2012.

Administrative Appointments: Ken Kleber

Member Brown moved, with a second by Member Chalifoux to approve the Administrative Appointments. The motion carried on roll call. Ayes 5. Nays 0

**Associate Principal - Franklin Middle School**

The position of Associate Principal of Franklin Middle School was advertised through the District's website. Candidates participated and were interviewed by a team of Franklin representatives.

Ms. Cynthia Levy was selected as the most outstanding candidate. Ms. Levy received her Bachelor and Master of English from Chicago State University in 2001 and 2004 respectively. She obtained her Master of General Administration in 2007. Ms. Levy is currently working on her Doctorate in Educational Leadership at Chicago State University.

Ms. Levy currently holds the position of Interim Assistant Principal of Franklin Middle School. She began this position in August 2012. Ms. Levy previously held the position of Administrator at Rich South High School in Richton Park, Illinois (2009-2012). Prior to this assignment, she was an English Teacher at Rich South (2008-2009), an English Teacher at Hillcrest High School in Country Club Hills, Illinois (2004-2006), and an English Teacher for Chicago Public Schools (2001-2004). Ms. Levy has also served as an Adjunct English Instructor for City Colleges of Chicago (2004-2006).

Ms. Levy's salary will be \$68,599, plus all Board-approved fringe benefits, including contributions to the Teachers' Retirement System. The effective date of this appointment is August 1, 2013. The contract year is August 1 through June 15 annually. Annual evaluation will be completed by the appropriate building-level administrator

Administration recommended the Board of Education approve the appointment of Ms. Cynthia Levy in the position of Associate Principal at Franklin Middle School at the above stated salary plus all Board-approved fringe benefits, including Board approved contributions to the Teachers' Retirement System.

**Associate Principal – Edison Middle School**

The position of Associate Principal of Edison Middle School was advertised through the District's website. Candidates participated and were interviewed by a team of Edison representatives.

Mr. Tony Howard was selected as the most outstanding candidate. Mr. Howard received his Bachelor of Science in Elementary Education from Millikin University in 2005. He obtained his Master in Educational Administration from Eastern Illinois in 2009.

Mr. Howard currently holds the position of Assistant Principal of Edison Middle School. He began this position in October 2010. Mr. Howard joined Unit #4 Schools as a Science Teacher at Edison Middle School in 2006. Mr. Howard has also served Unit #4 Schools as a Summer School Principal, Summer School Teacher and Boys' Basketball Head Coach.

Mr. Howard's salary will be \$68,099, plus all Board-approved fringe benefits, including contributions to the Teachers' Retirement System. The effective date of this

appointment is August 1, 2013. The contract year is August 1 through June 15 annually. Annual evaluation will be completed by the appropriate building-level administrator

Administration recommended the Board of Education approve the appointment of Mr. Tony Howard in the position of Associate Principal at Edison Middle School at the above stated salary plus all Board-approved fringe benefits, including Board approved contributions to the Teachers' Retirement System.

Modification/Combination of High School Assistant Principal/Summer School Principal: Ken Kleber

Member VanNess moved, with a second by Member Brown to approve the Modification/Combination of High School Assistant Principal/Summer School Principal. The motion carried on roll call. Ayes 5. Nays 0

Currently, the position of High School Summer School Principal is posted, interviewed, and hired using the normal District hiring procedure. Additionally, High School Assistant Principals are on a 215 day contract. As part of the ongoing effort to evaluate existing programs and to develop better ways to support students, District administration is recommending that one Assistant Principal position at each campus be changed to a 260 day contract. A new job description will be written for this new position. The position will be posted internally at Central and Centennial and one candidate will be selected at each campus from among the existing APs. In addition to all existing duties of a High School AP, the selected candidate will be expected to:

1. Serve as Principal for one half of the High School Summer School Program
2. Oversee summer orientation for students identified for the District's new Early Intervention Plan
3. Monitor and modify existing tiered interventions
4. Plan for Freshmen Orientation and other orientation activities
5. Coordinate summer AVID activities
6. Coordinate building tours to ease student transitions to high school

One existing position at each high school campus will be reconfigured; existing staff and budgets will support Professional Development. Each Assistant Principal who is hired will receive \$7,000 in addition to his/her existing salary. The total increase in costs above and beyond the monies typically allocated for Summer School programming is \$3,000 plus appropriate benefits.

Administration recommended the Board of Education approve this recommended change.

**Consent Agenda: Unfinished/New Business**

Member Chalifoux moved, with a second by Member Blank to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 5. Nays 0

The following Consent Agenda items were approved:

Policy 656 (Dual/Shared Time Enrollment): Dr. Laura Taylor

This proposed policy represents the continued effort to update the District’s Policy and Procedures Manual.

This policy change is being made to clarify the requirement that federal funds benefit students enrolled in non-profit elementary and secondary schools or those who are homeschooled. The current policy does not indicate non-profit status.

Administration recommended the Board of Education approve this proposed policy change.

Approval of Change Order #4 College/Career Centers: Dr. Joseph Davis

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders processed through January 2013. Please note that the total project contingency on this project is \$22,607.00, which leaves the current total at **\$8,541.51**.

| <b>CHANGE ORDER NO. 04</b>        |  |                   |
|-----------------------------------|--|-------------------|
| <b>CHANGE REQUEST</b>             | <b>DESCRIPTION</b>   | <b>AMOUNT</b>     |
| CR 23                             | At Centennial, Change Order No. 03 added \$800.74 to provide for the installation of electrical boxes in the legs of the center section of tables (7 rows) in the lecture hall. We understood this to be needed because not all of the furniture brands specified were UL listed. The furniture manufacturer installed <b>IS</b> UL listed; therefore, this added cost was not needed. This change order credits back the cost from Change Order No. 03. | -\$800.74         |
| <b>TOTAL CHANGE ORDER NO. 04:</b> |  | <b>(\$800.74)</b> |

The total of the change orders for College and Career Centers is a CREDIT of \$800.74.

Administration recommended Board approval of the change order for College and Career Centers totaling a CREDIT of \$800.74.

Donation – Skateland: Dr. Joseph Davis

This donation is for Winter Break skating passes from Skateland for Barkstall, Bottenfield, Carrie Busey, Dr Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, Westview, Edison, Franklin and Jefferson valued at \$38,052.00. This donation is in need of approval by the Board of Education as it is \$5,000 or more in value.

2/11/2013 Regular Meeting

Administration recommended Board approval of the donation for Winter Break skating passes from Skateland valued at \$38,052 for elementary and middle schools.

Minutes of January 14, 2013 and January 28, 2013

The Board of Education approved the minutes as presented

Bills and Treasurer's Report - January

The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes

The Board of Education approved the Human Resource Changes as presented.

**Executive Session**

Member Chalifoux moved, with a second by Member Brown, to adjourn into Closed Session in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/(c)(2), Property Acquisitions/Lease Purchase 120/(c)(5), Student Discipline 120/(c)(9), and Actual/Potential Litigation 120/2(c)(11).

The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into Closed Session at 6:56 p.m.

**Open Session**

The Board convened into Open Session at 9:04 p.m.

**Employment Action on a Tenured Teacher: Dr. Judy Wiegand**

Member Brown moved, with a second by Member Chalifoux, to approve the Resolution Authorizing Notice to Remedy for Employee #171050. The motion carried on roll call. Ayes 5. Nays 0.

**Adjournment**

There being no further business, Member Chalifoux moved, with a second by Member Brown, to adjourn the meeting at 9:05 p.m. The motion carried on voice vote.

Board Approved: March 11, 2013