

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
February 12, 2018 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:33 p.m.

**Board Members Present**

Amy Armstrong, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

**Board Member Absent**

Gianina Baker

**Staff Members Present**

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman

**Approval of Agenda**

Member Shannon moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 6. Nays 0.

**Guests**

Representatives from CFT, local media and other interested persons

**Executive Session**

Member Shannon moved, with a second by Member Kloeppe, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:35 p.m.

**Open Session**

The Board convened into *Open Session* at 6:01 p.m.

**Report: New Business**

Presentation of 2016-17 Audit: Tom Lockman

Administration is pleased with the independent auditor's opinion on the 2016-17 financial statements. For the thirteenth straight year, the District received a "clean" or unmodified opinion that the Financial Statements were prepared in accordance with Generally Accepted Accounting Principles. This is the best opinion that an audit client can receive.

The clean opinion will result in lower interest rates on bonded debt, which may be sold in the future. Rating agencies like Standard & Poor's and Moody's take the unqualified opinion into consideration when issuing a rating on a governmental unit. A positive audit equals a positive rating and, thus, lower interest rates.

This was an informational item and no action was required by the Board.

**Action Agenda: New Business**

Schematic Design Estimate Approval – Central and Centennial High School Projects: Tom Lockman

Member Shannon moved, with a second by Member Vazquez to approve the Schematic Design Estimate Approval – Central and Centennial High School Projects. The motion carried on roll call. Ayes 6. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On October 10, 2017, representatives from Perkins+Will and IGW Architecture presented an initial update on the status of design work completed to date on these projects. On January 8, 2018, these representatives returned to share updated information on the design for these projects based on the continued work undertaken by the project team in Schematic Design and the feedback provided in several supplemental user meetings. These representatives returned to share updated information on the budget for these projects.

Administration recommended approval of the current design and budgets at the Schematic Design phase for the Central and Centennial High School projects to authorize the project team to move into the Design Development phase.

**Consent Agenda – New/Unfinished Business**

Member Shannon moved, with a second by Member Richards to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0.

The follow Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer’s Report – January: Tom Lockman

The Bills and Treasurer’s Report – January was approved as presented.

Minutes of January 8, 2018, January 22, 2018 and January 29, 2018

The Minutes were approved as presented.

Letter of Agreement – Metis Associates: Laurie Scott

In September 2017, the US Department of Education (DOE) awarded the District a \$9.6 million, five-year Magnet Schools Assistance Program (MSAP) grant. The grant will support the development of innovative, theme-based programs that provide rigorous instruction and enrichment activities to all students at Franklin Middle School (Franklin STEAM Academy), Garden Hills Elementary (Garden Hills Math and Engineering Leadership Academy), and Stratton Elementary (Stratton Academy of the Arts.) Metis Associates, who assisted with grant development, will serve as the District’s Evaluation Team for the MSAP grant.

The \$65,000 will be paid by the MSAP grant.

Administration recommended approval of the Letter of Agreement with Metis Associates.

2018-2019 & 2019-2020 School Calendars: Dan Casillas

A committee comprised of parents, teachers, support staff, principals, and District administrators met on multiple occasions during the current school year to develop the 2018-2019 and 2019-2020 school calendars.

Using parameters established by the Illinois State Board of Education and District-specific considerations, the committee developed the proposed calendars. The considerations and parameters include:

- Attention to factors that promote positive learning and work environments for students and staff members, respectively (e.g., continuity of instructional time, state testing, etc.).
- Adherence to contract language relative to the design of the school calendars.
- Alignment of the Regular and Balanced calendars to allow all District staff members to participate together in professional development on designated Institute days or District school improvement days.
- Holding semester exams at the end of the first semester, before winter break.
- Placement of the fall and spring holidays to ensure sensitivity to families traveling over designated holiday breaks and/or to other variables.
- Alignment of the District's spring break with the University of Illinois' spring break.

A fundamental goal in the development of the District calendars is to incorporate the maximum amount of considerations into a well-designed calendar that meets the needs of the majority of the diverse stakeholders served by Champaign Unit School District #4.

Administration recommended approval of the 2018-19 and 2019-20 school calendars.

Approval of Resolution Authorizing Disposal of Athletic Jerseys: Tom Lockman

The Illinois School Code requires Board of Education approval for the disposal of District property. The District has athletic jerseys that are no longer being used. A Board Resolution is required in order to sell this surplus property by bid.

Administration recommended that the Board approve the Resolution to sell the unused athletic jerseys to the highest bidder.

Approval of Contract By Deed – 502 W. Windsor Road: Tom Lockman

On Tuesday, November 8, 2016, the resolution put forth by the Board of Education to issue up to \$183.4 Million in bonds was approved by District voters. The plan as outlined in the resolution includes significant facility work at several different campuses, including the construction of a new Dr. Howard Elementary School campus on the existing site. Hazardous materials abatement and demolition of the existing Dr. Howard building will begin this summer, and current Dr. Howard students and staff will relocate to the former Columbia Elementary School building for the 2018-19 and 2019-20 school years.

Accordingly, existing programmatic and administrative functions of the District which are currently housed at the Columbia building will need to be relocated. In efforts to best continue the planning process for the District's long-term facility needs, District Administration has sought to use the required relocation of current Columbia programs and staff as opportunities to examine the best uses for its existing facilities, to bring entire departments together, and to accomplish overall efficiencies across the District.

Approval of this Contract will allow the District to accommodate the necessary relocation of current Columbia programs and staff to allow for Dr. Howard students and staff to temporarily

occupy that building, to best centralize the majority of its administrative operations at a single location, and to best utilize the District's existing facilities to support student achievement and meet District goals. The costs associated with this transaction will be paid from the Operations & Maintenance Fund.

Administration recommended approval of the Contract By Deed for the property at 502 W. Windsor Road.

Approval of Resolution Authorizing Disposal of Two School Buses: Tom Lockman

The Illinois School Code requires Board of Education approval for the disposal of District property. The District has two school buses that are no longer being used. A Board Resolution is required in order to sell this surplus property by bid.

Administration recommended that the Board approve the Resolution to sell the unused school buses to the highest bidder.

**Executive Session**

Member Shannon moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 7:03 p.m.

**Open Session**

The Board convened into *Open Session* at 8:00 p.m.

**Action Agenda: New Business**

Student Discipline – Student #200849

Member Shannon moved, with a second by Member Richards that student #200849 should be expelled from Jefferson Middle School for the remainder of the 2017-18 school year for violating Conduct Codes #7 Disruptive Behavior, #18 Physical Confrontation with Staff, #19 Physical Confrontation with Student, and #36 Mob Action of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #7, #18, #19 and #36; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #208589

Member Shannon moved, with a second by Member Vazquez that student #208589 should be expelled from Jefferson Middle School for the remainder of the 2017-18 school year for violating Conduct Codes #7 Disruptive Behavior, #18 Physical Confrontation with Staff, #19 Physical Confrontation with Student, and #36 Mob Action of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violations of Codes #7, #18, #19 and #36; prior discipline and other interventions attempted; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the

learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #550636

Member Shannon moved, with a second by Member Richards that student #550636 should be expelled from Centennial High School for the remainder of the 2017-18 and first semester of the 2018-19 school year for violating Conduct Codes #19 Physical Confrontation with Student, #31 Other Acts that Endanger, and #34 Weapon-Related Activities of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #19, #31 and #34; prior discipline and other interventions attempted; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #520650

Member Shannon moved, Member Brown seconded that student #520650 should be expelled from Central High School for the remainder of the 2017-18 school year and all of the 2018-19 school year for violating Conduct Codes #9 Misuse of Electronic Devices and #15 Harassment/Hazing/Bullying – Sexual Harassment and Cyberbullying of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #9 and #15; prior discipline and other interventions attempted; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance as long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #200006

Member Brown moved, with a second by Member Shannon that student #200006 should be expelled from Centennial High School for the remainder of the 2017-18 school year and first semester of the 2018-19 school year for violating Conduct Codes #18 Disruptive Behavior, #19 Physical Confrontation with Student, and #24 Threats to/Intimidation of Staff of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #7, #19 and #24; prior discipline and other interventions attempted; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the

2/12/2018 Regular Meeting

expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

**Adjournment**

There being no further business, Member Shannon moved, with a second by Member Kloeppel, to adjourn the meeting at 8:08 p.m. The motion carried on voice vote. Ayes 6. Nays 0.

Board Approved: March 12, 2018