

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
February 8, 2016 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:31 p.m.

Board Members Present

Amy Armstrong, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

Approval of Agenda

Agenda item 13A. Recommendation for Termination – Scott Christenson: Ken Kleber was removed from the agenda. Member Richards moved, with a second by Member Westfield to approve the agenda as amended. The motion carried on voice vote. Ayes 6. Nays 0.

Executive Session

Member Westfield moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:10 p.m.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda: New Business

New Board Member – Oath of Office: Dr. Judy Wiegand

Laurie Bonnett submitted her resignation from the Board of Education on December 12, 2015. Her last meeting was on January 25, 2016.

Interviews were held on February 1, 2016 to fill the open seat. Dr. Gianina Baker was selected and will serve until April 2017.

Board President Chris Kloeppe administered the oath of office.

Reports: New Business

2015-16 Goals and Indicators – High School: Dr. Judy Wiegand & Dr. Laura Taylor

Research (Marzano,McRel) indicates that effective superintendents must focus on: collaborative goal setting, non-negotiable goals for achievement and instruction, use of resources to support achievement and instruction, monitoring goals for achievement and instruction, and a defined autonomy and relationship with the schools.

All of the above components are in place as evidenced by goals and indicators that have been set by the Board. Having District defined, common goals, along with a system of accountability has allowed for a tight alignment. Performance evaluations for all central office and building administrative staff are directly connected to the goals and indicators set by the Board. Having defined autonomy allows us to have an effective balance of centralized direction while allowing building level administration the freedom to respond effectively and efficiently to their students and families.

Administration highlighted curriculum, instruction, and assessment at the high school level. Subsequent presentations will take place in the coming weeks, with a presentation on middle school taking place on February 22, and elementary school on March 14. Dr. Wiegand and Dr. Taylor also pointed out how the work being done directly correlates to the Superintendent's Goals and Indicators for 2015-16, and the challenges and successes the District is experiencing.

This was an informational item and no action was required by the Board.

Consent Agenda: Unfinished/New Business

Member Richards moved, with a second by Member Shannon to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Approval of Ten Year Health Life Safety Survey Report – McKinley Fieldhouse: Matt Foster
Section 105 ILCS 5/2-3.12 (School Building Code) of the Illinois School Code, states that every ten years each school board must have their school buildings inspected by a licensed architect or engineer. The licensed architect or engineer shall make a report of the finding of the survey to the school board. The school board should approve the safety report, including any recommendations to effectuate compliance with the code, and submit it to the Regional Superintendent. BLDD Architects and GHR Engineers were tasked to complete the Health Life Safety Survey for the McKinley Fieldhouse. This was an additional building requested to be completed by the ROE. The identified improvements are estimated to cost \$7,890. The work will not need to be bid and is able to be completed by internal maintenance staff.

Administration recommended Board approval of the BLDD and GHR Health Life Safety Report Findings for the McKinley Field House with identified improvements estimated to be \$7,890.

Novak Academy Lease Renewal: Tom Lockman

The Lease Amendment between the District and Big Four Freight House, L.L.C. for 815 N. Randolph, which houses the Novak Academy was provided to the Board. Under this Lease Amendment, the District will exercise the second renewal option under the February 1, 2014 Lease Amendment and extend the term of the Lease from June 1, 2016 through May 31, 2017. Big Four Freight House L.L.C. has agreed to waive any increase to the monthly rate, which shall remain at \$5,687.47.

Administration recommended approval of the Novak Academy Lease Amendment for one year through May 31, 2017.

Bid – Central High School Combes Gym Floor Repair: Tom Lockman

Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Bids were posted on the District’s website and advertised in the News-Gazette for the Central High School Combes Gym Floor Repair. Two bids were received and opened on January 26, 2016. The low bid was received from Prostar Surfaces for \$23,975.00; however, they withdrew their bid from consideration. Thus, administration recommended awarding the bid to Haldeman-Homme, Inc. for \$34,630.00. The repairs will be charged to the FY16 Operations and Maintenance budget.

Administration recommended approval of the Central High School Combes Gym Floor Repair to Haldeman-Homme, Inc for \$34,630.00.

Bid – Elementary Supplementary Devices: Dave Hohman

The Unit 4 Educational Technology Department is committed to equipping our buildings with effective instructional technology tools that support 21st century teaching and learning. There are elementary buildings with large populations that have not received devices after going through renovations. These campuses need more devices to access the digital curriculum at the elementary level. Funds were secured last December for the purchase of additional devices to supplement the elementary schools in need of devices. It was decided that 7 more carts will support the elementary schools: 2 at Stratton, 2 at Barkstall, 2 at Carrie Busey, and 1 at IPA.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of \$25,000. Formal requests were mailed on January 7th, 2016, to 51 vendors inviting the submission of sealed bids for 210 Dell 11 Chromebooks, 210 Google ChromeOS License and Support, Setup Service for 210 Dell 11 Chromebooks, 7 Spectrum Cloud32 Carts, and setup service for 7 Spectrum Cloud 32 carts. The invitation and specifications for the RFP were also posted on the District’s website. Bids were received from 3 companies and were opened on January 22nd, 2016. The results are below.

	210 New Dell Chromebook 11 Computers	210 ACAD Google ChromeOS Management Licenses	Service for 210 New Dell Chromebook 11 Computers	7 New Spectrum Cloud32 Chromebook Carts	Service for 7 New Spectrum Cloud 32 Chromebook Carts	GRAND TOTAL
Aprisa Technology LLC	\$55,440.00	\$5,250.00	\$8,820.00	\$12,236.00	\$1,050.00	\$82,796.00
Hypertec USA, Inc (Hypertec Direct)	\$41,790.00	\$5,040.00	\$1,680.00	\$9,709.00	\$245.00	\$58,464.00
SHI International Corp.	\$42,840.00	\$5,250.00	\$3,465.00	\$8,106.00	\$455.00	\$60,116.00

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

It was recommended the bid for 210 Dell 11 Chromebooks, 210 Google ChromeOS License and Support, Setup Service for 210 Dell 11 Chromebooks, 7 Spectrum Cloud32 Carts, and setup service for 7 Spectrum Cloud 32 carts be awarded to Hypertec USA, Inc. for a total cost of \$58,464.00.

Resolution Authorizing Sale of Four Salt/Sand Spreaders: Tom Lockman

The District has four salt/sand spreaders that are no longer used. A Board Resolution is required in order to sell this surplus property by bid. The proceeds from the sale of the used equipment will be credited back to the Operations & Maintenance Fund.

Administration recommended that the Board approve the Resolution to sell the surplus Salt/Sand Spreaders to the highest bidders.

High School 2016 Spring Trip to Costa Rica: Dr. Laura Taylor

While the primary part of the trip is conducted in the native language of Spanish, the 2016 Spring Trip to Costa Rica is available to all Central and Centennial students who demonstrate a strong interest in languages, cultures, and history. Additional areas of interest for students include: Environmental Science, Biodiversity and the Ecosystem, Tourism Studies, and International Relations. A student may be a freshman; however, a conference with the teacher and parents/guardians is necessary to determine student maturity and motivation for travel. The rationale for the trip is to allow students the opportunity to experience the culture, to communicate in the language whenever possible, and to explore the incredible sights that Costa Rica has to offer. Students will leave the country with a deeper understanding of the importance of nature conservation and differing ecosystems. They will be exposed to both the history of the country and its people.

Tom Lockman, Chief Financial and Legal Officer and Ken Kleber, Executive Director of Human Resources provided clarification regarding the District's background check policy.

The cost for each participant is \$3,256.38 and each person is responsible for the cost of the trip. No substitute teachers are required.

Administration recommended approval of the High School 2016 Spring Trip to Costa Rica.

Central High School 2016 Spring Trip to France: Dr. Laura Taylor

The 2016 Spring Trip to France is available to all Central students. The rationale for the trip is to allow students the opportunity to experience the French culture, to communicate in French, and to explore the incredible sights that France has to offer. Students will be introduced to several monuments, castles, and historic cities as well as have the opportunity to sample many different types of French food. Students will be expected to speak and use the French language with native people as well as with other students on the trip. Central students will leave France with a deeper understanding of the language, the culture, and the French daily life. They will be exposed to both the history of the country and its people.

Tom Lockman, Chief Financial and Legal Officer and Ken Kleber, Executive Director of Human Resources provided clarification regarding the District's background check policy.

The cost for each participant is \$3,646.00 and each person is responsible for the cost of the trip. No substitute teachers are required.

Administration recommended approval of the Central High School 2016 Spring Trip to France.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – January: Tom Lockman

The Bills and Treasurer's Report – January was approved as presented.

Minutes of January 11, 2016 and January 25, 2016

The minutes were approved as presented.

Action Agenda: New Business

Recommendation for Termination – Scott Christenson: Ken Kleber

This item was removed from the agenda.

Student Discipline

Member Westfield moved, with a second by Member Stuckey that student #550240 should be expelled from Centennial High School for the remainder of the 2015-16 school year and first semester of the 2016-17 school year for violating Conduct Codes #25 Threats to/Intimidation of Student, #34 Weapon-Related Activities and #36 Mob Action of the Champaign Unit #4 Student Code of Conduct. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0. Abst 1. Member Baker abstained.

Member Stuckey moved, with a second by Member Westfield that student #207482 should be expelled from Centennial High School for the remainder of the 2015-16 school year and the entire 2016-17 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Codes #15 Harassment/Hazing/Bullying, #19 Physical Confrontation with Student and #34 Weapon-Related Activities. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0. Abst 1. Member Baker abstained.

Member Richards moved, with a second by Member Shannon that student #530196 should be expelled from Central High School for the remainder of the 2015-16 school year and first semester of the 2016-17 school year for violating Conduct Codes #18 Physical Confrontation with Staff and #36 Mob Action of the Champaign Unit #4 Student Code of Conduct. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school following the expulsion period.

Adjournment

There being no further business, Member Westfield moved, with a second by Member Shannon, to adjourn the meeting at 8:22 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: March 14, 2016