

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
January 14, 2019 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:32 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Angela Ward, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Agenda item 9D Approval of AIA Standard Form of Agreement Between Owner and Architects (Edison Middle School Project) was moved from the Consent Agenda to the Report Agenda. Member Brown moved, with a second by Member Shannon to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Vazquez moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1) and Property Acquisition/Lease/Purchase 120/2(c)(5). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:34 p.m.

Open Session

The Board convened into *Open Session* at 6:08 p.m.

Approval of Agenda

Member Brown moved, with a second by Member Shannon to pull Agenda item 8A. Administrator Compensation & Benefits from the agenda. The motion carried on voice vote. Ayes 7. Nays 0.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda: New Business

Administrator Compensation & Benefits: Dr. Susan Zola

This item was removed from the agenda.

Construction Documents Design and Estimate Approval – Centennial High School: Mark Roessler

Member Shannon moved, with a second by Member Richards to approve the Construction Documents Design and Estimate Approval – Centennial High School. The motion carried on roll call. Ayes 7. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On August 13, 2018 the Board of Education reviewed and approved the Design Development documents for the Centennial High School project.

Administration recommended approval of the Construction Documents design and estimate for the Centennial High School project.

Construction Contract Approval with Broeren Russo Builders, Inc. – New Dr. Howard Elementary School: Sandra Roesler

Member Shannon moved, with a second by Member Kloeppel for Construction Contract Approval with Broeren Russo Builders, Inc. – New Dr. Howard Elementary School. The motion carried on roll call. Ayes 6. Nays 0. Abst. 1. Member Brown Abstained.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On October 22, 2018, the Board of Education approved the Construction Documents design and estimate with a corresponding revised project budget of \$18,105,000. On December 11, 2018, the District received and opened seven (7) bids for construction of the New Dr. Howard Elementary, with Broeren Russo Builders, Inc. as the resultant lowest bidder.

Administration requested Board approval of the construction contract with Broeren Russo Builders, Inc. for \$13,669,566. Construction for the New Dr. Howard Elementary will commence in March 2019 for completion of the project in August 2020. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects and fund balance.

Administration recommended approval of the construction contract with Broeren Russo Builders, Inc.

Reports: New Business

Approval of AIA Standard Form of Agreement Between Owner and Architect – RATIO Architects (Edison Middle School Project): Elizabeth Stegmaier

Elizabeth Stegmaier, Ed Scopel (RATIO Architects) and Chris Tyra (Midwest Construction Professionals) presented an update on the scope and approach to the Edison Middle School expansion and renovation project. The team reviewed the plans for demolition of the existing gym and cafeteria, construction of a new gym at the NW corner of the existing school, and interior renovations for the cafeteria, classroom, and office space. The budget was reviewed. Additional exterior envelope scope items, not in the project, were presented with approximate cost estimates at this early stage. The team intends to bring the Board RATIO's design contract to the January 28th Board Meeting, and if approved, begin design. Once design has begun, costs for heavier interior renovations will be presented to the Board.

This was an informational item and no action was required by the Board.

Consent Agenda: Unfinished/New Business

Member Richards moved, with a second by Member Shannon to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Approval of Bid for Ten 71-Passenger Gasoline Powered School Buses: Paul Douglas
Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Requests were sent to four vendors, posted on the District's website and advertised in the News-Gazette. Bids were received from one company which was opened on January 8, 2019. The bid for the ten 71-Passenger School Buses was from Central States Bus Sales for \$810,770.

On December 10th, 2018 the Board approved \$500,000 from contingency to Transportation Capital Outlay budget. Lease to purchase gives Transportation the flexibility to acquire more buses and reduce expenditures to offset the year after year cost. The buses will be lease purchased and will be paid from the Transportation Budget starting in 2018-19.

Administration recommended Board approval of the bid from Central States Bus Sales for ten 71-Passenger School Buses for \$810,770.

Resolution Authorizing Disposal of District Personal Property: Paul Douglas
The Illinois School Code requires Board of Education approval of the disposal of District property. The District has identified such personal property which is no longer needed for District purposes. A Board Resolution is required in order to dispose of this surplus property.

Administration recommended that the Board of Education approve the disposal of personal property as identified in the Resolution.

Approval of AIA Standard Form of Agreement Between Owner and Architect – RATIO Architects (Edison Middle School Project): Elizabeth Stegmaier
This agenda item was moved to reports and no action was taken by the Board.

Approval of Consulting Agreement Between Owner and Fortis PMC for Project Management Services – Edison Middle School Project: Elizabeth Stegmaier
In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined that it is in the best interest of the District to enter into a consulting agreement with Fortis PMC for Project Management Services for the Edison Middle School project. Tim Roessler will be the designated project representative. The cost for services performed under this Agreement is expected to total \$95,240.

Administration recommended Board approval of the consulting agreement with Fortis PMC for the Edison Middle School project.

Human Resource Changes: Ken Kleber
The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – December: Tom Lockman
The Bills and Treasurer's Report – December was approved as presented.

Minutes of December 10, 2018
The minutes were approved as presented.

Approval of Closed Session Minutes: June 11, 2018 – December 10, 2018
The minutes were approved as presented.

1/14/2019 Regular Meeting

Adjournment

There being no further business, Member Shannon moved, with a second by Member Vazquez, to adjourn the meeting at 8:24 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: February 11, 2019