

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
January 22, 2018 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Angela Ward, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Member Shannon moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee appointments, employment, compensation, dismissals, complaints 120/2(c)(1), Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9) . The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:31 p.m.

Open Session

The Board convened into *Open Session* at 6:04 p.m.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda: New Business

Donation – Jimmy John’s Franchise, LLC: Tom Lockman

Member Shannon moved, with a second by Member Brown to approve the Donation – Jimmy John’s Franchise, LLC. The motion carried on roll call. Ayes 7. Nays 0.

Working with building administrators across the District, District Administration has identified needs for improving fine arts and health/wellness programming and initiatives. Jimmy John’s Franchise, LLC has indicated an interest in supporting these efforts and has offered donations to support the following:

Bottenfield Elementary:	Projector for gym (\$7,000)
Centennial High School:	Large Sound System for gym (\$6,000)
Centennial High School:	Sound Panels (\$10,000)
Jefferson Middle School:	Remaining balance to resurface outdoor basketball court (\$5,000)
Jefferson Middle School:	Sound/Projection system for gym (\$10,000)
Westview Elementary:	Ceiling mounted projector in Community Room (\$7,000)
Westview Elementary:	Basketball hoop upgrades for playground (\$1,500)

ES/FLS Classrooms: 7 Arm Bikes (\$1,400)

Administration recommended approval of the donation from Jimmy John's Franchise, LLC.

Administrative Appointment – Director of Magnet: Ken Kleber

Member Shannon moved, with a second by Member Richards to approve the Administrative Appointment – Director of Magnet. The motion carried on roll call. Ayes 7. Nays 0.

The position of Director of Magnet Schools was recently announced to oversee the implementation of the Magnet Schools Assistance Program (MSAP) grant that the District was recently awarded. Four candidates participated in Level I interviews conducted by a team of District administration, certified staff and classified staff. Two candidates returned for a Level II interview conducted by District level administration. Mr. Peter Foertsch was selected as the Director of Magnet Schools.

Mr. Foertsch currently serves Unit 4 Schools as Principal of Barkstall Elementary School. He has held this position since the 2014-2015 school year. Prior to his role as Principal, Mr. Foertsch was the Assistant Principal of Barkstall from July 2012 through June 2014. He began his career in education in 2004 as a 5th grade teacher at Barkstall Elementary.

In his administrative role at Barkstall, Mr. Foertsch has successfully sustained Barkstall's mission and vision while leading staff in providing a diverse student population with a positive educational environment of growth and learning. He has also been involved in budgeting, contract negotiations, and other operational aspects of the District.

Mr. Foertsch holds a Bachelor's degree in Elementary Education (2004) and a Master's degree in Educational Organization and Leadership (2010), both from the University of Illinois Urbana-Champaign.

Mr. Foertsch will fully assume his duties as Director of Magnet Schools on July 1, 2018. Effective immediately, however, he will perform additional duties relevant to his new position while continuing to serve as Barkstall Principal. (For this reason, we are recommending an immediate adjustment to Mr. Foertsch's salary). The recommended salary for Mr. Foertsch is \$95,009 (effective immediately), plus all appropriate Board-approved administrator benefits. (Mr. Foertsch's current salary is \$92,964). Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Peter Foertsch as Director of Magnet Schools at the above-listed salary and appropriate fringe benefits.

Reports: New Business

2018-2019 and 2019-2020 Proposed School Calendars: Dan Casillas

A committee comprised of parents, teachers, support staff, principals, and District administrators met on multiple occasions during the current school year to develop the 2018-2019 and 2019-2020 school calendars.

Using parameters established by the Illinois State Board of Education and District-specific considerations, the committee developed the proposed calendars. The considerations and parameters include:

- Attention to factors that promote positive learning and work environments for students and staff members, respectively (e.g., continuity of instructional time, state testing, etc.).

- Adherence to contract language relative to the design of the school calendars.
- Alignment of the Regular and Balanced calendars to allow all District staff members to participate together in professional development on designated Institute days or District school improvement days.
- Holding semester exams at the end of the first semester, before winter break.
- Placement of the fall and spring holidays to ensure sensitivity to families traveling over designated holiday breaks and/or to other variables.
- Alignment of the District's spring break with the University of Illinois' spring break.

A fundamental goal in the development of the District calendars is to incorporate the maximum amount of considerations into a well-designed calendar that meets the needs of the majority of the diverse stakeholders served by Champaign Unit School District #4.

This was an informational item and no action was required by the Board.

Consent Agenda: Unfinished/New Business

Member Shannon moved, with a second by Member Kloeppel to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Approval of Closed Session Minutes: July, 2017 – December, 2017

The Closed Session Minutes: July, 2017 – December, 2017 were approved as presented.

Resolution – Preparation of Tentative 2018-2019 Budget: Tom Lockman

The Board of Education must, by resolution, designate some person or persons to prepare a tentative budget for Fiscal Year 2018-2019. The appropriate resolution has been prepared.

Administration recommended Board approval of the resolution to designate Tom Lockman, Chief Financial and Legal Officer, as the person to prepare the tentative budget for 2018-19.

Resolution – Permanent Transfer of Working Cash Fund Interest: Tom Lockman

Section 20.5 of The School Code of Illinois provides for the permanent transfer of interest earned from investments of the Working Cash Fund. Interest earned from investments during fiscal year 2016-2017, as reported in the June 30, 2017 Audit, total \$64,179.13. The appropriate resolution has been prepared providing for the permanent transfer of such interest to the Educational Fund.

Administration recommended the Board of Education approve the Resolution Authorizing Transfer of Interest from the Working Cash Fund to the Educational Fund.

Cooperative Research and Development Agreement – U.S. Army CERL: Tom Lockman

As a part of the District's expansion of Central High School, several properties are slated for demolition. The District has been in communication with the U.S. Army Engineer Research and Development Center, Construction Research and Engineering Laboratory (CERL) regarding its ability to assist with certain documentation efforts associated with this demolition. CERL has access to equipment which allows for the production of 3-D images which could be used as a means for evaluating and preserving knowledge of the properties which are to be demolished and providing useful feedback to the District in its documentation efforts.

Administration recommended approval of the Cooperative Research and Development Agreement – U.S. Army CERL.

Executive Session

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The Board convened into *Closed Session* at 6:38 p.m.

Open Session

The Board convened into *Open Session* at 6:44 p.m.

Action Agenda: New Business

Student Discipline – Student #560924

Member Shannon moved, with a second by Member Baker that Student #560924 should be expelled from Centennial High School for the remainder of the 2017-18 school year and first semester of the 2018-19 school year for violating Conduct Code #19 Physical Confrontation with Student and #34 Weapon-Related Activities of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #19 and #34; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsions will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Student Discipline – Student #540749

Member Shannon moved, with a second by Member Vazquez that Student #540749 should be expelled from Centennial High School for the remainder of the 2017-18 school year and first semester of the 2018-19 school year for violating Conduct Code #18 Physical Confrontation with Staff, #19 Physical Confrontation with Student, and #31 Other Acts that Endanger of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #18, #19 and #31; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Student Discipline – Student #201147

Member Shannon moved, with a second by Member Baker that student #201147 should be expelled from Centennial High School for the remainder of the 2017-18 school year and first semester of the 2018-19 school year for violating Conduct Code #6 Disobedience (severe), #18 Physical Confrontation with Staff, and #28 Verbal Abuse to Staff of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the

violation of Codes #6, #18 and #28; continuing safety threat posed by student's presence at school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

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The Board convened into *Closed Session* at 6:50 p.m.

Open Session

The Board convened into *Open Session* at 8:04 p.m.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Richards, to adjourn the meeting at 8:04 p.m. The motion carried on voice vote. Ayes 7. Nays 0.