

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
January 28, 2019 within the Boundaries of Said District**

Special Meeting

Board Vice President Amy Armstrong called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker (arrived at 5:35 p.m.), Bruce Brown, Kathy Richards, Kathy Shannon, Heather Vazquez

Board Members Absent

Chris Kloepfel

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Angela Ward Assistant Superintendent, Jennifer Ivory-Tatum Assistant Superintendent, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Executive Director of Operations Paul Douglas

Approval of Agenda

Member Shannon moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Richards moved, with a second by Member Brown, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(1) Employee Appointments, Employment, Compensation, Dismissals, Complaints, 120/2(c)(5) Property Acquisition/Lease/Purchase and 120/2(c)(9) Student Discipline. The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:06 p.m.

Action Agenda: New Business

Administrator Compensation: Dr. Susan Zola

Member Shannon moved, with a second by Member Richards for approval of Administrator Compensation. The motion carried on roll call. Ayes 6. Nays 0.

The Superintendent recommended a salary increase for all eligible administrators to be implemented according to Board Policy 520.09 as follows.

Also in accordance with this policy, the Superintendent recommended the Board approve the revisions to the salary and fringe benefits package for Administrators. Most changes are being made for readability and to consolidate multiple documents into one.

Group 1

Eligible administrators with positions in Pay Grade D and higher shall receive a raise of 3%.

Group 2

Eligible administrators with positions in Pay Grade E and lower shall receive a raise of 4%. If Administration determines any Administrator in this group is within four years of being eligible for regular retirement under the Illinois Teachers' Retirement System, the administrator shall be moved to Group 1 and have his/her creditable earnings "capped" at 3%.

The effective date of the changes is July 1, 2018. A list of eligible administrators was provided to the Board. Salaries for administrators who do not qualify for raises per Board Policy but entered the District during or before March 2018 will also be adjusted according to established District practice to reflect this change. The cost of the approved raise is 3-4% above last year's salaries plus appropriate TRS and IMRF contributions.

Administration recommended that the Board of Education approve the recommended changes for eligible administrators.

Construction Contracts and Broeren Russo Builders, Inc. Amendment – South Side Elementary Additions and Renovation, Phase 2: Sandra Roesler

Member Shannon moved, with a second by Member Brown to approve Construction Contracts and Broeren Russo Builders, Inc. Amendment – South Side Elementary Additions and Renovation, Phase 2. The motion carried on roll call. Ayes 6. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On December 10, 2018, the Board of Education approved the project design and estimate through the Construction Documents phase.

The project accepted bids for the next phase of construction, Phase 2, Additions and Renovations on January 17, 2019. Combined, low bids received for all of the bid packages offered came in significantly above estimates. Bid overages are concentrated in the general trades, roofing, electrical, and low voltage bid packages. To allow the project to remain on track for completion in August 2020 and mitigate bid overages, the project design and construction management team, working with district staff, have discussed options available for value engineering, restructuring bid packages, and rebidding.

Administration requested Board approval of eleven (11) construction contracts, as well as an amendment to Broeren Russo Builders, Inc.'s contract, allowing them to manage construction contracts. These eleven (11) construction contracts correspond to low bids for bid packages reasonably within project estimates. Bid packages for general trades, roofing, electrical, and low voltage will be restructured for rebidding February - March 2019. Rebidding is not expected to affect the overall project schedule. Construction for Phase 2 will commence in March 2019 in keeping with the current project schedule.

For execution and management of the one contract, Broeren Russo Builders, Inc. has established a Guaranteed Maximum Price of \$5,130,013. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended approval of the construction contracts and associated amendment to Broeren Russo Builders, Inc.'s contract.

Consent Agenda: New Business

Member Shannon moved, with a second by Member Vazquez to approve the Consent Agenda: New Business. The motion carried on roll call. Ayes 6. Nays 0.

The following Consent Agenda items were approved:

Approval of AIA Standard Form of Agreement Between Owner and Architect – RATIO Architects (Edison Middle School Project): Elizabeth Stegmaier

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As the District moves forward with these projects, Administration has determined it is in the best interest of the District to enter into an Agreement with RATIO Architects for architectural services related to the Edison Middle School project. The Board shall pay RATIO Architects the fee as specified in the Agreement.

Administration recommended Board approval of the Agreement with RATIO Architects for architectural services related to the Edison Middle School project.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Approval of Urbana & Champaign Sanitary District Fees – New Dr. Howard Elementary School: Sandra Roesler

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On January 14, 2019, the Board of Education approved a construction contract with Broeren Russo Builders Inc. for this project.

As required by Urbana Champaign Sanitary District (UCSD) ordinances, payment of \$33,768.00 for interceptor cost recovery and \$43,545.60 for connection fees are required to provide sanitary utility service to the new school.

Advanced payment of the interceptor cost recovery is also a condition of approval for the IEPA building permit, needed to begin construction as scheduled in March 2019. These payments will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended approval of both the UCSD interceptor cost recovery and connection fees to allow construction to begin as scheduled in March 2019.

Electricity Supply Agreement – Fixed Pricing: Paul Douglas

The District actively shopped for new electricity rates over the past year. Constellation New Energy, Inc. had the best rates. The current contract with Homefield Energy will expire in August 2019. The contract with Constellation New Energy, Inc. will be effective August 2019. Contract rates with Constellation New Energy, Inc. is a fixed rate from August 2019 through August 2023. Currently the District pays \$.06872/KWH and new rates will be \$.0459/KWH. There will be a savings of \$250,000 annually versus the old rate.

Administration recommended that the Board approve the Electricity Supply Agreement with Constellation New Energy, Inc.

Action Agenda: New Business

Student Discipline – Student #550711

Member Shannon moved, with a second by Member Richards that student #550711 shall be provided an alternative placement for the remainder of the 2018-19 school year and first semester of the 2019-20 school year for violating Conduct Codes #7, #18 and #36 of the Unit #4 Student Code of Conduct. So long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period, the Board shall hold its discipline determination in abeyance. If the student does not accept the alternative

placement or meet the attendance and behavioral requirements of the offered alternative placement, then the decision of the Board of Education is to expel the student for the duration/remainder of the duration stated above. The duration of the alternative placement/expulsion is based on: the egregiousness of the violation of Conduct Codes listed above; prior discipline and other interventions attempted; continuing safety threat posed by student's presence in school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the District because the student's continuing presence would constitute a safety risk and/or disruption. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #213959

Member Shannon moved, with a second by Member Armstrong that student #213959 shall be provided an alternative placement for the remainder of the 2018-19 school year and first semester of the 2019-20 school year for violating Conduct Codes #7, #18 and #36 of the Unit #4 Student Code of Conduct. So long as the student meets the attendance and behavioral requirements of the student's alternative placement during the expulsion period, the Board shall hold its discipline determination in abeyance. If the student does not accept the alternative placement or meet the attendance and behavioral requirements of the offered alternative placement, then the decision of the Board of Education is to expel the student for the duration/remainder of the duration stated above. The duration of the alternative placement/expulsion is based on: the egregiousness of the violation of Conduct Codes listed above; prior discipline and other interventions attempted; continuing safety threat posed by student's presence in school; and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the District because the student's continuing presence would constitute a safety risk and/or disruption. The motion carried on roll call. Ayes 6. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(1) Employee Appointments, Employment, Compensation, Dismissals, Complaints, 120/2(c)(11) Actual/Potential Litigation. The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 6:45 p.m.

Open Session

The Board convened into *Open Session* at 7:32 p.m.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Richards to adjourn the meeting at 7:33 p.m. The motion carried on voice vote. Ayes 6. Nays 0.

Board Approved: February 11, 2019