

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
January 8, 2018 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

**Staff Members Present**

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

**Approval of Agenda**

Member Shannon moved, with a second by Member Baker to approve the agenda as presented. The motion carried on voice vote. Ayes 7. Nays 0.

**Guests**

Representatives from CFT, local media and other interested persons

**Executive Session**

Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Property Acquisition/Lease/Purchase 120/2(c)(5). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

**Open Session**

The Board convened into *Open Session* at 6:09 p.m.

**Action Agenda: New Business**

DSP Appointment – Capital Projects Manager: Ken Kleber

Member Shannon moved, with a second by Member Armstrong for the approval of DSP Appointment – Capital Projects Manager. The motion carried on roll call. Ayes 7. Nays 0.

As the District continues its work on the projects associated with the successful November 2016 facilities referendum, up to two Capital Projects Manager positions were advertised through the District's website, on Indeed.com, and via various industry channels. Five qualified candidates were interviewed by a team of District Administrators/DSP, support staff, and teachers. Level Two interviews with the Executive Team and the Director of Capital Projects & Planning were also conducted. Mr. Mark Roessler (pronounced Ressler) was selected for one of the positions.

Mr. Roessler received his Bachelor of Arts in Liberal Arts and Sciences with a Minor in Economics from the University of Illinois, Urbana-Champaign (1993). Mr. Roessler brings over twenty-one years' project management experience to Champaign Unit 4 Schools. This experience includes:

- Vice President and Co-Owner of Roessler Construction Company, Rantoul, Illinois (1996-2012). He performed owner and managerial duties including oversight of budgets; short- and long-term planning; financial management administration of construction subcontracts; purchasing, and supervision of office and field staff.

- Project Manager, Capital Construction at the University of Illinois at Urbana-Champaign (2012-present). Mr. Roessler managed all aspects of small and large capital construction projects, including budgeting, contract negotiations, scheduling, design, bids, and construction administration and management of project activity from pre- to post-construction. He enforced compliance with University standards, construction specifications, contract drawings, and LEED requirements on projects ranging from \$250,000 to \$169.5 million (State Farm Center).

The recommended annual salary for Mr. Roessler is \$89,175 (prorated from July 1, 2017), plus all appropriate Board-approved DSP benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Mark Roessler as Capital Projects Manager effective February 7, 2018 at the above-listed salary and appropriate fringe benefits.

DSP Appointment – Capital Projects Manager: Ken Kleber

Member Shannon moved, with a second by Member Richards for the approval of DSP Appointment – Capital Projects Manager. The motion carried on roll call. Ayes 7. Nays 0.

As the District continues its work on the projects associated with the successful November 2016 facilities referendum, up to two Capital Projects Manager positions were advertised through the District's website, on Indeed.com, and via various industry channels. Five qualified candidates were interviewed by a team of District Administrators/DSP, support staff, and teachers. Level Two interviews with the Executive Team and the Director of Capital Projects & Planning were also conducted. Ms. Sandra Roesler (pronounced Race-ler) was selected for one of the positions.

Ms. Roesler received her Bachelor of Science in Civil Engineering from the United States Coast Guard Academy (1991), and held a commission as an USCG Officer from 1991 through 2000. Ms. Roesler received her Master of Science in Civil Engineering from the University of Illinois, Urbana-Champaign (1995). She is a licensed Professional Engineer in Civil Engineering in the State of California and has specialized training with the USCG in radio tower climbing and inspection as well as hazardous waste management. She has also received training in damage control and shipboard firefighting from the United States Navy. Ms. Roesler's professional work history includes:

- Served as an officer with the USCG assigned to a medium endurance cutter (1991-1993). Ms. Roesler served as Damage Control Assistant and Electrical Division Officer where she was responsible for maintenance and repair of all the ship's damage control equipment, and electrical and main propulsion equipment.
- Worked as a Design Engineer and Construction Project Manager with the USCG Civil Engineering Unit in Oakland, California (1995-2000). Duties included engineering design, project management, preparing specifications and drawings, cost estimating, technical and administrative support, budgeting, contract negotiations, supervision, and communication.
- Teacher at Judah Christian School in Champaign, Illinois (2014-2017). She taught Spanish to elementary students, taught Engineer Discovery to junior high students, and taught Building Challenges and Food Fundamentals to high school students.
- Currently employed as Assistant Director of Facilities Management at the University of Illinois College of Engineering, where she has worked since September 2017. She is involved in multiple ongoing projects, where she provides constructability comments

throughout development of design and construction documents, coordinates renovation and construction activities with a variety of individuals and groups, and provides input on costs, scheduling, and logistics.

The recommended annual salary for Ms. Roesler is \$77,311 (prorated from July 1, 2017), plus all appropriate Board-approved DSP benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Ms. Sandra Roesler as Capital Projects Manager effective January 10, 2018 at the above-listed salary and appropriate fringe benefits.

Schematic Design Approval – Central, Centennial, and Tommy Stewart Field Projects: Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On October 10, 2017, representatives from Perkins+Will and IGW Architecture presented an initial update on the status of design work completed to date on these projects. These representatives returned to share updated information on the design for each of these projects based on the continued work undertaken by the project team in Schematic Design and the feedback provided in several supplemental user meetings.

This item was on the Action Agenda but was actually informational and no action was required by the Board.

**Consent Agenda – New/Unfinished Business**

Member Shannon moved, with a second by Member Brown to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The follow Consent Agenda items were approved:

Approval of Asbestos Clearance Air Sampling Proposal – Reliable Environmental Solutions, Inc.: Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. At its meeting on September 25, 2017, the Board approved Environmental Inspection and Design Services Proposals from Reliable Environmental Solutions, Inc. for several properties near Central High School. With those services now complete, the scope of services to provide clearance air sampling and testing for the work of the hazardous materials removal contractor can now be appropriately defined. The Board shall pay Reliable Environmental Solutions, Inc. the fee as specified in the proposal.

Administration recommended approval of the Asbestos Clearance Air Sampling proposal from Reliable Environmental Solutions, Inc.

Approval of AIA Document B133-2014 – BLDD Architects (South Side Project): Tom Lockman

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On April 10, 2017, the Board authorized District Administration to enter into negotiations on an agreement with BLDD Architects to provide architectural services for the South Side project. While the Board also authorized Administration to enter into negotiations with BLDD for similar services for the International Prep Academy project, this Agreement covers only the South Side project. A separate agreement related to the International Prep Academy project will be presented to the Board at a subsequent meeting. The Board shall pay BLDD the fee as specified in the Agreement.

Administration recommended approval of the Agreement with BLDD Architects for architectural services related to the South Side project.

Approval of Bid for Central High School Properties Asbestos Abatement Phase 1: Tom Lockman

Board policy states that bids will be solicited when items are expected to exceed a total of \$25,000. As part of the bidding process, the bid was posted on the District's website and advertised in the News-Gazette. Bids were received from three vendors and opened on December 21, 2017. Administration recommended that KAM Services be awarded the bid for Phase 1 of the asbestos abatement covering recently acquired properties near Central High School. KAM Services base bid is \$178,372. This fee will be paid from the Capital Projects Fund.

Administration recommended that the Board award the bid for Phase 1 of the asbestos abatement covering recently acquired properties near Central High School to KAM Services for \$178,372.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – December: Tom Lockman

The Bills and Treasurer's Report – December was approved as presented.

Minutes of December 11, 2017 and December 20, 2017

The Minutes were approved as presented.

**Adjournment**

There being no further business, Member Shannon moved, with a second by Member Brown, to adjourn the meeting at 7:29 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: February 12, 2018