

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
January 9, 2017 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:34 p.m.

Board Members Present

Amy Armstrong, Chris Kloeppe, Kathy Richards, Kathy Shannon (arrived at 5:35 p.m.), Lynn Stuckey, Jonathan Westfield

Board Members Absent

Gianina Baker

Staff Members Present

Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Member Stuckey moved, with a second by Member Armstrong to approve the agenda as amended. The motion carried on voice vote. Ayes 6. Nays 0.

Executive Session

Member Richards moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee Appointments, Employment, Compensation, Dismissals and Complaints 120/2(c)(1) and Property Acquisition, Lease, Purchase 120/2(c)(5). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:36 p.m.

Open Session

The Board convened into *Open Session* at 6:10 p.m.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda: New Business

Administrative Appointment – Interim Assistant Principal of Carrie Busey Elementary: Ken Kleber

Member Kloeppe moved, with a second by Member Westfield to approve the Administrative Appointment – Interim Assistant Principal of Carrie Busey Elementary. The motion carried on roll call. Ayes 6. Nays 0.

The position of Interim Assistant Principal at Carrie Busey was advertised through the District's website. A candidate was interviewed by a team of Carrie Busey administration, licensed staff representatives, and support staff representatives. Mr. Burt Huddleston was selected for the position.

Mr. Huddleston began his teaching career with Unit 4 Schools in August 2003. He was originally hired to teach at Booker T. Washington Elementary and taught as a first grade teacher, fourth grade teacher, and a fourth/fifth grade gifted education teacher. Mr. Huddleston

was then selected to teach 4th Grade at Carrie Busey Elementary in September 2007. He has held this position until this recent appointment as Interim Assistant Principal of Carrie Busey Elementary.

Mr. Huddleston holds a Bachelor of Science in Elementary Education from Southern Illinois University at Carbondale (1997) and a Master of Education in Educational Organization and Leadership from the University of Illinois at Urbana-Champaign (2009).

The effective date of Mr. Huddleston's appointment as Interim Assistant Principal of Carrie Busey is January 4, 2017. The recommended salary is \$60,796 (prorated from July 1, 2016), plus all appropriate Board-approved administrative fringe benefits. This is a 215 days/year position. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the approval of Mr. Burt Huddleston as Interim Assistant Principal of Carrie Busey effective January 4, 2017 at the above-listed salary and appropriate fringe benefits.

Reports: New Business

Operation Hope Jr. Update: Angela Smith

Operation Hope Jr. is a pilot program derived from concern expressed by the Community Coalition and the School District after a series of incidents involving older youth occurred within the community. Combined with discipline and academic trend data that indicated a need for early intervention, the entities agreed to partner in an attempt to meet the needs of an underserved (and underrepresented) population during summer months when traditional support systems may not be in place.

A team of committed Unit 4 staff comprised of Assistant Superintendent, Angela Smith, Director of Pupil Services, Orlando Thomas, Mr. Larry Simmons, Mr. Sheldon Turner, Dr. Tyrone Rivers, Mrs. Jessie Knight, and Ms. Jeanette Brosam met to identify ways to address the concerns put forth by the Community Coalition and Unit 4. Funding from Access Initiative provided the means to create a 6-week multifaceted program of intense instruction around identity development, overcoming adversity, creating a success plan, understanding career opportunities, and rebuilding trusting and lasting relationship with community adults.

Twenty-one students were invited to apply for Operation Hope Jr. based on evidence of academic and or discipline concerns. Eighteen students accepted the invitation and attended sessions where they heard motivational guest speakers, read novels, short biographies and other readings. Students were introduced to Advance Placement reading strategies and a wide array of career options. Students wrote journal entries about meaningful aspects within their own lives. They also exercised and participated in outings and cultural fieldtrips.

Our goal is to continue to support these young men, track their achievement throughout their adolescent years and guide them on a path to success. The program is inspiring students to take control of their own story and reach their personal goals that include improved discipline and academic performance.

This was an informational item and no action was required by the Board.

Referendum Update: Tom Lockman

On Tuesday, November 8, 2016, the resolution put forth by the Board of Education to issue up to \$183.4 million in bonds was approved by the voters. The plan as outlined in the resolution will impact six of our schools: Central High School, Centennial High School, Edison Middle

School, Dr. Howard Elementary, International Prep Academy, and South Side Elementary. Administration provided an update to the Board. The link to the presentation is: [https://www.boarddocs.com/il/champil/Board.nsf/files/AHWPFM646D49/\\$file/Facilities%20Presentation%20\(1-9-17\).pdf](https://www.boarddocs.com/il/champil/Board.nsf/files/AHWPFM646D49/$file/Facilities%20Presentation%20(1-9-17).pdf)

This was an informational item and no action was required by the Board.

Action Agenda: New/Unfinished Business

Resolution for the Approval of an Architectural Services Firm Agreement: Tom Lockman

Member Shannon moved, with a second by Member Richards to approve the Resolution for the Approval of an Architectural Services Firm Agreement. The motion carried on roll call. Ayes 5. Nays 0. Abst. 1. Member Stuckey Abstained.

With the successful passage of the November 8th facilities referendum, project management tasks associated with the planning and logistics of the facility projects must begin in earnest. The District desires to engage consultants for professional services to assist with these tasks. Based on their previous work with the District, administration recommended entering into negotiations with the team of Perkins+Will and IGW Architecture to provide architectural and related services associated with the management of these projects.

Administration recommended approval of the resolution directing District administration to enter into an agreement with Perkins+Will and IGW Architecture for architectural and related services.

Resolution for the Selection of a Construction Management Firm: Tom Lockman

Member Shannon moved, with a second by Member Richards to approve the Resolution for the Selection of a Construction Management Firm. The motion carried on roll call. Ayes 6. Nays 0.

With the successful passage of the November 8th facilities referendum, project management tasks associated with the planning and logistics of the facility projects must begin in earnest. The District desires to engage consultants for professional services to assist with these tasks. Based on their previous work with the District, administration recommended entering into negotiations with O'Shea Builders to provide construction management services associated with the management of these projects. Terms will be negotiated with the selected firm upon approval of the resolution.

Administration recommended approval of the resolution directing District administration to enter into an agreement with O'Shea Builders for construction management services.

Resolution for the Approval of a Consulting Services Agreement: Tom Lockman

Member Westfield moved, with a second by Member Stuckey to approve the Resolution for the Approval of a Consulting Services Agreement. The motion carried on roll call. Ayes 6. Nays 0.

With the successful passage of the November 8th facilities referendum, project management tasks associated with the planning and logistics of the facility projects must begin in earnest. The District desires to engage consultants for professional services to assist with these tasks. Based on their previous work with the District, administration is recommending entering into negotiations with Coleman and Associates, Inc. to provide consulting services associated with the management of these projects. Terms will be negotiated with the selected firm upon approval of the resolution.

Administration recommended approval of the resolution directing District administration to enter into an agreement with Coleman and Associates, Inc. for consulting services.

Consent Agenda: Unfinished/New Business

Member Shannon moved, with a second by Member Richards to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 6. Nays 0.

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Resolution to Authorize Reclassification – Delores Lloyd: Ken Kleber

The Resolution was approved as presented.

Bills and Treasurer's Report – December: Tom Lockman

The Bills and Treasurer's Report – December was approved as presented.

Minutes of December 5, 2016, December 12, 2016 and December 19, 2016

The minutes were approved as presented.

Resolution – Permanent Transfer of Working Cash Fund Interest: Tom Lockman

Section 20.5 of The School Code of Illinois provides for the permanent transfer of interest earned from investments of the Working Cash Fund. Interest earned from investments during fiscal year 2015-2016, as reported in the June 30, 2016 Audit, total \$40,732.11. The appropriate resolution has been prepared providing for the permanent transfer of such interest to the Educational Fund.

Administration recommended the Board of Education approve the Resolution Authorizing Transfer of Interest from the Working Cash Fund to the Educational Fund.

Resolution: Preparation of 2017-2018 Budget: Tom Lockman

The Board of Education must, by resolution, designate some person or persons to prepare a tentative budget for Fiscal Year 2017-2018. The appropriate resolution has been prepared.

Administration recommended Board approval of the resolution to designate Tom Lockman, Chief Financial and Legal Officer, as the person to prepare the tentative budget for 2017-18.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Westfield, to adjourn the meeting at 7:52 p.m. The motion carried on voice vote. Ayes 6. Nays 0.