

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
July 30, 2018 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloepfel called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Bruce Brown, Chris Kloepfel, Kathy Richards, Kathy Shannon, Heather Vazquez

Board Members Absent

Gianina Baker

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Executive Director of Human Resources Ken Kleber, Chief Financial & Legal Officer Tom Lockman, Executive Director of Operations Paul Douglas

Approval of Agenda

Item 7A Executive Session was moved to the beginning of the agenda. Member Shannon moved, with a second by Member Brown to approve the agenda as amended. The motion carried on voice vote. Ayes 6. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Vazquez, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(2) Negotiations, 120/2(c)(5) Property Acquisition/Lease/Purchase and 120/2(c)(8) Emergency Security Procedures. The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:31 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

Reports: New Business

Indicator 10 Report: Dr. Elizabeth deGruy

In January 2017, Unit 4 received from the ISBE a violation of Indicator 10, which addresses the disproportionate representation of racial and ethnic groups in specific disability categories. The ISBE's criterion for determining disproportionality based on race/ethnicity is a weighted or alternate risk ratio of 3.0 or higher for a particular racial/ethnic group for three consecutive years. The District's disproportionality was for African American students in the disability category Specific Learning Disability. The District engaged in a self-assessment process, and the ISBE determined that the disproportionality was not the result of inappropriate identification.

In April 2018, Unit 4 received another Indicator 10 violation for the 2016-2017 school year. The District was required to complete a Status Report, continue to implement improvement activities identified in the self-assessment, and publicly report on activities. Professional development for building administrators, special educators, and building Response to Intervention teams. The District's work in reducing disproportionality is funded with IDEA professional development monies.

The Special Education Department will provide annual updates on progress in resolving Indicator 10 disproportionality to the Executive Team and, as required, to the ISBE. District Administration will continue to implement strategies identified in Self-Assessment and Status Report.

This was an informational item and no action was required by the Board.

Stormwater Detention Easement Agreement with Champaign Park District – Centennial High School – Additions and Renovations: Mark Roessler

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On June 25, 2018 the Board of Education approved an amendment to O’Shea Builder’s contract that increased their contingencies to allow for stormwater detention work to be added to the work being done at Tommy Stewart field (it was originally intended to be part of the larger project at a later date).

The Design has continued to develop and Administration has been working with Champaign Park District Staff and Board on an easement agreement to locate a significant portion of the stormwater detention for the Centennial/Tommy Stewart project on the Park District’s land. A proposed agreement has been sent to the Champaign Park District for their review and action. The Park District is scheduled to discuss this at their Board meeting on Wednesday July 25, 2018.

This was an informational item and no action was required by the Board.

Action Agenda: New Business

Administrative Appointment – Carrie Busey Principal: Ken Kleber

Member Richards moved, with a second by Member Shannon to the Administrative Appointment – Carrie Busey Principal. The motion carried on roll call. Ayes 6. Nays 0.

The position of Principal was advertised through the District’s website as well as the IASA Job Bank. Seven candidates were interviewed by a team consisting of District administration, certified staff, support staff and community members. Two candidates returned for Level II interviews. Mr. Craig Keer was selected as the Principal of Carrie Busey Elementary School effective July 31, 2018.

Mr. Keer began his career in 2000 as a fourth grade teacher at Prairieview School in Hainesville, Illinois. After five years in the classroom, he moved to Assistant Principal and then into the role of Principal at Prairieview School. As Principal, he planned, implemented and facilitated the opening of a new \$35 million school. In the years that followed, Mr. Keer focused on continuous school improvement via collaboration with students, staff and the community. In 2011, he accepted a Principal position with the North Shore School District in Highland Park, Illinois, and from there he became the Assistant Superintendent at Community School District #46 in Grayslake, Illinois where he worked until the opening of his own non-profit organization, Lighthouse Education, in 2016. He leaves this position to join Unit #4 Schools administrative team as the Principal of Carrie Busey Elementary School. Mr. Keer attended Northeastern Illinois University where he earned a Bachelor of Arts in Elementary Education in 2000. From there he continued his education at Aurora University in Aurora, Illinois, where he earned a Masters of Arts in Educational Leadership in 2004.

The recommended salary for Mr. Keer is \$95,423 plus all appropriate Board-approved administrator benefits. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Craig Keer as the Principal of Carrie Busey Elementary School effective July 31, 2018 at the above-listed salary and appropriate fringe benefits.

Construction Contracts & O'Shea Builders Amendment – Central High School – Additions and Renovations: Mark Roessler

Member Shannon moved, with a second by Member Armstrong to approve the Construction Contracts & O'Shea Builders Amendment – Central High School – Additions and Renovations. The motion carried on roll call. Ayes 6. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On June 11, 2018 the Board of Education reviewed and approved three construction contracts and the corresponding amendment for O'Shea Builders to complete the Utility Relocations scope for the project.

The project accepted bids on July 19, 2018 for Phase 1 Demolition and now Administration is requesting Board approval of the construction contract for this scope as well as an amendment to O'Shea Builder's contract to allow them to manage these contracts as well.

Construction for these packages will commence as soon as possible after execution of the agreements and will continue into October 2019. The schedule is intended to allow for site clearing and preparation prior to the north gym addition construction starting next spring.

For execution and management of the one contract, O'Shea has established a Guaranteed Maximum Price of \$344,821. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended approval of the construction contract and associated amendment to O'Shea Builders' contract.

Resolution to Prepare a Final Budget for FY18 and Approval to Hold a Public Hearing on Such Budget on September 10, 2018

Member Shannon moved, with a second by Member Armstrong to approve the Resolution to Prepare a Final Budget for FY18 and Approval to Hold a Public Hearing on Such Budget on September 10, 2018. The motion carried on roll call. Ayes 6. Nays 0.

Since adoption of the FY18 Budget, additional matters impacting the budget have been resolved, most notably the sale of bonds related to the referendum that passed by voters in 2016 and the award of the Magnet Grant. Accordingly, District Administration is preparing a budget amendment to most accurately reflect district revenues and expenditures. Prior to the approval of such amendment, the notice and hearing requirements for adoption under the School Code must be satisfied.

Administration recommended Board approval of the Resolution to Prepare a Final Budget and providing for Notice of Hearing Thereon.

Consent Agenda: New/Unfinished Business

Member Shannon moved, with a second by Member Brown to approve the Consent Agenda: New/Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0.

7/30/2018 Special Meeting

The following Consent Agenda items were approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Approval of Closed Session Minutes: January, 2018 – July, 2018

The Closed Session Minutes were approved as presented.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Armstrong to adjourn the meeting at 6:35 p.m. The motion carried on voice vote. Ayes 6. Nays 0.

Board Approved: August 13, 2018