

Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
June 12, 2006 Within the Boundaries of Said District

Regular Meeting

Board President Margie Skirvin called the Regular Meeting of the Board to order at 7:02 p.m.

Board Members Present

Scott Anderson, Reginald Alston, Nathaniel Banks, Arlene Blank, Margie Skirvin, David Tomlinson

Board Members Absent

Minosca Alcantara

Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Ecomet Burley, Chief Financial Officer Gene Logas, Facilities Supervisor Joe Davis

Guests

Representatives from CFT, and local media and other interested persons

Approval of Agenda

Reginald Alston moved, with a second by Nathaniel Banks, to approve the agenda. The motion carried on voice vote.

Public Comment

Karen Kaplan congratulated the Edison Middle School Band for receiving a national award at the “2006 Festival Disney.” She congratulated Sam Hankins for being featured on the cover of Jazz Education Journal. He was recognized nationally for his teaching of jazz.

The Board commended Sam Hankins for his work and his outstanding leadership.

Reports

Consent Decree Update - Kindergarten Lottery Results (Exhibit “A”)

Director Dedrick Martin provided an update on the Controlled Choice lottery results for kindergarten registration. The Champaign Unit 4 School District adopted the Schools of Choice program as its student assignment method. The Kindergarten Lottery is conducted each year during the month of March as a part of the Schools of Choice program. This lottery gives parents/guardians of all students the opportunity to apply for admission to a variety of elementary schools, each with its own unique learning environment. Dr. Michael Alves conducts the Kindergarten Lottery process in conjunction with the staff at the Family Information Center (FIC). The cost of the Kindergarten Lottery process is part of the ongoing consultant costs for the services of Dr. Michael Alves.

Public Engagement - Unicom-ARC

Chief Financial Officer Gene Logas introduced Sam Johnson who is with BLDD Architects. Mr. Johnson introduced Dan Burns, Unicom-ARC, who would be providing a shortening version of the presentation regarding their experience in gaining public input. Unicom * ARC has a history of assisting school districts in the public engagement process. They have presented to several

administrators and Board President Margie Skirvin. The presentation included information regarding the public engagement process, critical elements of public engagement, and sample communications.

Board members stated that a discussion was never held regarding what the next step would be, and that Board meetings need to be held in order to plan before making a decision regarding whose services will be utilized.

Long-Range Technology Plan for Champaign Unit 4 Schools

Director Fred Clarke presented the long-range Technology Plan for Champaign Unit 4 schools. In February 2006, the Technology Department formed a committee to complete the process of writing the new Long-Range Plan for Technology for the Champaign Unit 4 School District. The committee consisted of 8 teachers, 2 community members, 4 administrators, 1 student, 4 computer technicians, a board member and two individuals from the Curriculum and Instruction Department.

The Long-Range Plan for Technology is reviewed and rewritten every three years and contains the vision and direction the District takes in regard to technology. The committee looked at data sources, identified gaps within four areas (Professional Development, Curriculum and Instruction, Community Involvement; and Technology Deployment and Sustainability) and developed goals and activities addressing these gaps. All goals and activities must be aligned to national standards and/or state standards and are in alignment with the Strategic Plan. The plan delineates the activities by year, what position is responsible for completion, and funding sources.

The Long-Range Plan for Technology must be approved by the Board of Education for Champaign Unit 4 Schools, the Regional Office of Education, and the Illinois State Board of Education. This plan must also be aligned to their criteria and rubric for assessment. In addition, any E-Rate funding reimbursements are contingent upon a complete and up-to-date Long-Range Plan for Technology.

Although the plan contains several budget line items associated with each strategy, as required by the Regional Office and the ISBE, the District is not required to commit to all expenditures listed. This document will be updated depending on resources available.

Action Agenda

Proposed Board of Education Policies (Instruction - School Wellness; Student Welfare - Sexual Harassment)

Scott Anderson moved, with a second by David Tomlinson, to approve the proposed policy as presented. The motion carried on roll call. Ayes 6. Nays 0.

Policy 650 (INSTRUCTION – School Wellness)

Federal law now requires school districts participating in a program authorized by the National School Lunch Act or the Child Nutrition Act to establish a school wellness policy no later than the beginning of the 2006-2007 school year. The legislation lists topics that must be covered in the policy. The federal legislation gives each school district the authority to determine how the required topics are addressed.

Amy Rouse, Director of Food Service for the District, convened a representative committee of teachers, parents and students to formulate the policy, which is both legally compliant and consistent with good governance principles. The committee will continue to work on procedures for implementation of the policy for the opening of the 2006-07 school year.

Policy 720.09 (STUDENT WELFARE – Sexual Harassment)

Additional language was added to this policy to provide clarification as to the intent of the original legislation. Concerns observed at the campus level also indicate the need for increased sensitivity and appropriate student conduct in this area. This language is also suggested for inclusion into district policy by the Illinois Association of School Boards.

Relative to Policy 650, as procedures are drafted and prepared for implementation for the 2006-07 school year, any necessary staff development will need to be conducted. Relative to Policy 720.09, campus level administrators will need to ensure that students on their campuses understand behavior expectations as indicated in this policy and follow through with consequences as may be warranted for inappropriate behavior in this area. The Student Code of Conduct will also be reviewed in this area for any additional language that may need to be included.

District administrators will continually review the enforcement of this policy and any changes to the Student Code of Conduct that may be necessitated annually.

Crisis Management Plans

Nathaniel Banks moved, with a second by Arlene Blank, to approve the Crisis Management Plans. The motion carried on roll call. Ayes 6. Nays 0.

Assistant Superintendent provided a brief presentation on the Crisis Management Plans. In SY 2004-05, the District was awarded a grant by the Department of Education to facilitate the development and implementation of crisis management plans at the District and campus levels. The \$253,074 grant allowed the District to contract out to have this task completed. Science Applications International Corporation (SAIC) was chosen as the contractor for this project. The grant and the work that it encompassed were to be completed over an 18-month period. To assist in an advisory capacity with this project, a District Safety Advisory Committee, made up of a cross section of District officials, a Board member, and community agency representatives, was created to assist SAIC with this project.

Staff development was provided for principals and campus-level staff in March, April, and May relative to the implementation and maintenance of crisis plans. A crisis drill will also be conducted in the fall.

The grant will cover the cost for staff development and contractual services needed to develop and implement all crisis plans.

Crisis Management Plans will be updated and modified annually to comply with local, state, and federal guidelines.

2006/07 Revised Regular Board Meeting Schedule & Special Board Meeting Schedule (Exhibit “B”)

David Tomlinson moved, with a second by Arlene Blank, to approve the revised 06/07 regular board meeting schedule and the special board meeting schedule as presented. The motion carried on roll call. Ayes 6. Nays 0.

Consent Agenda

Arlene Blank moved, with a second by David Tomlinson, to approve the Consent Agenda. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

Bid - Fire Extinguisher Service; Pest Control; Petroleum Products; Warehouse-Arts & Crafts Supplies; Warehouse - Training Aids & Blood Borne Pathogens Supplies; Warehouse - Miscellaneous Supplies (Exhibit "C")

The Board of Education approved the bids as presented for Fire Extinguisher Service; Pest Control; Petroleum Products; Warehouse-Arts & Crafts Supplies; Warehouse - Training Aids & Blood Borne Pathogens Supplies; and Warehouse - Miscellaneous Supplies.

Grant - FY07 IDEA Part B Flow-Through & IDEA Preschool Grant

The Board of Education approved the FY07 IDEA Flow Through grant in the amount of \$2,299,850 and the FY07 IDEA Preschool Grant in the amount of \$92,015.

The FY07 IDEA Part B IDEA Flow Through and IDEA Preschool Grant application was written in keeping with the anticipated funding levels, which were both slightly reduced from FY06. The grant funds are used for staff positions that have direct contact with students. All activities in the grant will be monitored and evaluated by the Illinois State Board of Education, the Director of Special Education and the Business Office. No funds may be expended until the grant application is approved by the Illinois State Board of Education.

Grant - FY07 Prekindergarten Grant Application

The Board of Education approved the FY07 Prekindergarten Grant application as presented.

The Prekindergarten Program is funded through the ISBE Prekindergarten Program for Children At Risk of Academic Failure. ISBE has allowed continuing programs to apply for 100% of the funds received last year (\$964,369). The grant will provide funds for staff salaries and benefits, staff development expenses, program supplies, and will cover some of the costs of transportation.

Flat funding (no increase to continuing programs in the past couple years) for the 06-07 school year requires that we cover increased salaries and benefits by reducing funding available for transportation costs. Cost of Living Adjustment (COLA) may be available to continuing programs in the near future. Application for these funds will be made as soon as information is received.

Grant - FY07 Reading Improvement Block Grant

The Board of Education approved the submission of the FY2007 Reading Improvement grant in the amount of \$325,253.

The Reading Improvement Program Grant is offered through the Illinois State Board of Education to provide funds to local school districts in Illinois to improve the reading skills of children from kindergarten through sixth grade. Previously, the district has utilized these grant funds to provide salary and benefits to Language Arts and Reading Recovery teachers in the elementary schools. The current grant application for \$325,253 will allow the district to continue offering the Reading Recovery program and literacy support. Total FTE funded by the grant will be 6.0. Teachers participate in monthly professional development. No new staffing is requested. The grant will provide for salary increases and fringe benefits (TRS/THIS 22.34%).

Reading scores are at the core of necessary cognitive tools for student success in school. The Reading Recovery program has been a successful, proven program that enables over 85% of the students served to achieve grade level performance in reading. Student progress will be evaluated through the

discontinuation rate in Reading Recovery, ISAT, and norm-referenced test results, and an assessment summary in each participating building School Improvement Plan.

Grant - K-12 Foreign Language Program Redesign Grant

The Board of Education approved the submission of the FY2006 Foreign Language Assistance Grant in the amount of \$23,470.

The Illinois General Assembly appropriated \$2 million for FY006 to assist school districts in strengthening curricular offerings in fine arts or foreign languages. The appropriation recognizes that many schools and districts have neglected these instructional areas due to budgetary concerns or increased concentration on English language arts, mathematics and the sciences, as required under the No Child Left Behind Act of 2001. Annual award grants will range from \$20,000 to \$40,000, depending on programmatic needs, size of district, and level of planning to take place. The grant period will begin no sooner than May 30, 2006 and will extend from the execution date of the grant until December 31, 2006. Funding in the subsequent years will be contingent upon a sufficient appropriation for the program and satisfactory progress in the preceding grant approval.

This opportunity coincides with the District's current efforts to review and make recommendations for any needed changes in its foreign language program. As this is a planning grant, if awarded, it will allow a District planning team of foreign language teachers, administrators, community/university representatives and parents to collaborate to recommend changes to the program in time for staffing and budgetary planning for the 2006-07 school year. Release time for teachers for collaboration and planning is included in the grant. Salary and fringe benefits for foreign language teachers, as well as any travel expenses, is included in the grant. All recommendations for needed changes in the current K-12 foreign language program will be based on researched, best practice for foreign language curricular programming and pedagogy.

FY07 District Depositories

The Board of Education approved the financial institutions outlined below to be used as direct depositories for district funds for fiscal year 2006-07. It was noted that Union Planters Bank is now Regions Bank.

Annually, the Board formally approves depositories used for financial activities of the district. One local bank (First Midwest Bank) serves as the main depository for the district, with other local banks being used when investments are made. The State channels payments to the district through the First Midwest Bank and The Illinois Funds.

For fiscal year 2005-06, the following financial institutions may be used for financial activities:

- | | |
|---------------------------------|-------------------------------------|
| Bank One | Heartland Bank |
| Busey Bank | The Illinois Funds |
| Centrue Bank | ISDLAF (Illinois Liquid Asset Fund) |
| First Bank of Savoy | Main Street Bank & Trust |
| First Federal Savings Bank | National City Bank |
| First Mid-Illinois Bank & Trust | Union Planters Bank |
| First Midwest Bank | |

As funds become available for investment purposes, the District's Assistant Superintendent for Financial Services and Operations solicits bids from these banking institutions to secure the best interest rates on

Certificates of Deposits, Treasury Notes and Commercial Paper. All transactions are in compliance with Board policy (410.04) for the investment of district funds.

2006-07 LUDA Membership Dues

The Board of Education approved the continuation of its membership in the Large Unit District Association and approved payment of the \$3,000 membership dues for fiscal year 2006/2007.

2006/07 IASB Membership Dues

The Board of Education approved the continuation of its membership in the Illinois Association of School Boards and approved payment of membership dues for fiscal year 06/07. Based on the district's ADA and net operating expenses for 2003/2004, membership dues for fiscal year 2006/2007 were set at \$9,764.00.

Resolution - Prevailing Wage Rates (Exhibit "D")

The Board of Education approved the adoption of the Resolution ascertaining and determining prevailing wage rates, and further, that the Chief Financial Officer be directed to properly advertise and file with the State Index Department, a copy of said resolution as required by the Prevailing Wage Act.

According to 820 ILCS 130/9, the Prevailing Wage Act requires all public bodies to annually, during the month of June, investigate and ascertain the prevailing rate of wages established for various crafts of this area, with such information to be made available for inspection by any interested party. Prevailing wage rates for Champaign County have been secured from the Illinois Department of Labor and the appropriate resolution has been prepared. When specifications are drawn for contractual services on construction type jobs, the Prevailing Wage Rates will be a part of the general conditions in the respective bid specifications.

Student Code of Conduct for SY 2006/07

The Board of Education approved the 06/07 Student Code of Conduct as presented.

The Discipline Advisory Committee held meetings during the months of January-April for the purpose of revising the district's Student Code of Conduct for the 2006-07 school year. The Student Code of Conduct is one of the foundational components of our district-wide behavior management plan. The Code consists of an informational section that provides an overview of the tenets of Unit 4's Student Code of Conduct, elementary and secondary sections that discuss disciplinary violations and consequences, elementary and secondary glossaries, and a K-12 section that covers transportation issues; administrative procedures regarding substance abuse, student discipline, sexual harassment, and electronic network access.

Staff development will be provided to building administrators and campus personnel, including new teachers, substitute teachers, and bus drivers, during the month of August prior to the beginning of the 2006-07 school year. Additionally, staff development will take place throughout the school year on an as-needed basis. Cost for printing, stapling, collating, labeling, and mailing is approximately \$5,000.00.

ROE Annual Facilities Inspection

The Board of Education approved the ROE Annual Facilities Inspection information as presented.

Each school year, the Regional Office of Education is required by School Code and the Illinois Board of Education to visit each school facility within its region to assess the condition of the facility utilizing a "Health/Life Safety Checklist". This visit took place in the Champaign School District in December 2005 and January 2006. A copy of the checklist indicating any areas of non-compliance found during

the visit was provided to the District in January 2006. By statute, the District has 45 days after receipt of this report to correct any identified non-compliance item and notify the ROE of the correction.

The number of non-compliant items ranged from 0 to 14. This was an improvement from the number of violations reported last year. All of the items have been corrected or will be this summer as they included out-of-date fire extinguishers and detectors missing, missing fire/tornado signs, faucets and drinking fountains not working, occupancy load signs missing, storage in corridors under stairwells and appliances in rooms without fire code requirements.

Health Life Safety Addendum No. 7

The Board of Education approved the Health Life Safety Addendum No. 7 for additional health life safety work needed at Centennial, Central, Edison, Franklin, Jefferson and Garden Hills. This work includes: (Centennial - \$29,312 for bleacher repairs & egress door replacements; Central - \$13,588 for elevator repairs & bleacher repairs; Edison - \$9,533 for bleacher repairs & egress door replacements; Franklin - \$3,221 for bleacher repairs; Jefferson - \$3,575 for bleacher repairs; Garden Hills - \$16,531 for intercom replacement) at a total cost of approximately \$75,780.

Minutes - April 17, 24 & 27, 2006 Board Meetings

The Board of Education approved the minutes as presented.

Bills & Treasurer's Report (Exhibit "E")

The Board of Education approved the Bills and Treasurer's Report as presented.

Human Resource Changes (Exhibit "F")

The Board of Education approved the Human Resource changes as presented.

Executive Session

David Tomlinson moved, with a second by Reginald Alston, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Employee appointments, employment and compensation 120/2(c)(1) and Student Discipline 120/2(c)(9). Administrative compensation, the Resolution Authorizing Notice to Remedy, and the administrative appointment of principal for Columbia Center would not be considered. The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 9:35 p.m.

Board Vice President David Tomlinson left the meeting at 9:47 p.m.

Open Session

The Board convened into *Open Session* at 9:54 p.m.

Student Discipline

Arlene Blank moved, with a second by Nathaniel Banks, to expel student #640650 from Franklin Middle School through the first semester of the 06/07 school and reassigned to Columbia for violating Conduct Code #18 (Physical Confrontation with Staff), and Conduct Code #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to the home school following the expulsion period, provided the student has completed the requirements of the alternative school. The motion carried on roll call. Ayes 5. Nays 0.

Administrative Appointments - Deans, Edison & Jefferson Middle Schools (Exhibits "G")

Nathaniel Banks moved, with a second by Arlene Blank, to approve the appointment of Edwin Wilson as Dean at Edison Middle School, and Asia Fuller-Hamilton as Dean at Jefferson Middle School. The motion carried on roll call. Ayes 5. Nays 0.

Adjournment

There being no further business, Arlene Blank moved, with a second by Reginald Alston, to adjourn the meeting at 9:55 p.m. The motion carried on voice vote.

President, Board of Education

Secretary, Board of Education

