Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
May 21, 2020 within the Boundaries of Said District

Special Meeting

In accordance with CDC guidelines and the State mandate to limit in-person attendance at public events due to the COVID-19 public health crisis, the Unit 4 Board of Education meeting on Thursday, May 21, 2020 was conducted virtually. In person attendance complied with CDC guidelines and the state mandate for social distancing. Persons who wished to offer public comment could do so in person or could submit their comments via email to the Board at u4boe@u4sd.org. More information is posted at the District website, www.champaignschools.org.

Board President Amy Armstrong called the Regular Meeting of the Board to order at 4:00 p.m.

Board Members Present
Amy Armstrong, Gianina Baker (via Zoom), Bruce Brown (arrived at 4:08 p.m. via Zoom), Chris Kloeppel (arrived at 4:01 p.m. via Zoom), Kathy Shannon (via Zoom), Elizabeth Sotiropoulos (via Zoom), Heather Vazquez (via Zoom)

Staff Members Present
Superintendent Susan Zola, Director of Information Systems & Network Security John Gutzmer, IT Project Coordinator Courtney Rodgers and Administrative Assistant Tammy Sowers

Approval of Agenda
Member Sotiropoulos moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 5. Nays 0.

Guests
No guests were present.

Public Comments
There were no public comments.

Consent Agenda: New Business
Member Shannon moved and Member Sotiropoulos seconded to approve the Consent Agenda: New Business. The following Consent Agenda item was approved:

Approval of Roller Shades Contingency Draw Central High School Additions & Renovation: Mark Roessler
In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On September 9, 2019, the Board of Education approved a budget increase for Owner’s Cost for both Centennial High and Central High School. Part of that funding increase was allocated for adding window treatments to the new windows being installed as part of the project. After completing the first phase of renovation work at both schools in summer 2019, it became apparent that the opacity of the window shades was insufficient in blocking enough light to keep the interactive teaching displays visible for many of the classrooms. This contingency draw would decrease the open amount of the shades from 3% down to 1% in order to block more light and allow for better viewing of the interactive teaching and learning displays.

Administration requested approval of the contingency draw for Central High School Additions & Renovations project in the amount of eighty-one thousand, eight hundred fifty-one dollars and
ninety-three cents ($81,851.93). This is a not-to-exceed amount to facilitate material ordering while pricing is finalized with the vendor. Therefore, no change order signature is sought at this time. Also, a similar contingency draw for Centennial was within the delegated authority and previously approved.

Expenses for this scope of work will come from the Owner's Contingency within the approved GMP contract with O'Shea Builders.

Administration recommended approval of the CD 1181 PR074 Roller Shades 1% Contingency Draw for Central High School Additions & Renovations for the amount of eighty-one thousand, eight hundred fifty-one dollars and ninety-three cents ($81,851.93).

**Reports: New Business**

**Strategic Planning – Mission & Vision**
The Board worked on their Mission & Vision with representatives from Four Point.

**Adjournment**
There being no further business, Member Shannon moved, with a second by Member Sotiropoulos to adjourn the meeting at 5:12 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: June 8, 2020