Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
November 16, 2015 within the Boundaries of Said District

Special Meeting

Board President Chris Kloeppel called the Special Meeting of the Board to order at 5:32 p.m.

Board Members Present
Amy Armstrong, Laurie Bonnett, Chris Kloeppel, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present
Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Chief Financial and Legal Officer Tom Lockman, Executive Director of Operations Matt Foster

Approval of Agenda
Member Shannon moved, with a second by Member Stuckey, to approve the agenda. The agenda was approved as presented. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session
Member Richards moved, with a second by Member Westfield, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Emergency Security Procedures 120/(c)(8), Student Discipline120/(c)(9) and The placement of individual students in special education programs and other matters relating to individual students 120/(c)(10). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:34 p.m.

Open Session
The Board convened into *Open Session* at 6:09 p.m.

Reports: New Business
High School Configuration Presentation: Dr. Laura Taylor, Mr. Joe Williams & Mr. Greg Johnson
As part of the continued discussions on the development of a facilities plan, the Administration was requested to provide information on various high school configurations; specifically the benefits and challenges of a one, two and three high school model. The report was intended to help facilitate discussion and provide feedback as requested by the Board.

This was an informational item and no action was required by the Board.

Resolution – Abating Property Taxes for Levy Year 2015 (Pay Debt Service on Outstanding Bonds – Series 1997 & Series 2006B): Tom Lockman
The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District previously issued for construction and renovation of Building purposes. This includes the Series 1997 and Series 2006B Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 16, 2015. It is anticipated the Board will approve the abatement resolution at the December 14, 2015 meeting.

This Resolution confirms that the District will abate the property taxes levied as promised to District residents. The total amount of the abatement is $2,838,855.

This was an informational item and no action was required by the Board.

Resolution – Abating Property Taxes for Levy Year 2015 (Pay Debt Service on Outstanding Bonds – Series 2010A & Series 2010B): Tom Lockman
The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District. This includes the Alternate Revenue Source Series 2010A and Series 2010B Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 16, 2015. It is anticipated the Board will approve the abatement resolution at the December 14, 2015 meeting. In order to legally abate this property tax, the bond covenants require that the District illustrate that it has at least 125% coverage. The calculation was provided to the Board.

This Resolution confirms that the District will abate the property taxes levied. The total amount of the abatement is $3,092,892.50.

This was an informational item and no action was required by the Board.

Resolution – Abating Property Taxes for Levy Year 2015 (Pay Debt Service on Outstanding Bonds – Series 2010C & Series 2010D): Tom Lockman
The District committed to the District's residents that it would abate all of the principal and interest owed on the outstanding Bonds of the District. This includes the Alternate Revenue Source Series 2010C and Series 2010D Bonds. This item was presented as a Discussion Item at the Board of Education meeting on November 16, 2015. It is anticipated the Board will approve the abatement resolution at the December 14, 2015 meeting. In order to legally abate this property tax, the bond covenants require that the District illustrate that it has at least 125% coverage. A calculation was provided to the Board.

This Resolution confirms that the District will abate the property taxes levied. The total amount of the abatement is $2,114,042.

This was an informational item and no action was required by the Board.

Resolution – Proposed 2015 Tax Levy: Tom Lockman
The Truth-in-Taxation Act requires that when a school district's proposed tax levy, as extended and less debt service, reflects an increase of more than 105% of the prior year's extension, the school district must publish a notice of such intent and hold a public hearing on the matter. The proposed 2015 Levy does not exceed the 2014 Levy by 105% and, therefore, neither a separate public hearing nor advertisement of a public hearing is necessary.

District EAV: The total EAV for this year is projected to be $1,968,899,561 and $31,168,330 for new construction**.** The EAV last year was $1,926,391,441.

The District was able to levy $96,090,972.50 for this year-this includes the amount necessary for bonds and interest payments. After we abate our 6 bonds, as in keeping with Our Promises Made Promises Kept commitment, the actual levy amount will fall to $88,045,183. This amount is an increase of $3,505,009 and is a 4.1% increase over the previous year's levy.

The total amount for bonds levied this year will be $9,056,202 (*Before* abatement). The total amount abated for bonds, as in keeping with our commitment to Promises Made Promises Kept, is $8,045,789.50. The net amount of the bond levy will be $1,010,412.50 for bonds (*After* abatement).

Approval of the 2015 Levy in December will provide the District with the potential to receive the allowable amount of property taxes after tax caps for a net amount of $96,090,972.50 (which includes debt service).

This was an informational item and no action was required by the Board.

Action Agenda: New Business

Administrative Appointment – Assistant Director of Facilities: Matt Foster

Member Shannon moved, with a second by Member Stuckey to approve the Administrative Appointment – Assistant Director of Facilities. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Director of Facilities was advertised through the District's website, the Illinois Association of School Administrators' Job Bank, and Indeed.com. Six candidates were interviewed by a team of District administrators and other staff representatives. Mr. Terry Patton was selected as the most outstanding candidate.

Mr. Patton is currently the Operations Manager at ESS Clean, Inc. in Urbana. He has been with ESS Clean from 1999 to the present (16 years). Prior to his position with ESS, he served as the Housekeeping Coordinator at Christie Clinic from 1994-1999 (5 years). Mr. Patton also worked as a Building Service Foreman at the University of Illinois in the Operations and Maintenance division from 1981-1994 (13 years). Mr. Patton's 34 year work history in the custodial/maintenance management field includes a vast list of responsibilities, which includes the supervision and training of employees, purchasing of supplies and equipment, writing training manuals and creating productivity procedures, and the coordination and scheduling of work flow to meet immediate needs and larger goals.

Mr. Patton holds of Bachelor of Science in Biological Engineering from Rose Hulman Institute of Technology in Terre Haute, Indiana. The effective date of Mr. Patton's appointment is December 1, 2015. This is 260 days/year position.

The recommended salary is $70,521, plus all appropriate Board-approved administrator fringe benefits. The salary will be prorated from July 1, 2015. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Terry Patton as the Assistant Director of Facilities effective December 1, 2015 at the above-listed salary and appropriate fringe benefits.

Middle School Guidance Counselor Staffing Request: Angela Smith

Member Stuckey moved, with a second by Member Bonnett to approve the Middle School Guidance Counselor Staffing Request. The motion carried on roll call. Ayes 7. Nays 0.

District Administration has been actively reviewing student enrollment and needs for the current school year. Based on this review, the following change to staffing allocations is being recommended:

- Add a Middle School Guidance Counselor at Franklin Middle School (1.0 FTE).

Reasons for this addition include:

- The number of students enrolled at Franklin has expanded significantly in recent years.

- Student needs are more intensive than can be supported by the existing allocation of Counselors.

The estimated cost of the additional counselor is $42,199 annually, plus all Board-approved benefits. This cost will be prorated from the date of hire for this school year.

District Administration recommended approval of the staffing request as outlined above.

Approval of Transfer from FY16 Education Contingency Funds: Tom Lockman
Member Bonnett moved, with a second by Member Shannon for Approval of Transfer from FY16 Education Contingency Funds. The motion carried on roll call. Ayes 7. Nays 0.

The FY16 Budget was created with dollars allocated to the contingency lines for the Education Fund. These allocations provide the District flexibility for when either emergencies occur or to provide the administration flexibility to make purchases that were unplanned or that had a price that was undeterminable during the planning process. The Education FY16 Budget had $301,278 allocated to the contingency line. Administration requested Board approval to transfer up to $50,000 from Education contingency to the Elementary Instructional Budget for the purchase of additional chrome books, carts and licenses for elementary schools. The remaining Education contingency amount would be $251,278.

Administration recommended Board approval to transfer up to $50,000 from Education Contingency to Elementary Instruction Budget.

Technology Strategic Plan: Dave Hohman
Member Shannon moved, with a second by Member Richards to approve the Technology Strategic Plan. The motion carried on roll call. Ayes 7. Nays 0.

Department Mission: The Unit 4 Educational Technology Department will deliver the technological means required to create learning environments and curriculum so all students are able to create, communicate, collaborate and apply critical thinking skills for success in a diverse and dynamic world.

As part of an effort to put the recommendations of the recent Education Technology Audit into action, the Champaign Unit 4 School District put out a request for proposals for a company to provide guidance and project management support to develop a strategic technology plan. A chart was provided to the Board comparing the bids that were received.

Board policy states that requests for proposals will be solicited when items are expected to exceed a total of $25,000. Formal requests were mailed on October 5th, 2015. The invitation and specifications for the RFP were also posted on the District's website. Bids were received from 6 companies and were opened on October 20th, 2015.

The Educational Technology Department reviewed the proposals and the criteria were weighted in importance as follows: Price (45%), compatibility/accuracy (30%), warranty and service (15%), and value added service (10%).

Administration recommended the bid for Strategic Technology Plan Development be awarded to Educational Collaborators for a total cost of $26,550 and will come from the Educational Technology budget.

Student Discipline – Student #530978

Member Stuckey moved, with a second by Member Westfield that student #530978 should be expelled from Centennial High School for the remainder of the 2015-16 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Codes #18 Physical Confrontation with Staff and #19 Physical Confrontation with Student. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Adjournment

There being no further business, Member Bonnett moved, with a second by Member Westfield, to adjourn the meeting at 9:00 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: December 14, 2015