

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
October 22, 2018 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Bruce Brown (arrived at 5:31 p.m.), Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

Board Members Absent

Gianina Baker

Staff Members Present

Superintendent Susan Zola, Deputy Superintendent Laura Taylor, Assistant Superintendent Angela Ward, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Member Shannon moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 5. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(1) Employee Appointments, Employment, Compensation, Dismissals, Complaints, 120/2(c)(2) Negotiations, 120/2(c)(5) Property Acquisition/Lease/Purchase, 120/2(c)(8) Emergency Security Procedures and 120/2(c)(9) Student Discipline. The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:31 p.m.

Open Session

The Board convened into *Open Session* at 6:11 p.m.

Action Agenda: New Business

Oath of Office – Student Ambassador: Dr. Susan Zola

On July 8, 2013, the Board of Education approved the Student Ambassador Program. This program is part of the District's effort to engage and be responsive to all District stakeholders. The Student Ambassador Program is an opportunity for the Board of Education to hear student opinions, issues and concerns related to their experiences in District schools.

Students that will serve as Student Ambassadors to the Board of Education for the 2018-19 school year are:

Central High School:	Patricia Bradford (took the Oath of Office on September 24, 2018)
Centennial High School:	Juliann Xu

Board President Chris Kloeppe administered the Oath of Office to Centennial High School student Juliann Xu.

Dr. Howard 95% Construction Document Review With Estimate and Budget Increase: Sandra Roesler

Member Shannon moved, with a second by Member Armstrong to approve Dr. Howard 95% Construction Document Review With Estimate and Budget Increase. The motion carried on roll call. Ayes 6. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On July 9, 2018, the Board of Education approved the project design and estimate through the Design Development Phase.

Representatives from District staff and RATIO Architects returned to share updated information on the design and estimate. Having thoroughly reviewed all elements of the project design where opportunities for cuts were available, Administration requested added funding to allow design to proceed on schedule for our critical bid opening date of December 6, 2018.

Administration requested Board approval of the 95% CD documents, estimate and budget increase in preparation for bidding. Submission of a construction contract for the Board's consideration would follow in January 2019. For an increase in the project budget, an additional \$305,000 would come from approved alternate funding sources for a revised project budget of \$18,105,000.

Administration recommended approval of the 95% CD design and estimate.

Consent Agenda: New/Unfinished Business

Member Shannon moved, with a second by Member Kloeppel to approve the Consent Agenda: New/Unfinished Business. The motion carried on roll call. Ayes 6. Nays 0.

The following Consent Agenda item was approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Professional Expenses – La Cosecha Dual Language Conference: Viodelda Judkins

La Cosecha is the largest dual language conference in the country with over 2,600 in attendance in 2017. The conference brings together educators, students, parents, researchers, and supporters of dual language education. It will provide an opportunity to share instructional best practices, as well as honor and celebrate our families, communities and those who have gone before us, our ancestors.

In 1996, teachers from Dolores Gonzales Elementary School organized the first La Cosecha Dual Language Conference in order to network and share best practices. This first event hosted 86 educators from across Albuquerque. In 2017, La Cosecha hosted 2,627 participants representing 38 states, Washington, DC, 6 Sovereign Tribal Nations and 9 countries.

Outcomes from the conference depend on the sessions that participants will attend but can include:

1. Construct learning experiences that display an integration of skills across disciplines.
2. Adapt materials, instructional methods and assessments to meet the needs of Dual Language students based on study of implications of current research findings and innovative teaching techniques.
3. Analyze data collected, to be used to inform instructional planning for social studies and science with English Learners.

4. Align content, objectives, and teaching behaviors to the selection and analysis of teaching and evaluation materials for Dual Language students.
5. Apply a variety of developmentally appropriate experiences that demonstrate varied approaches to knowledge construction and second language development.

FINANCIAL IMPLICATIONS:

Total Cost = \$13,444.05
Viodelda Judkins - \$2,252.49
Stephanie Eckels - \$2,281.89
Josephine Tritsch - \$2,281.89
Danielle Mallet - \$2,281.89
Ezechiel Lungela - \$2,281.89
Jonathan Kosovski - \$2,064.00

Administration recommended Board approval of the professional expenses for La Cosecha Dual Language Conference.

Resolution Authorizing Permanent Transfer From the Operations and Maintenance Fund to the Debt Service Fund: Tom Lockman

Based on feedback and direction received through discussions with the District's auditors, Administration is recommending adoption of the Resolution Authorizing Permanent Transfer from the Operations and Maintenance Fund to the Debt Service Fund for the purpose of making payments toward the purchase price for the District's acquisition of the Administrative Center at 502 W. Windsor Road.

For Fiscal Year 2018, the amount of the transfer would be \$27,863.01, which constitutes the June 2018 payment. Beginning in Fiscal Year 2019, the District would authorize a successor resolution to transfer the amount of the annual payment (\$334,356.12) for this purpose each year through the ten-year term. The costs associated with this acquisition are being offset through the reduction in previously identified capital improvement project costs which are being addressed through projects approved in the November 2016 bond referendum.

Administration recommended Board approval of the Resolution Authorizing Permanent Transfer from the Operations and Maintenance Fund to the Debt Service Fund.

Approval of Amendment to the Clark Dietz Surveying Contract to Bring Additional Surveying Services Within the Scope of the Existing Agreement with Clark Dietz: Mark Roessler

In July 2017, the Board approved the contract for Clark Dietz to perform land surveying at Central High School. Amendments to the contract have been executed as additional survey work was needed. The last such amendment was approved on the Consent Agenda from the August 13, 2018 Board of Education meeting.

Administration requested additional surveying services for 617 W. Church Street at the Central High School campus. This area needs to be surveyed to allow the design to proceed.

For execution of an amendment for additional survey work for a not-to-exceed sum of \$4,395.00. These additional services would amend the total contract amount to \$66,670.00. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended Board approval of the amendment to Clark Dietz's contract.

Action Agenda: New Business

Student Discipline – Student #207844

Member Richards moved, with a second by Member Shannon that Student #207844 should be expelled from Centennial High School for the remainder of the 2018-19 school year for violating Conduct Code #7 Disruptive Behavior and #19 Physical Confrontation with Student of the of the Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #7 and #19 and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Student Discipline – Student #201185

Member Shannon moved, with a second by Member Vazquez that Student #201185 should be expelled from Centennial High School for the remainder of the 2018-19 school year for violating Conduct Code #7 Disruptive Behavior, #19 Physical Confrontation with Student, and #34 Weapon-Related Activities of the Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Codes #7, #19 and #34, prior discipline and other interventions attempted and the significant detrimental impact of the student's conduct on the learning environment. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 6. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(1) Employee Appointments, Employment, Compensation, Dismissals, Complaints, 120/2(c)(2) Negotiations, 120/2(c)(5) Property Acquisition/Lease/Purchase and 120/2(c)(8) Emergency Security Procedures. The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 6:52 p.m.

Open Session

The Board convened into *Open Session* at 7:24 p.m.

Adjournment

There being no further business, Member Shannon moved, with a second by Member Vazquez to adjourn the meeting at 7:24 p.m. The motion carried on voice vote. Ayes 6. Nays 0.

Board Approved: November 12, 2018