

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
October 24, 2016 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:31 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Item B. Superintendent Search Update was moved to Item C. Item C Project AWARE Grant – Final Report was moved to Item B. Member Shannon moved, with a second by Member Richards to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Stuckey moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) Employee Appointments, Employment, Compensation, Dismissals, Complaints 120/2(c)(1), Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:35 p.m.

Open Session

The Board convened into *Open Session* at 6:05 p.m.

Reports: New Business

2016 Illinois Solar Tour: Paul Douglas

On October 7, Unit 4's Booker T. Washington STEM Academy was part of the Illinois Solar Tour conducted by the Illinois Solar Energy Association.

As part of the Solar Tour, home and business owners with renewable energy installations open their homes and facilities to the public to share their passion, knowledge and experience of owning and living with renewable energy.

This year's tour focused on solar energy and Booker T. Washington STEM Academy featured its solar array and geothermal heating and cooling system to attendees.

This was an informational item and no action was required by the Board.

Project AWARE Grant – Final Report: Dr. Elizabeth deGruy

In September 2014, Unit #4 received the Project AWARE LEA Grant, a 2-year grant from SAMHSA which provided Youth Mental Health First Aid (YMHFA) training to district personnel and community members. The tasks outlined as part of the grant application have assisted the District in making progress toward increasing the mental health literacy of school personnel and other adults who interact with youth in school and community settings, connecting youth to appropriate care, and responding to behavioral health issues of youth.

YMHFA training was offered to District staff and community members during the two years of the Project AWARE Grant. The grant also provided the opportunity for some continuation planning in terms of services to students.

The amount of the award was \$99,971. During Year one, \$45,638.42 was spent. During Year two \$50,000 was spent, as no more than \$50,000 was permitted to be spent during either grant year. The total spent was \$95,638.42.

Required Performance Measure Reporting

| Performance Measure | Data | Narrative |
|--|---|---|
| The number of individuals who were trained as YMHFA First Aiders. | 399 individuals trained as YMHFA First Aiders | 24 trainings have been held. Staff members from Unit #4 and Urbana #116 and community members have participated in training. |
| The number of individuals who were both trained and certified to be YMHFA Instructors. | 7 individuals trained as Instructors | Four Unit #4 staff members were trained as trainers during the fall 2014. Three community partners were trained in April 2015; these individuals are from Urbana #116, Community Elements, and ACCESS Initiative. |
| The number of school-aged youth who were referred by a YMHFA Instructor or YMHFA “first aider” to mental health or related services. | 370 youth referred | The number of unduplicated youth from Champaign and Urbana who were referred to Rosecrance (formerly Community Elements), local mental health provider, during the reporting period (October 1, 2014 to September 30, 2016) and were admitted to any program in the agency. |
| The total number of students being served by the local education agency. | 10,115 students | Number of students enrolled (Preschool-12) in Champaign Unit #4 School District at the end of the reporting period (data through October 5, 2016). |

This was an informational item and no action was required by the Board.

Superintendent Search Update: Chris Kloeppe & Jim Helton

As part of the Superintendent selection process, the Board of Education approved Executive Search services offered by the Illinois Association of School Boards (IASB). Jim Helton from IASB and Board President Chris Kloeppe gave an update and discussed timelines regarding the search for a new Superintendent.

This was an informational item and no action was required by the Board.

Student Enrollment – 30 Day Benchmark: Dave Hohman

On September 30, 2016, the Benchmark Report for the 2016-2017 school year shows that the PreK–12 student enrollment for Champaign Unit 4 is 10,092. The preschool total is 295. This is a total of all students that are assigned to the District to include the private facilities and the students that are classified as G0, G1, G2, G3 and G4 (special education students that can receive services until they are 21 years old). The Bridges Program is listed separately.

The following is a grade by grade comparison of the September 29, 2012, September 30, 2013, September 30, 2014, September 30, 2015 enrollments, and the September 30th numbers for the 2016/2017 school year:

| | 2012 | 2013 | 2014 | 2015 | 2016 | | 2012 | 2013 | 2014 | 2015 | 2016 |
|-------------|------|------|------|------|------|----------------------|------|------|------|------|--------|
| PreK | 284 | 273 | 264 | 274 | 295 | Sixth | 683 | 718 | 667 | 726 | 722 |
| Kinder | 799 | 870 | 848 | 812 | 823 | Seventh | 622 | 658 | 610 | 696 | 688 |
| First | 752 | 812 | 881 | 876 | 838 | Eighth | 657 | 624 | 627 | 692 | 660 |
| Second | 735 | 754 | 821 | 833 | 799 | Subtotal | 1962 | 2000 | 2004 | 2114 | 2070 |
| Third | 727 | 724 | 759 | 813 | 841 | | | | | | |
| Fourth | 730 | 726 | 710 | 759 | 829 | Ninth | 828 | 824 | 751 | 774 | 854 |
| Fifth | 736 | 714 | 728 | 711 | 799 | Tenth | 649 | 716 | 683 | 661 | 713 |
| | | | | | | Eleventh | 686 | 624 | 701 | 659 | 609 |
| | | | | | | Twelfth | 685 | 596 | 550 | 646 | 590 |
| Subtotal | 4766 | 4876 | 5011 | 5078 | 5224 | G0, G1, G2, G3,G4 | 23 | 26 | 17 | 18 | 17 |
| | | | | | | Bridges | | | | | 15 |
| | | | | | | Subtotals | 2768 | 2783 | 2702 | 2758 | 2798 |
| Grand Total | | | | | | | 9496 | 9659 | 9717 | 9950 | 10,092 |

These numbers are all students the District is required to list as the Home School. These numbers may fluctuate due to late entry or withdrawal from the Student Information System.

This is an informational item and no action was required by the Board.

High School Course Proposals/Curriculum Handbook Changes: Dr. Laura Taylor

Consistent with our District’s focus on providing educational opportunities that are relevant and stimulating to students, the staff of Central and Centennial High Schools and District Administration have recommended the following revisions to course offerings for the 2017-2018 school year. Building principals, teachers/Content Area Chairs (CACs) from individual departments, and counselors from both schools were an integral part of the process. The revisions include course deletions/additions, clarification/explanation of general information as needed, and any substantial changes to specific course descriptions/programs.

Each spring, Central Office administrators and the high school principals determine staffing allocations for the next school year. The allocations are dependent on student enrollment numbers for current courses and for curriculum pilot requests initiated at the building level.

Three years ago, 1.0 FTE was requested for the computer science initiative at Central and Centennial. Both schools have been able to run new courses each year without utilizing the approved 1.0 FTE. Given the number of students taking computer science courses, it is likely this additional FTE will be needed for 2017-2018. It is possible additional FTE will be needed

for the two new dual credit science courses. Final FTE will be determined based on student enrollment numbers in the spring.

\$50,000 is requested for equipment, professional development, field trips to Parkland labs, supplies, and required textbooks for the two new dual credit science courses. The quoted prices for the textbooks, supplemental materials and two years of access to on-line resources for Human Biology is \$217.75 for each student enrolled and for Chemistry of Everyday Life is \$233.25 for each student enrolled. Actual cost will be determined based on enrollment. \$10,000 is requested starting in the 2018-2019 school year as a recurring cost to replenish supplies for the two courses, pay for field trips, and renew on-line resource access when applicable. Actual cost will be determined based on supply usage and enrollment. Pilot courses will be evaluated using the procedures described in the District's Curriculum Handbook.

Administration recommended that the Board of Education accept the 2017-2018 High School Curriculum Handbook including additional staffing and financial needs.

This was an informational item and no action was required by the Board at this time.

2016 IASB Resolutions Committee Report: Dr. Judy Wiegand

Dr. Gianina Baker is the IASB Governing Board Representative. Dr. Baker requested that the entire Board of Education review the proposed revisions to the 2016 IASB Resolutions Committee Report prior to the Delegate Assembly meeting on November 19th at the IASB, IASA, IASBO Joint Annual Conference in Chicago, IL.

This was an informational item and no action was required by the Board.

Action Agenda: New Business

Resolution Regarding Homelessness in Champaign County: Dr. Judy Wiegand

Member Shannon moved, with a second by Member Stuckey to approve the Resolution Regarding Homelessness in Champaign County. The motion carried on roll call. Ayes 7. Nays 0.

On April 25, 2016, community member Terry Townsend appeared before the Board of Education during the public comment portion of the meeting and requested the Board to consider passing a resolution requesting the City of Champaign to require the Housing Authority of Champaign County to convene a panel to discuss student homelessness. Our District continues to see an increase in the number of students classified as homeless. At the end of the 2015-16 school year we had 242 students and at the end of September we had 191 and this number will continue to grow as the year progresses. With the current financial status of the State of Illinois and reduction in available social services, the panel could serve as a means to publicly discuss options available through the Housing Authority and other agencies.

Administration recommended approval of the Resolution Regarding Homelessness in Champaign County.

Student Discipline – Student #208589

Member Stuckey moved, with a second by Member Westfield that student #208589 should be expelled from Jefferson Middle School for the remainder of the 2016-17 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Codes #18 Physical Confrontation with Staff and #19 Physical Confrontation with Student of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the severity of the incident, the emotional and physical impact of the physical assault on the staff

member who was hit, the level of disruption to the learning environment, and the impact the violence had on student bystanders. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and/or disruption.

Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Student Discipline – Student #511217

Member Westfield moved, with a second by Member Stuckey that student #511217 should be expelled from Jefferson Middle School for the remainder of the 2016-17 school year and should be reassigned to an alternative setting at the administration's direction for violating Conduct Codes #18 Physical Confrontation with Staff and #19 Physical Confrontation with Student of the Champaign Unit #4 Student Code of Conduct. The duration of the expulsion is based on the severity of the incident, the emotional and physical impact of the physical assault on the staff member who was hit, the level of disruption to the learning environment, and the impact the violence had on student bystanders. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and/or disruption.

Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Consent Agenda: New/Unfinished Business

Member Westfield moved, with a second by Member Stuckey to approve the Consent Agenda New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda item was approved:

Approval of GHR Proposal for Stratton BAS Controls: Tom Lockman

Board approval of the GHR proposal for fieldwork and drawings was necessary to put together the bid package for the Stratton BAS Controls upgrade. Board approval was needed so GHR can proceed with the bidding process so the work can be completed in time for the DCEO energy incentive of \$63,769 with a deadline of May 1st. There will be an annual energy savings of \$45,522. With the incentive dollars, it is anticipated that this project will pay for itself in 5 ½ years. The cost of GHR's services for the Stratton BAS Controls upgrade will be paid from the Capital Projects Fund 61.

Administration recommended that the Board approve the GHR Proposal for Stratton BAS Upgrades totaling \$31,500.00 plus reimbursable expenses (based on 10% of estimated construction cost of \$315,000).

10/24/2016 Regular Meeting

Adjournment

There being no further business, Member Shannon moved, with a second by Member Westfield, to adjourn the meeting at 9:12 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: November 14, 2016