

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
September 12, 2016 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppele called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Chris Kloeppele, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Member Shannon moved, with a second by Member Kloeppele to approve the agenda as presented. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Richards moved, with a second by Member Stuckey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:03 p.m.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda: New Business

Oath of Office – Student Ambassadors: Dr. Judy Wiegand

On July 8, 2013, the Board of Education approved the Student Ambassador Program. This program is part of the District's effort to engage and be responsive to all District stakeholders. The Student Ambassador Program is an opportunity for the Board of Education to hear student opinions, issues and concerns related to their experiences in District schools.

Board President Chris Kloeppele administered the Oath of Office to the following students that will serve as Student Ambassadors to the Board of Education for the 2016-17 school year:

Central High School: Khalfani Maatuka
Centennial High School: Alec Campbell and Senia Hernandez-Mapson

Reports: New Business

Administrator & Teacher Salaries Reporting: Ken Kleber

The Illinois School Code [105 ILCS 5/10-20.47 and 5/34-18.38] requires school districts to 1) report administrator and teacher salary and benefits to the Illinois State Board of Education (ISBE) by October 1 of each year, and 2) present the information at a school board meeting before posting on the website of the district. The law states:

Administrator and teacher salary and benefits; report. The Board shall report to the State Board of Education, on or before October 1 of each year, the base salary and benefits of the general superintendent of schools or chief executive officer and all administrators and teachers employed by the school district. For the purposes of this Section, "benefits" includes without limitation vacation days, sick days, bonuses, annuities, and retirement enhancements.

Prior to this annual reporting to the State Board of Education, the information must be presented at a Regular Board Meeting, subject to applicable notice requirements, and then posted on the Internet website of the school district, if any.

To comply with the law, the District used the Employment Information System (EIS), which is provided by ISBE. A report is created by EIS. Please note this report does not include certain categories of employees (Instructional Coaches, School Counselors, Social Workers, et al) in accordance with ISBE guidelines. This document will be placed on the District's website and uploaded to ISBE as required.

Please note that under the Open Meetings Act (5 ILCS 120/7.3), the District is also required to post on its website a current year report of the total compensation package for each employee having a total compensation package that exceeds \$75,000 per year within six business days after approval of its budget. If the Board approves the budget later this month, the District will comply with this posting requirement as well.

This was an informational item and no action was required by the Board.

C-U Safe Routes to School: Dr. Judy Wiegand

Entire communities benefit from providing more students to walk or bicycle to school.

Documented benefits include:

- Less traffic congestion and improved air quality around schools
- Improved health/better academic performance
- A stronger sense of community
- Safer streets
- Reduced costs for families, communities and school districts
- Improved accessibility making it easier for everyone in the community to get around including parents with stroller, senior citizens, those without cars, and those with mobility impairments
- Economic gains that result from investing in sidewalks, paths and other pedestrian and bicycle infrastructure

The provided an overview of the benefits of active transportation and the C-U Safe Routes to School Project programming.

This was an informational item and no action was required by the Board.

Consent Agenda: Unfinished/New Business

Member Shannon moved, with a second by Member Stuckey to approve the Consent Agenda – Unfinished/New Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

FY17 NCLB Consolidated Application: Title I-Basic & Title IIA Teacher Quality: Dr. Susan Zola
The ISBE has determined that districts must file a combined proposal for the two federal entitlement grants, Title I and Title IIA.

Several of the private schools in the District will participate in the Title I and Title IIA. Canaan Academy, Holy Cross School and St. John Lutheran will participate in Title I. Holy Cross, St John Lutheran, St. Matthew, and The High School of St. Thomas More, will participate in Title IIA.

The FY17 Title I grant, Basic, totaling \$2,822,608 (FY16 \$2,655,305) will support twelve school-wide elementary school programs (Barkstall, Bottenfield, Champaign Early Childhood Center, Carrie Busey, Dr. Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, BT Washington, and Westview) and four targeted-assistance school programs (International Prep Academy, Edison, Franklin, and Jefferson). Title I supports instruction for the educationally disadvantaged students to include language arts, math and science, as well as, professional development (consultants, curriculum writing workshops and conferences). The District's portion of the grant is \$2,804,536. The three private school portion of the grant is \$18,072.

The FY17 Title IIA grant, Teacher Quality, totaling \$419,738 (FY16 \$422,652) will provide professional development in language arts, math, science, and social science, as well as, consultants, curriculum writing, workshop and conferences. Teacher Quality funds 1.0 classroom teachers through the Class-size Reduction section of the grant (\$87,038). The District's portion of the grant is \$397,603. The District portion for professional development is \$310,565. The four private school's portion of the grant is \$22,135.

The comprehensive grant totals \$3,242,346 (FY16 \$3,077,957). The required ten percent of the FY17 Title I Basic grant allocation will be devoted to professional development. The Title I & II grants pick up all costs, including salary increases. The District submits the NCLB Performance Report on an annual basis.

Administration recommended submission of the FY16 NCLB Consolidated grant application in the amount of \$3,242,346.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer's Report – August: Tom Lockman

The Bills and Treasurer's Report – August was approved as presented.

Minutes of August 1, 2016, August 8, 2016, August 10, 2016, August 15, 2016, August 18, 2016 and August 22, 2016

The Minutes were approved as presented.

Approval of Edison Middle School Fire Alarm Replacement Change Order No. 01: Tom Lockman

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through August 2016. Please note that the total project contingency on this project is \$39,300.00 which leaves the current total at \$37,828.00.

CHANGE ORDER NO. 01		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
RFP 01	Owner Request: Provide Notifier fire alarm system in lieu of Siemens. Unit 4 Maintenance has the ability to program devices on Notifier systems.	\$600.00
RFP 02	Unforeseen Field Condition: Re-establish magnetic door hold open device on classroom door. Unit 4 to reinstall door closer that was at some point in time removed.	\$872.00
	TOTAL CHANGE ORDER NO. 01:	\$1,472.00

Assessment/Evaluation:

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Edison Middle School Fire Alarm Replacement totaling \$1,472.00.

Approval of Health/Life/Safety Work 2016 Change Order No. 01: Tom Lockman

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through August 2016. Please note that the total project contingency on this project is \$14,470.00 which leaves the current total at \$8,119.00.

CHANGE ORDER NO. 01		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
RFP 01	Drawing Coordination Issue: Cost for adding motorized damper, smoke detector and wiring for damper motor at Southside.	\$2,962.00
RFP 02	Unforeseen Field Condition: Provide roof mounted exhaust fan at IPA in lieu of inline fan due to field obstruction preventing installation of louver in wall.	\$2,960.00
RFP 03	Unforeseen Field Condition: Cost to change thermostat on a timer to a stand-alone thermostat. Timer t-stat was causing freezer in food cart storage room at Centennial to trip out.	\$429.00
	TOTAL CHANGE ORDER NO. 01:	\$6,351.00

Assessment/Evaluation:

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order for Health/Life/Safety Work 2016 totaling \$6,351.00.

Approval of Trolley Hoist Equipment Proposal for New Transportation Building: Tom Lockman

Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Invitations to bid were posted on the District's website and advertised in the News-Gazette. No bids were received on June 28, 2016. The equipment was advertised for re-bid. Again, no bids were received on July 21, 2016. Since no interest was received via the public bid process, a proposal was solicited directly from a vendor. Administration recommended that the proposal

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for the Trolley Hoist Equipment for the New Transportation Building Project be awarded to Hoosier Crane Service Company.

The cost of \$26,900.34 will be paid from the Transportation Fund. O'Shea Builders had estimated \$22,000.00.

Administration recommended Board approval of the proposal for the Trolley Hoist Equipment for the New Transportation building totaling \$26,900.34.

Approval of Bus Wash System Bid For New Transportation Building: Tom Lockman
Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Invitations to bid were posted on the District's website and advertised in the News-Gazette. Bids were received from three (3) companies which were opened on June 28, 2016. All bidders qualified their bids. It is acceptable to the District to waive the splash wall requirement at the brush and spray areas, as a waterproof coating is being provided on the CMU walls in the wash bay. Administration recommended that the bid for the Bus Wash System for the New Transportation Building Project be awarded to Ross & White.

The cost of \$246,700.00 will be paid from the Transportation Fund. O'Shea Builders had estimated \$210,000.00.

Administration recommended Board approval of the bid for the Bus Wash System for the New Transportation building totaling \$246,700.00.

Executive Session

Member Stuckey moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 6:51 p.m.

Open Session

The Board convened into *Open Session* at 8:06 p.m.

Adjournment

There being no further business, Member Westfield moved, with a second by Member Shannon, to adjourn the meeting at 8:07 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: October 11, 2016