

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
September 14, 2015 within the Boundaries of Said District**

Regular Meeting

Board President Chris Kloeppe called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Laurie Bonnett, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey
Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Executive Director of Operations Matt Foster, Chief Financial and Legal Officer Tom Lockman

Approval of Agenda

Item 10G Approval of Residential Sales Contract – 714 W. Harvard, Champaign was moved from the Consent Agenda to the Action Agenda. Member Stuckey moved, with a second by Member Shannon to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Westfield moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Property Acquisition/Lease/Purchase 120/2(c)(5) and Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

Guests

Representatives from CFT, local media and other interested persons

Action Agenda

Oath of Office – Student Ambassadors: Dr. Judy Wiegand

Member Shannon moved, with a second by Member Richards for the Board President to administer the Oath of Office to the Student Ambassadors. The motion carried on roll call. Ayes 7. Nays 0.

On July 8, 2013, the Board of Education approved the Student Ambassador Program. This program is part of the District's effort to engage and be responsive to all District stakeholders. The Student Ambassador Program is an opportunity for the Board of Education to hear student opinions, issues and concerns related to their experiences in District schools.

The Board President administered the Oath of Office to the following students that will serve as Student Ambassadors to the Board of Education for the 2015-16 school year:

Central High School: Mac Dressman
Centennial High School: Inyoung "Summer" Choi

Administrative Appointment – Assistant Director of Facilities: Ken Kleber

Member Bonnett moved, with a second by Member Stuckey to approve the Administrative Appointment – Assistant Director of Facilities. The motion carried on roll call. Ayes 7. Nays 0.

The position of Assistant Director of Facilities was advertised through the District's website and the Illinois Association of School Administrators' Job Bank. Six candidates were interviewed by a team of District administrators, District Support Personnel representatives, and classified staff representatives. Mr. Richard McQueen was selected as the most outstanding candidate.

Mr. McQueen joined Unit 4 Schools in 2000 as a Storekeeper. He became a Maintenance Worker with the Maintenance Department in 2006. Mr. McQueen has also been employed as a Store Manager for Speed Lube and an Automotive Technician for Meineke Car Center. He owned and operated McQueen Trucking/Auto Repair for six years.

The effective date of Mr. McQueen's appointment is September 15, 2015. This is 260 days/year position. The recommended salary is \$58,121, plus all appropriate Board-approved administrator fringe benefits. The salary will be prorated from July 1, 2015. Annual evaluation will be completed by the appropriate supervising administrator.

District administration recommended the appointment of Mr. Richard McQueen as the Assistant Director of Facilities effective September 15, 2015 at the above-listed salary and appropriate fringe benefits.

Staffing Request – Interim Dean of Students at International Prep Academy: Ken Kleber

Member Westfield moved, with a second by Member Shannon to approve the Staffing Request – Interim Dean of Students at International Prep Academy. The motion carried on roll call. Ayes 7. Nays 0.

Throughout the first month of the school year, District Administration has closely monitored student enrollment, student needs, and staffing levels at the International Prep Academy. Based on this ongoing review, it was recommended that the Board of Education approve the addition of an Interim Dean of Students for the remainder of the 2015-2016 school term. Administrative needs for the upcoming school year will be re-evaluated this Spring. The estimated cost of this addition will be based on the start date of the candidate hired into the position, but is estimated at \$50,000, plus all (prorated) Board-approved administrator benefits.

Administration recommended that Board accept the recommendation as outlined above.

Reports: New Business

University of Illinois Recruitment & Partnerships: Dr. Judy Wiegand

Charles L. Tucker III, Vice Provost for Undergraduate Education and Innovation addressed the Board of Education on the importance and value the University of Illinois places on partnering with local school districts. Current partnerships were highlighted along with the University's commitment to the recruitment and retention of minority students to the University.

This was an informational item and no action was required by the Board.

C-U Safe Routes to School: Dr. Judy Wiegand

Entire communities benefit from providing more students to walk or bicycle to school.

Documented benefits include:

- Less traffic congestion and improved air quality around schools
- Improved health/better academic performance
- A stronger sense of community
- Safer streets
- Reduced costs for families, communities and school districts
- Improved accessibility making it easier for everyone in the community to get around including parents with strollers, senior citizens, those without cars, and those with mobility impairments
- Economic gains that result from investing in sidewalks, paths and other pedestrian and bicycle infrastructure

The presentation provided an overview of the benefits of active transportation and the C-U Safe Routes to School Project programming.

This was an informational item and no action was required by the Board.

Future Ready Next Steps: Dave Hohman

Department Mission: The Unit 4 Educational Technology Department will deliver the technological means required to create learning environments and curriculum so all students are able to create, communicate, collaborate and apply critical thinking skills for success in a diverse and dynamic world.

The purpose of the presentation was to inform the Board and Community of the changing landscape of educational technology, and the steps the District is taking to ensure we are leveraging digital tools for anytime anywhere learning for everyone.

This was an informational item and no action was required by the Board.

Administrator & Teacher Salaries Reporting: Ken Kleber

The Illinois School Code [105 ILCS 5/10-20.47 and 5/34-18.38] requires school districts to 1) report administrator and teacher salary and benefits to the Illinois State Board of Education (ISBE) by October 1 of each year, and 2) present the information at a school board meeting before posting on the website of the District. The law states:

Administrator and teacher salary and benefits; report. The board shall report to the State Board of Education, on or before October 1 of each year, the base salary and benefits of the general superintendent of schools or chief executive officer and all administrators and teachers employed by the school district. For the purposes of this Section, "benefits" includes without limitation vacation days, sick days, bonuses, annuities, and retirement enhancements.

Prior to this annual reporting to the State Board of Education, the information must be presented at a regular board meeting, subject to applicable notice requirements, and then posted on the Internet website of the school district, if any.

To comply with the law, the District used the Employment Information System (EIS), which is provided by ISBE. A report that was created by EIS was provided to the Board. This document will be placed on the District's website and uploaded to ISBE as required.

Please note that under the Open Meetings Act (5 ILCS 120/7.3), the District is also required to post on its website a current year report of the total compensation package for each employee having a total compensation package that exceeds \$75,000 per year within six business days after approval of its budget. If the Board approves the budget later this month, the District will comply with this posting requirement as well.

This was an informational item and no action was required by the Board.

FY 2016 Revenue Projections and Considerations: Tom Lockman

The District relies on several sources of funding for maintaining its operations and educational program. The presentation outlined the sources as well as considerations for the District in addressing its financial outlook.

This was an informational item and no action was required by the Board.

Review of Senate Bill 100 and Proactive District Discipline and Intervention Programs: Tom Lockman

Senate Bill 100 was passed by the General Assembly in May and signed by Governor Rauner in August. The legislation provides statewide procedures for administration of discipline in public and charter schools to limit the exclusion of students from the learning environment. Implementation of Senate Bill 100 will require some changes to the District's Student Code of Conduct. Several of the legislation's provisions address matters for which the District already has existing procedures in place.

This was an informational item and no action was required by the Board.

Action Agenda

Approval of Residential Sales Contract – 714 W. Harvard, Champaign: Tom Lockman

Member Bonnett moved, with a second by Member Shannon to approve the Residential Sales Contract – 714 W. Harvard, Champaign. The motion carried on roll call. Ayes 6. Nays 1. Member Stuckey voted no.

The Residential Sales Contract – 714 W. Harvard, Champaign was approved as presented.

Consent Agenda: Unfinished/New Business

Member Westfield moved, with a second by Member Richards to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Resolution Authorizing Sale of Used Harp: Tom Lockman

The District has a used Wurlitzer harp that is no longer used. A Board Resolution is required in order to sell this surplus property by bid. The proceeds from the sale of the used equipment will be credited back to the Educational Fund.

Administration recommended that the Board approve the Resolution to sell the surplus used harp to the highest bidder.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bills and Treasurer’s Report – August: Tom Lockman

The Bills and Treasurer’s Report – August was approved as presented.

Approval of Robeson/Kenwood Abatement Change Order No. 06: Tom Lockman

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process was adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through August 2015. Please note that the total project contingency on this abatement project is \$0.

CHANGE ORDER NO. 06 (all items relate to abatement at the Kenwood building)		
CHANGE ORDER AUTHORIZATION	DESCRIPTION	AMOUNT
1.	Unforeseen Field Condition: CREDIT reimbursement for removal of adhesive residue and wall prep by Unit 4 maintenance as a result of abatement activities. Note: Net zero cost to the District.	-\$5,733.60
TOTAL CHANGE ORDER NO. 06:		(\$5,733.60)

The total of the change orders for Robeson/Kenwood abatement is:

CHANGE ORDER	AMOUNT
Change Order No. 01 - 06	\$26,620.70
Change Order No. 06	-\$5,733.60
TOTAL CHANGE ORDERS:	\$20,887.10

Minority and Female Business Enterprise (MAFBE) Update: No change.

Administration recommended Board approval of the change order **CREDIT** for Robeson/Kenwood abatement totaling \$5,733.60.

Minutes of August 10, 2015 and August 24, 2015

The minutes were approved as presented.

Approval of Residential Sales Contract – 714 W. Harvard, Champaign: Tom Lockman

This item was moved to the Action Agenda.

Executive Session

Member Shannon moved, with a second by Member Armstrong, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Student Discipline 120/2(c)(9). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 9:48 p.m.

Open Session

The Board convened into *Open Session* at 10:07 p.m.

Student Discipline

Member Stuckey moved, with a second by Member Shannon that student #540792 should be expelled from Central High School for the remainder of the 2015-16 school year. He/she should be reassigned to READY for violating Conduct Code #7 Disruptive Behavior, #19 Physical

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Confrontation with Student, and #34 Weapon-Related Offenses. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Adjournment

There being no further business, Member Bonnett moved, with a second by Member Westfield, to adjourn the meeting at 10:10 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: October 12, 2015