

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
September 24, 2018 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Bruce Brown, Chris Kloeppe, Kathy Richards, Kathy Shannon, Heather Vazquez

Staff Members Present

Deputy Superintendent Laura Taylor, Assistant Superintendent Angela Ward, Assistant Superintendent Jennifer Ivory-Tatum, Executive Director of Human Resources Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Director of Operations Paul Douglas

Approval of Agenda

Member Shannon moved, with a second by Member Vazquez to approve the agenda as presented. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Shannon moved, with a second by Member Richards, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider 120/2(c)(2) Negotiations, 120/2(c)(5) Property Acquisition/Lease/Purchase and 120/2(c)(9) Student Discipline. The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:32 p.m.

Open Session

The Board convened into *Open Session* at 6:02 p.m.

Action Agenda: New Business

Oath of Office – Student Ambassadors: Dr. Susan Zola

On July 8, 2013, the Board of Education approved the Student Ambassador Program. This program is part of the District's effort to engage and be responsive to all District stakeholders. The Student Ambassador Program is an opportunity for the Board of Education to hear student opinions, issues and concerns related to their experiences in District schools.

Students that will serve as Student Ambassadors to the Board of Education for the 2018-19 school year are:

Central High School: Patricia Bradford
Centennial High School: Juliann Xu (will take the Oath of Office on October 9th)

Board President Chris Kloeppe administered the Oath of Office to Central High School student Patricia Bradford.

Reports: New Business

Administrator & Teacher Salaries Reporting: Ken Kleber

The Illinois School Code [105 ILCS 5/10-20.47 and 5/34-18.38] requires school districts to 1) report administrator and teacher salary and benefits to the Illinois State Board of Education (ISBE) by October 1 of each year, and 2) present the information at a school board meeting before posting on the website of the district. The law states:

Administrator and teacher salary and benefits; report. The board shall report to the State Board of Education, on or before October 1 of each year, the base salary and benefits of the general superintendent of schools or chief executive officer and all administrators and teachers employed by the school district. For the purposes of this Section, "benefits" includes without limitation vacation days, sick days, bonuses, annuities, and retirement enhancements.

Prior to this annual reporting to the State Board of Education, the information must be presented at a regular board meeting, subject to applicable notice requirements, and then posted on the Internet website of the school district, if any.

To comply with the law, the District used the Employment Information System (EIS), which is provided by ISBE. The report does not include certain categories of employees (Instructional Coaches, School Counselors, Social Workers, et al) in accordance with ISBE guidelines. This document will be placed on the District's website and uploaded to ISBE as required.

Please note that under the Open Meetings Act (5 ILCS 120/7.3), the District is also required to post on its website a current year report of the total compensation package for each employee having a total compensation package that exceeds \$75,000 per year within six business days after approval of its budget. When the Board approves the budget, the District will comply with this posting requirement as well.

This was an informational item and no action was required by the Board.

Action Agenda: New/Unfinished Business

Schematic Design and Estimate Approval – McKinley Fields: Mark Roessler

Member Shannon moved, with a second by Member Vazquez for approval of Schematic Design and Estimate Approval – McKinley Fields. The motion carried on roll call. Ayes 7. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. At the September 10th Board meeting District Administration and members of the project team presented the design and estimate through the Schematic Design phase for the McKinley Field project. Based on Board feedback, the design and estimate presented for the Board's consideration incorporates the inclusion of sports field lighting within the base bid rather than as an alternate.

The estimate has increased to reflect the inclusion of the sports field lighting. As the other elements of the project are otherwise unchanged, there have been no reductions to offset this increase to keep the estimate within the current project budget of \$6,200,000.

Administration requested Board approval of the Schematic Design documents and estimate so that the team can move into the Design Development phase of the work. This would include a budget increase of \$400,000 in order to incorporate the sports field lighting within the base bid. For an increase in the project budget, an additional \$400,000 would come from the approved alternate funding sources for a revised project budget of \$6,600,000.

Administration recommended approval of the current design and estimate of the Schematic Design of the McKinley Fields project.

Approval of Intergovernmental Agreement with the City of Champaign: Elizabeth Stegmaier

Member Shannon moved, with a second by Member Armstrong for Approval of the Intergovernmental Agreement with the City of Champaign. The motion carried on roll call. Ayes 7. Nays 0.

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. As part of the development of the projects, coordination with the City of Champaign is needed on many fronts. This Intergovernmental Agreement outlines the necessary levels of coordination. When the IGA is approved by the Board of Education and then the City of Champaign, the next steps is to prepare Planned Development Applications to begin the review and approval process on many aspects of the coordination and cooperation.

Administration recommended approval of the Intergovernmental Agreement with the City of Champaign for the referendum projects.

Public Hearing and Adoption of Fiscal Year 2019 Budget: Tom Lockman

The Illinois School Code, Article 17, requires that each school district in the State prepare a budget in tentative form and make it conveniently available for public inspection for at least 30 days prior to the Board taking action to approve the budget. Notice was properly published and the public hearing was held at this evening's meeting of the Board of Education.

The purpose of the public hearing is to allow Administration to present the highlights of the Fiscal Year 2019 Budget. After the presentation, the Board of Education may entertain questions or comments from the general public on the budget.

All administrators responsible for building, department, program, and grant areas have participated in the budget development process and will be responsible for the management of their respective budget areas throughout the year. In addition, the Business Office will be closely monitoring all budgets and will communicate concerns to the appropriate parties.

Administration recommended approval of the Fiscal Year 2019 Budget.

The Public Hearing on the 2019 Budget opened at 7:36 p.m.

Hearing no comments from the public, Member Shannon moved, with a second by Member Armstrong to close the public hearing at 7:37 p.m. The motion carried on roll call. Ayes 7. Nays 0.

Member Shannon moved, with a second by Member Kloeppel to Adopt the Fiscal Year 2019 Budget. The motion carried on roll call. Ayes 7. Nays 0.

Consent Agenda: New/Unfinished Business

Member Shannon moved, with a second by Member Richards to approve the Consent Agenda: New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda item was approved:

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Approval of the Bid for Central High School Properties Hazardous Material Abatement Phase II: Mark Roessler

In November 2016, District voters approved a facilities referendum to undertake facility improvement projects at several District facilities. On January 8, 2018, the Board of Education Reviewed and approved the contract for hazardous material abatement for five properties (201 & 203 N. Lynn, 606 W. Park, 603 & 607 W. Church) near Central High School to KAM Services.

On September 14, 2018, Administration received and opened bids for Hazardous Material Abatement Phase II for three additional properties (615 & 619 W. Church and 206 N. New) near Central High School. Six contractors submitted bids and Administration recommended that Valor Technologies be awarded the contract. Valor Technologies bid is \$55,700. Expenses for this project will be paid from referendum bond proceeds in the Capital Projects Fund and fund balance.

Administration recommended approval of contract for Central High School Hazardous Material Abatement Phase II to Valor Technologies for their bid amount of \$55,700.

Resolution Authorizing Disposal of District Personal Property: Tom Lockman

The Illinois School Code requires Board of Education approval of the disposition of District property. The District identified such personal property which is no longer needed for District purposes. A Board Resolution is required in order to dispose of this surplus property.

Administration recommended that the Board of Education approve the disposal of personal property as identified in the Resolution.

Notice of Public Hearing on Limitation of Administrative Costs Waiver: Tom Lockman

Section 17-1.5 of the Illinois School Code requires that school districts undertake budgetary control actions to limit increases in administrative expenditures to 5% or less on an annual basis. Budget increases attributable to certain administrative expenditure functions identified in the School Code which exceed 5% from the previous year require a waiver of this limitation.

As a unit district in the lowest 25% of administrative expenditures per pupil, Unit 4 may waive the limitation following a public hearing by the Board of Education. The public hearing will be scheduled for November 12, 2018. Notice of this public hearing will be published as required.

Administration recommended Board approval of the Resolution Providing for Notice of Public Hearing.

Approval of Professional Services Agreement – METIS ASSOCIATES: Peter Foertsch

As part of the efforts to best support the Magnet programming at Franklin, Garden Hills, and Stratton, the District is engaging in professional consultants with proven experience in the work. Consistent with this effort, the District intends to engage METIS ASSOCIATES under the Service Agreement. The costs associated with the services provided under this Agreement will be paid from the Magnet Grant.

Administration recommended that the Board of Education approve the Service Agreement with METIS ASSOCIATES.

Approval of Consulting Services Agreement – Pedro Antonio Noguera (PAN) LTD: Peter Foertsch

As part of the efforts to best support the Magnet programming at Franklin, Garden Hills, and Stratton, the District is engaging in professional consultants with proven experience in the work. Consistent with this effort, the District intends to engage Pedro Antonio Noguera (PAN) LTD under the Consulting Services Agreement. The costs associated with the services provided under this Agreement will be paid from the Magnet Grant.

Administration recommended that the Board of Education approve the Consulting Services Agreement with Pedro Antonio Noguera (PAN) LTD.

Approval of Services Agreement – University of Illinois: Center for Education in Small Urban Communities: Peter Foertsch

As part of the efforts to best support the Magnet programming at Garden Hills the District is engaging in professional consultants with proven experience in the work. Consistent with this effort, the District intends to engage University of Illinois; Center for Education in Small Urban Communities. The costs associated with the services provided under this Agreement will be paid from the Magnet Grant.

Administration recommended that the Board of Education approves the Service Agreement with University of Illinois; Center for Education in Small Urban Communities.

Action Agenda: New Business

Student Discipline – Student #570797

Member Shannon moved, with a second by Member Kloeppel that Student #570797 should be expelled from Central High School for the remainder of first semester of the 2018-19 school year for violating Conduct Code #34 Weapon-Related Activities of the Unit #4 Student Code of Conduct. The duration of the expulsion is based on the egregiousness of the violation of Code #34 and the continuing safety threat posed by student's presence at school. The removal of the student from the learning environment is in the best interest of the school because the student's continuing presence would constitute a safety risk and/or disruption. Such expulsion shall be held in abeyance so long as the student meets the attendance and behavioral requirements of the assigned placement. If such requirements are met, upon expiration of the reassigned term, the expulsion will be vacated and the student may return to his/her regularly assigned school. The motion carried on roll call. Ayes 7. Nays 0.

Executive Session

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The Board convened into *Closed Session* at 7:48 p.m.

Open Session

The Board convened into *Open Session* at 9:18 p.m.

Adjournment

There being no further business, Member Richards moved, with a second by Member Baker to adjourn the meeting at 9:18 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: October 9, 2018