

**Minutes of the SPECIAL Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
September 26, 2016 within the Boundaries of Said District**

Special Meeting

Board President Chris Kloeppe called the Special Meeting of the Board to order at 5:30 p.m.

Board Members Present

Amy Armstrong, Gianina Baker, Chris Kloeppe, Kathy Richards, Kathy Shannon, Lynn Stuckey, Jonathan Westfield

Staff Members Present

Superintendent Judy Wiegand, Deputy Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources, Ken Kleber, Chief Financial and Legal Officer Tom Lockman, Executive Director of Operations Paul Douglas

Approval of Agenda

Item 9C Safe Routes to School – South Side Elementary was moved from the Consent Agenda to the Action Agenda. Member Shannon moved, with a second by Member Stuckey to approve the agenda as amended. The motion carried on voice vote. Ayes 7. Nays 0.

Executive Session

Member Armstrong moved, with a second by Member Shannon, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Negotiations 120/2(c)(2) and Property Acquisition/Lease/Purchase 120/2(c)(5). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:03 p.m.

Action Agenda: New Business

Public Hearing on Fiscal Year 2017 Budget: Tom Lockman

Member Stuckey moved, with a second by Member Shannon to open the Public Hearing on Fiscal Year 2017 Budget. The motion carried on roll call. Ayes 7. Nays 0.

The public hearing began at 6:14 p.m.

The Illinois School Code, Article 17, requires that each school district in the State prepare a budget in tentative form and make it conveniently available for public inspection for at least 30 days prior to the Board taking action to approve the budget. The District published notices to hold a public hearing on the tentative budget in the News-Gazette on August 25, 2016. The time for the public hearing is set for September 26th.

The purpose of the public hearing is to allow Administration to present the highlights of the 2016-2017 Budget. After the presentation, the Board of Education may entertain questions or comments from the general public on the budget.

Administration recommended that the Board of Education hold a public hearing for the presentation of the 2016-2017 Budget.

Hearing no questions or comments from the public, Member Shannon moved, with a second by Member Stuckey to close the Public Hearing on Fiscal Year 2017 Budget. The motion carried on roll call. Ayes 7. Nays 0.

Resolution – Adoption of Fiscal Year 2017 Budget: Tom Lockman

Member Stuckey moved, with a second by Member Richards to approve the Resolution – Adoption of Fiscal Year 2017 Budget. The motion carried on roll call. Ayes 7. Nays 0.

The Illinois School Code 105 ILCS 5/17-1 requires each school district to adopt its operating budget not later than September 30th of each year. The tentative budget has been available for public inspection starting August 25, 2016, and a public hearing has been conducted to meet statutory requirements.

All administrators responsible for building, department, program and grant areas have participated in the budget development process and will be responsible for the management of their respective budget areas throughout the year. In addition, the Business Office will be closely monitoring all budgets and will communicate concerns to the appropriate parties.

The 2016-17 Budget presents Revenues and Other Financing Sources in the Operating Funds (Education, Operations & Maintenance, Transportation, IMRF/Social Security, Working Cash, Tort and Fire Prevention and Safety) of \$150,904,237 and Expenditures and other Financing Uses of \$148,595,321.

The other two funds of the District (Debt Service and Capital Projects) are utilized for specific purposes other than operations (to pay debt service and to account for capital projects). As such, they are not included in the above total. The budget for Debt Service revenues and other financing sources is \$9,000,211 and \$9,481,157 for expenses and other financing uses. The budget for Capital Projects revenues and other financing sources is \$922,048 and \$4,075,795 for expenses and other financing uses.

Administration recommended that the Board of Education adopt the Fiscal Year 2017 budget as presented.

Approval of Real Estate Option Agreement – 1201 W. Park Avenue: Tom Lockman

Member Shannon moved, with a second by Member Westfield to approve the Real Estate Option Agreement – 1201 W. Park Avenue. The motion carried on roll call. Ayes 6. Nays 1. Member Stuckey voted no.

The Board of Education has expressed interest in reviewing the acquisition of properties bordering District campuses and facilities. Consistent with that interest, the District is seeking to acquire an option to purchase the property at 1201 W. Park Avenue (adjacent to the Dr. Howard Elementary School property). District administration believes that acquisition of an option on this property would be beneficial to the District as it proceeds with investigating possibilities for its future facilities plans which could include the construction of a new Dr. Howard Elementary School. Under this Agreement, the District would be granted the sole and exclusive option to purchase the properties for a period of 18 months from the date of execution of the Agreement.

The District would pay to the Seller a one-time Option Fee of \$2,500.00 with 100% of the Option Fee applied to the purchase price if the District exercises its option.

Administration recommended approval of this Real Estate Option Agreement.

Safe Routes to School – South Side Elementary: Dr. Judy Wiegand

Member Stuckey amended the motion to indicate that the District will remain neutral regarding the crossing guard reallocation which was seconded by Member Shannon. The amended motion carried on roll call to approve the Safe Routes to School – South Side Elementary. Ayes 7. Nays 0.

Entire communities benefit from providing more students to walk or bicycle to school. Documented benefits include:

- Less traffic congestion and improved air quality around schools
- Improved health/better academic performance
- A stronger sense of community
- Safer streets
- Reduced costs for families, communities and school districts
- Improved accessibility making it easier for everyone in the community to get around including parents with stroller, senior citizens, those without cars, and those with mobility impairments
- Economic gains that result from investing in sidewalks, paths and other pedestrian and bicycle infrastructure

Administration recommended approval of the South Side Elementary School Safe Routes to School Plan.

Consent Agenda: New/Unfinished Business

Member Stuckey moved, with a second by Member Shannon to approve the Consent Agenda: New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

FY17 Consolidated Grant Application to Serve English Learners: Maria Alanis

The District has applied for the following grants to serve English Learners (ELs), grades PK-12, during the 2016-17 school year:

1. Title III Language Instruction Programs for Limited English Proficient Students (LIPLEPS)
2. Title III Immigrant Education Program (IEP)
3. Illinois Transitional Bilingual Education/Transitional Program of Education (TBE/TPI)

This application has been written with input from the English Learners Parent Advisory Council (ELPAC). The grants are supplemental funding sources that are used in conjunction with District funds to provide instructional and socio-emotional support for the English Learners and immigrant students who are enrolled in CUSD #4 schools.

The following instructional and support positions will be funded with grant monies:

- Five (5) English/Spanish dual language teachers at the International Prep Academy (5.0 FTEs: partial funding – salary/benefits)
- One (1) bilingual teacher assistant at Jefferson Middle School (1.0 FTE: partial funding – salary/benefits).

As required by the Illinois State Board of Education, professional development in various areas of ESL/Bilingual Education will be provided. Grant funds will be used to pay for professional development stipends and speakers.

The FY17 Consolidated Application Grant for ESL/Bilingual Education totals \$536,352. Grant funds will be used to fund instructional and support positions, improvement of instruction (supplemental instructional, staff salaries, benefits, and stipends, materials and professional development), and parent/community outreach. No funds may be expended until the District receives application approval from the Illinois State Board of Education's Division of English Language Learning. The District's 2016-17 ESL/Bilingual Education will be funded with District and these supplemental grant funds.

All activities in the grant are monitored and evaluated by the Illinois State Board of Education's Division of English Language Learning and the District Director of ESL/Bilingual Education.

Administration recommended approval of the 2016 Consolidated Grant Application to Serve Limited English Proficient (LEP) Students: State Transitional Bilingual Education/Transitional Program of Education (TBE/TPI) in the amount of \$388,875 and Title III Language Instruction Programs for Limited English Proficient Students (LIPLEPS) in the amount of \$103,852, and Title III Immigrant Education Program (IEP) in the amount of \$43,625 for a combined total of \$536,352.

Recognition of Schools: Dave Hohman

Annually, the District is required to forward information and assurances of compliance with provisions of School Code and Health/Life Safety through the Regional Office of Education to the Illinois State Board of Education. ISBE requires each individual school to complete the "Application for Recognition of Schools" form, which include the previously requested health/life safety information as well as the policy compliance.

Documents have been prepared for submission in order to meet this requirement. Review by the Board of Education is required by the Department of Recognition and Supervision of the Illinois State Board of Education.

Administration recommended that the Board approve the 2016-2017 Annual Application for Recognition of Schools forms. At the same time, the Board will be approving the submission to the Regional Office of Education for further submission to the Illinois State Board of Education.

Safe Routes to School – South Side Elementary: Dr. Judy Wiegand

This item was moved the Action Agenda.

Approval of Underground Electric Easement Agreement: Tom Lockman

The District has recently broken ground for construction of the new Unit 4 Transportation facility. To facilitate this project and future development in that area, it is necessary for a small section of District property to be granted to Ameren Illinois for the use as an easement. The grating of this easement will allow Ameren Illinois to install and maintain both underground and above ground electric and communication lines and equipment.

This section of property is described as follows:

The East 150 feet of Lot 6 in prospect Industrial Park Subdivision, as per Plat recorded in Plat Book "N" at page 107, situated in the City of Champaign, in Champaign County, Illinois. PIN No. 41-20-01-352-013

The Easement is described as follows:

9/26/2016 Regular Meeting

10 foot strips of land of even width. The centerlines of said easement strips shall be determined by the longitudinal centerlines of said electric facilities as installed on the above described property.

Administration recommended approval of this Underground Electric Easement Agreement.

Adjournment

There being no further business, Member Baker moved, with a second by Member Kloeppe, to adjourn the meeting at 7:18 p.m. The motion carried on voice vote. Ayes 7. Nays 0.

Board Approved: October 11, 2016