

**Minutes of the REGULAR Meeting of the Board of Education  
Community Unit School District No. 4, Champaign County, Illinois  
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois  
September 8, 2014 within the Boundaries of Said District**

Regular Meeting

Board President Laurie Bonnett called the Regular Meeting of the Board to order at 5:30 p.m.

**Board Members Present**

John Bambenek (arrived at 5:56 p.m.), Laurie Bonnett, Jamar Brown, Kristine Chalifoux, Kerris Lee, Ileana Saveley (arrived at 5:31 p.m.), Lynn Stuckey, Student Ambassador Cedric Jones (present at 6:00 p.m.)

**Staff Members Present**

Superintendent Judy Wiegand, Assistant Superintendent Laura Taylor, Assistant Superintendent Susan Zola, Assistant Superintendent Angela Smith, Executive Director of Human Resources Ken Kleber, Executive Director of Business Services Matt Foster, School Attorney Tom Lockman

**Approval of Agenda**

Member Chalifoux moved, with a second by Member Brown, to approve the agenda. The motion carried on voice vote. Ayes 5. Nays 0.

**Executive Session**

Member Brown moved, with a second by Member Stuckey, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Property Acquisitions/Lease Purchase 120/(c)(5) and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 5:31 p.m.

**Open Session**

The Board convened into *Open Session* at 6:00 p.m.

**Guests**

Representatives from CFT, local media and other interested persons

**Reports: New Business**

Community Schools Presentation: Dr. Judy Wiegand

The Champaign Unit 4 School District is committed to effectively engaging parents and other community stakeholders to bring about strong partnerships that improve the health and well-being of our community. When our community struggles in supporting underrepresented children and families, education becomes a second priority and existing racial and socio-economic inequities are perpetuated.

The groundwork for a community-wide solution to this problem has been laid through the *Great Campus* plan. The *Great Campus* vision is grounded in the community's commitment to equity and excellence in education, reversing historical racial and economic disparities, and community reinvestment and redevelopment. Community members envisioned a school that "educates all of its students well" by embracing creativity and innovation, rigor and high standards, and civic engagement and democratic principles. The District and Board of Education are committed to honoring this work and fulfilling the promise made by previous administrations. More

importantly, we are committed to addressing the needs of our students and families residing on the North side of our community.

To move these ideas forward and honor our District's history and commitment to equity, we have recently turned to the Coalition for Community Schools. The Coalition for Community Schools is a national alliance that supports partnerships between the school and other community resources. The Coalition's mission centers on fostering strong partnerships, sharing accountability for results, setting high expectations, building on the community's strengths, and embracing diversity and innovative solutions. You can find out more about their work at the following link: <http://www.communityschools.org/about/overview.aspx>.

Imani Bazzell, Sisternet Executive Director and Melissa Mitchell, Executive Director of Illinois Federation of Community Schools gave a presentation to the Board and answered questions regarding Community Schools.

This was an informational item and no action was required by the Board.

High School Programming: New Central and Renovated Centennial: Marc Changnon

Marc Changnon presented information to the Board regarding present and future workforce needs, the ways in which the District is addressing these needs, and how a new Central High School and a Renovated Centennial High School will better serve students in preparing them for the 21<sup>st</sup> century world of work.

This was an informational item and no action was required by the Board.

Teaching and Learning Update – K-8 Science: Dr. Susan Zola

The District continues to be committed to offering a hands-on science curriculum for all Unit 4 students. To support this framework, the District has invested curriculum writing time as well as resources to ensure teachers have the materials necessary to offer students an engaging and hands-on science experience. The Teaching and Learning Department is continuing to coordinate science kits and field trips for K-8 science instruction. This department is also focusing on aligning our science curriculum to the new Illinois Learning Standards for Science (Next Generation Science Standards). This requires the District to have an emphasis on incorporating interdisciplinary practices and competencies as we continue to look to build 21<sup>st</sup> century skills through a stronger STEM initiative.

ACT Aspire will assess students' knowledge in grade 6-8. Elementary units each contain an end of unit exam for teacher review and re-teaching as needed.

This was an informational item and no action was required by the Board.

2013-14 Final Volunteer Numbers Report: Lauren Smith

Volunteering – 2,151 volunteers signed in on a regular basis during the 2013-14 school year. These volunteers donated 36,989 hours of volunteer time. This is the equivalent of \$890,502 of volunteer time, according to *The Independent Sector*, which places the value of an Illinois volunteer hour at \$24.08. Exact volunteer numbers at each school were provided to the Board of Education.

Mentoring – 96 new One to One mentors were trained in 2013-2014, with 324 active One to One mentors at the end of the school year. There were also 40 TALKS mentors and 21 Big Brothers Big Sisters school-based mentors. The One to One Scholarship Board gave out 36

\$5,000 Scholarships to graduating seniors at the year-end banquet, 23 of which went to Champaign graduates.

This program, which includes a staff of 12, costs the District approximately \$245,000 per year (costs include salaries, benefits, and materials). The volunteers brought into the District provide \$890,502 of volunteer time. Ongoing assessment is conducted by the Community Outreach Coordinator and the Executive Director of Human Resources.

This was an informational item and no action was required by the Board.

Memorandum of Understanding – School Resource Officer Program: Tom Lockman

On August 26, 2014 an agreement was signed between the District and the Champaign Police Department regarding the School Resource Officer (SRO) program. The SRO program began in 2006 as a partnership between the District and the Police Department and involved the assignment of School Resource Officers to District schools. The memorandum was designed to clarify certain responsibilities and obligations of the District and the Police Department for the 2014-2015 school year.

**Action Agenda: New Business**

Bills and Treasurer’s Report – August: Matt Foster

Member Bambenek moved, with a second by Member Brown to approve the Bills and Treasurer’s Report - August. The motion carried on roll call. Ayes 7. Nays 0.

The Bills and Treasurer’s Report – August was approved as presented.

Board Committee Assignments: Dr. Judy Wiegand

Member Bambenek moved, with a second by Member Brown to approve the Board Committee Assignments for the 2014-15 school year. The motion carried on roll call. Ayes 7. Nays 0.

Committee	Estimated Time Commitment	2014/15 Member(s)
*CFT Areas of Consultation	Monthly	Laurie Bonnett Kerris Lee
*CESP Areas of Consultation	Monthly	Laurie Bonnett Kerris Lee
Controlled Choice Committee	Twice per Year	Laurie Bonnett Ileana Saveley
Curriculum Steering Committee	Quarterly	Kerris Lee
Discipline Advisory/Equity	Monthly	Jamar Brown Ileana Saveley
EEE Committee	Twice per Semester	Jamar Brown Ileana Saveley
Facilities Committee	Monthly	Kristine Chalifoux Lynn Stuckey
Finance Committee	Quarterly	Jamar Brown
IASB Governing Board Representative		John Bambenek
Promises Made, Promises Kept	Quarterly	Lynn Stuckey Kerris Lee

Review of Contracts	Weekly	Laurie Bonnett Jamar Brown
Strategic Planning	As needed	Kristine Chalifoux Lynn Stuckey

\*Contractual/Legal/Non-Operational Committees

Administration recommended that the Board of Education update representation for the 2014-15 school year.

Approval of Robeson Change Order No. 09: Matt Foster

Member Bambenek moved, with a second by Member Chalifoux to approve Robeson Change Order No. 09. The motion carried on roll call. Ayes 7. Nays 0.

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. It was necessary for the entire Board of Education to approve the following change orders processed through July 2014. Please note that the total project contingency on this project is \$142,200.00, which leaves the current total at **\$14,859.16**.

<b>CHANGE ORDER NO. 09 (Phase 2 work)</b>		
<b>CHANGE ORDER AUTHORIZATION</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
COA 24B	Owner Request and Unforeseen Field Condition: This credit is for the Fire Alarm Programming and Testing for the Phase 2 work. The subcontractor was unable to meet the Phase 1 schedule last summer; therefore, the District contracted directly with Bennett Electronics to perform this work, meet the schedule and achieve occupancy prior to the start of school. This credit is for the Phase 2 fire alarm programming and testing being backed out of the contractor's scope. The District has contracted directly with Bennett Electronics for the Phase 2 work.	-\$1,779.28
COA 30	Drawing Coordination: Provide power/data at new A/V cabinet location in the Music Room.	\$1,609.28
COA 31	Owner Request: Revise casework by smart board to provide additional storage for library.	\$1,457.20
COA 32	Owner Request: At four (4) rooms, provide quad receptacles in lieu of base bid duplex receptacles.	\$673.70
COA 33	Owner Request: At twelve (12) rooms, provide additional quad receptacles in locations indicated.	\$1,127.12
COA 34	Owner Request: The building has revised the use of two classrooms (ESL 411 and Music 413) for August. As a result, scheduled flooring has been revised per this cost.	\$469.20
COA 35	Owner Request: The building has revised the use of two classrooms (ESL 411 and Music 413) for August. As a result, scheduled casework and electrical have been revised per this cost.	\$3,128.79
COA 36	Field Condition / Owner Request: This change is a credit for repairing and refurbishing the existing manual partition in lieu of replacement and also an add for providing a new bulkhead at the new motorized partition in the lunch room.	\$290.33

COA 38	Drawing Coordination / Owner Request: Cost to field paint new automatic partition in lunch room in lieu of specified finish.	\$2,387.87
COA 39	Drawing Coordination: Remove existing piping in Library Workroom in conflict with new finishes.	\$799.22
COA 41	Field Coordination: Cost to perform flooring prep in corridors on 2 <sup>nd</sup> shift. This work was performed on a time and material not to exceed basis.	\$3,695.46
COA 43	Field Coordination/Drawing Coordination: Remove existing wiremold and electrical on walls conflicting with new casework locations in classrooms 101, 103, 104, 105, 106 and 107.	\$2,940.68
COA 44	Field Coordination: Provide access panels in new bulkhead at new motorized partition in the lunch room for maintenance access.	\$745.01
	<b>TOTAL CHANGE ORDER NO. 09:</b>	<b>\$17,544.58</b>

The total of the change orders for Robeson is:

<b>CHANGE ORDER</b>	<b>AMOUNT</b>
Change Order No. 01 - 08	\$109,796.26
Change Order No. 09	\$17,544.58
<b>TOTAL CHANGE ORDERS:</b>	<b>\$127,340.84</b>

Minority and Female Business Enterprise (MAFBE) Update:

Original Total Project Contract Amount = \$2,184,500

Percentages at time of Bid:

MBE goal = 5-10% (\$2,184,500) = \$109,225 - \$218,450 range

FBE goal = 3-10% (\$2,184,500) = \$65,535 - \$218,450 range

Percentages anticipated at Project Start:

MBE = \$125,000 / \$2,184,500 = 6%

FBE = \$94,449 / \$2,184,500 = 4%

Percentages after Change Order No 09:

MBE participation= 0%

FBE participation = \$92,322.90 / \$2,184,500 = 4%

Note: This project was bid prior to the adoption of the MAFBE policy by the Board.

Administration recommended Board approval of the change order for Robeson totaling \$17,544.58.

Approval of MTD Contract FY15: Matt Foster

Member Bambenek moved, with a second by Member Stuckey to approve the MTD Contract FY15. The motion carried on roll call. Ayes 5. Nays 1. Present 1. Member Lee voted no. Member Bambenek voted present.

The District has provided transportation for high school students via an agreement with Champaign-Urbana MTD since 1977 and started transporting middle school students in 2004. This service has been a major assistance in getting students both to and from school at a reasonable cost to the District.

The annual cost to transport our secondary students in 2014-15 will be \$318,825. Last year it was \$315,516.

Administration recommended that the Board of Education approve and sign the Transportation Agreement between the Champaign-Urbana Mass Transit District and the Champaign Unit 4 School District for the 2014-2015 school year.

**Consent Agenda: Unfinished/New Business**

Member Stuckey moved, with a second by Member Brown to approve the Consent Agenda – New/Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The following Consent Agenda items were approved:

Minutes of August 11, 2014 and August 25, 2014

The minutes were approved as presented.

Human Resource Changes: Ken Kleber

The Human Resource Changes were approved as presented.

Bank Signature Authorizations FY115: Matt Foster

By direction of the Board, two signatures are required on all checks written against checking accounts for the District. Due to changes in principals and attendance center managers a revised list of staff to be authorized as co-signatures on respective accounts for fiscal year 2014-2015 needs to be approved.

Administration recommended Board approval of the revised listing on the respective banking accounts for fiscal year 2014-2015.

Resolution Authorizing Legal Representative to File Request to Intervene in Property Tax Appeal Board Matters: Tom Lockman

Illinois American Water is currently appealing its property tax assessment before the State of Illinois Property Tax Appeal Board. The District is seeking to intervene (along with other impacted agencies) to protect its interests. The Resolution provided to the Board would authorize the District's intervention. At this time, the amount in dispute is approximately \$132,000.

Administration recommended approval of the Resolution Authorizing Legal Representative to File Request to Intervene in Property Tax Appeal Board Matters.

Serious Safety Hazard Area Resolution: Matt Foster

Per Illinois School Code, school districts are not required to provide student transportation when the student resides less than 1.5 miles from his/her school of attendance. However, a school district may choose to provide transportation for students when conditions exist that the Illinois Department of Transportation (IDOT) will approve as "Serious Safety Hazards". With this IDOT approval, the District may claim the student mileage for reimbursement through the Illinois State Board of Education.

During the 1995-96 school year, three applications were approved and each school year the Board of Education is asked to re-affirm by resolution that these "Serious Safety Hazard Areas" exist and the need for District transportation of students than require students to walk through these hazard areas. This allows the District to include these costs on the Transportation claim.

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Passage of the "Resolution to Confirm Serious Safety Hazard Areas" will enable the District to provide safe transportation to students and to be able to claim the cost for reimbursement.

Administration recommended that the Board adopt the Resolution to Confirm Serious Safety Hazard Areas for the 2014-15 school year as presented.

RFP – Security System: Matt Foster

Board Policy states that bids will be solicited when items are expected to exceed a total of \$25,000.

Requests were sent to four vendors, posted on the District's website and advertised in the News-Gazette for Booker T. Washington, all Middle Schools, and Centennial High School. Nine vendors attended a mandatory pre-bid meeting on July 14, 2014. One bid was received and opened on August 20, 2014 from Dynamic Controls.

The cost for the security systems is \$149,578 and will be paid from the Illinois Emergency Management Agency-School and Campus Safety Grant. The grant is for \$231,510.

Administration recommended Board approval of the bid for security systems to Dynamic Controls for \$149,578.

Resolution Authorizing Superintendent's Performance-Based Contract Between the Unit 4 Board of Education and Dr. Judith L. Wiegand: Tom Lockman

The resolution was approved as presented.

**Adjournment**

There being no further business, Member Bambenek moved, with a second by Member Brown, to adjourn the meeting at 9:28 p.m. The motion carried on voice vote.

Board Approved: October 13, 2014