

Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
June 14, 2010 Within the Boundaries of Said District

Regular Meeting

Board Vice President Sue Grey called the Regular Meeting of the Board to order at 6:33 p.m.

Board Members Present

Kristine Chalifoux, Sue Grey, Stig Lanesskog, Tom Lockman, Scott MacAdam, Greg Novak

Board Members Absent

David Tomlinson

Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Assistant Superintendent Judy Wiegand, Chief Financial Officer Gene Logas

Guests

Representatives from CFT, and local media and other interested persons

Approval of Agenda

Member Novak moved, with a second by Member MacAdam, to approve the amended agenda. The motion carried on voice vote. Construction Bids for BTW Project - moved from Consent to Action; Resolution to Abate Working Cash – pulled from consideration.

Executive Session

Member Novak moved, with a second by Member MacAdam, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel related to employee appointments, employments, compensation, dismissals, complaints, staffing allocations 120/2(c)(1), Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), and Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 6:33 p.m.

Open Session

The Board convened into *Open Session* at 7:10 p.m.

Public Comment

Terry Townsend shared concerns related to the rebuilding of BTW.

Action Agenda

2010/2011 Student Code of Conduct

Member Lanesskog moved, with a second by Member MacAdam, to approve the The motion carried on roll call. Ayes 5. Nays 1. Member Novak voted Nay.

Principal Orlando Thomas briefly reviewed the proposed revisions to the 2010/2011 Student Code of Conduct. The key additions to the Code related to cyber bullying and sexual harassment

of staff. The Code consists of an informational section that provides an overview of the tenets of Unit 4's Student Code of Conduct, elementary and secondary sections that discuss disciplinary violations and consequences, elementary and secondary glossaries, and sections that cover transportation issues, administrative procedures regarding substance abuse, student discipline, sexual harassment, electronic network access, student cell phone use, student tardiness (high school), and homework.

Reports

Academic Spotlight – Centennial High School

Centennial teachers Stacey Gross and Cynthia Helms provided an update on students' participation in workshops which introduced them to Japanese art and culture. Stacey Gross and Cynthia Helms traveled to Japan twice as recipients of Japan Fulbright Memorial Fund and Teaching about East Asia Teacher Study Tour grant programs. The purpose of these programs is to increase awareness and understanding of East Asia through culturally authentic teacher training. Motivated to build on these experiences and to provide opportunities for students to consider and experience varied notions of creative expression and cultural diversity beyond the western view, the teachers pursued and were awarded an educational grant from the Japan Foundation Center for Global Partnership.

Geido: the way of art is a study of traditional Japanese art created by Centennial students during four intensive workshops conducted by accomplished artists. The goal of the project was to introduce students to Japanese art and culture through the traditional arts of raku, haiku, shodo (calligraphy), and koto, and focused on authentic hands-on experiences. Students gained insight and appreciation of the Japanese aesthetic of the infinite journey through engagement—*the way of*—as they created art under the direction of accomplished artists in each field. Original works by over 60 students produced during the grant workshops were exhibited at the Indi-go Gallery in downtown Champaign from May 20-23, 2010.

Action Agenda

Construction Bids for the BT Washington Elementary School Project (Exhibit "A")

Member Novak moved, with a second by Member Chalifoux, to approve the bids for the construction of B T Washington Elementary School as presented (excluding bid package #4 and #10 which will be re-bid) for a total of \$6,661,797. The motion carried on roll call. Ayes 6. Nays 0.

Chief Financial Officer Gene Logas provided a brief overview of the BTW construction bids vs. budget. On June 3, 2010, sealed bids were opened for the construction of B T Washington Elementary School.

Bid results are as follows:

Bid #		
2	Site Work & Concrete Contractor – Broeren-Russo	\$1,428,000
3	Structural Steel and Misc Steel Contractor – Stone City Ironworks	\$1,248,000
4	General Trades Contractor – Broeren-Russo	\$5,775,000
5	Roofing Contractor – Top Quality	\$ 594,000
6	Aluminum and Glass Contractor – East Moline Glass	\$ 648,330
7	Fire Protection Contractor – Prairie Fire Sprinkler	\$ 96,242
8	Plumbing Contractor – Reliable Plumbing & Heating	\$ 470,625

9 HVAC & Geothermal Contractor – Commercial Mechanical	\$2,176,600
10 Electrical Contractor – Glesco Electric	<u>\$2,580,000</u>
Total low bid	<u>\$15,016,797</u>

Administration recommended that all bid packages except #4 (General Trades Contractor) and #10 (Electrical Contractor) be awarded. Administration worked closely with the construction manager and architect and believes \$1.7 million can be saved by re-bidding those packages. In the General Trades Package, the exterior concrete building panels and the interior wall covering were much more expensive than anticipated. Only one bid was received for the Electrical Package. Re-bidding this package will result in significant savings.

The approval of seven of the bid packages will allow the project to move forward. It is anticipated that the results of the re-bidding of both packages will be submitted for Board approval at the August 9, 2010 Board Meeting.

The District is in the process of analyzing whether a delay of the award of the General Trades Package could jeopardize the completion of the project by the beginning of the 2011-2012 school year. Under a worst case scenario, the students could begin the 2011-12 school year at Columbia and transition to the new BT Washington in early September.

Charlie Sheele, PKD, provided a brief update on the list of potential reductions related to the general trades package and the electrical package. Stu Brodsky, OWP/P, provided a brief report regarding the options for exterior building materials for the BTW project.

Reports

Proposed Board of Education Policies/Procedures (725.01R ACADEMIC ACHIEVEMENT – Grading)

Assistant Superintendent Judy Wiegand provided a brief overview of the recommended updates to Grading Procedure 725.01R which will be submitted for Board approval at the July 12, 2010 Board Meeting.

Consent Agenda

Member Lockman moved, with a second by Member MacAdam, to approve the Consent Agenda. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the following Consent Agenda items:

Resolution – Prevailing Wage Rates (Exhibit “B”)

The Board of Education adopted the Resolution ascertaining and determining prevailing wage rates, and further, directed the Chief Financial Officer to advertise and file with the State Index Department, a copy of said resolution as required by the Prevailing Wage Act.

According to 820 ILCS 130/9, the Prevailing Wage Act requires all public bodies to annually, during the month of June, investigate and ascertain the prevailing rate of wages established for various crafts of this area, with such information to be made available for inspection by any interested party. Prevailing wage rates for Champaign County have been secured from the Illinois Department of Labor and the appropriate resolution was prepared. When specifications are drawn for contractual services on construction type jobs, the Prevailing Wage Rates will be a part of the general conditions in the respective bid specifications.

Resolution – Permanent Transfer of Working Cash Fund Interest (Exhibit “C”)

The Board of Education adopted the resolution for the permanent transfer of \$345,028.35 from the Working Cash Fund to the Education Fund.

Section 20.5 of The Illinois School Code provides for the permanent transfer of interest earned from investments of the Working Cash Fund. Interest earned from investments during fiscal year 2009, as reported in the June 30, 2009 Audit, total \$345,028.35. The appropriate resolution was prepared providing for the permanent transfer of interest to the Education Fund.

School Resource Officer (SRO) Contract Renewal & Extension (Exhibit “D”)

The Board of Education approved the annual SRO contract renewal/extension through June 30, 2011 at a cost of \$241,821. Per the original contract language, the SRO contract was presented to the Board of Education for annual renewal and extension. The term of the agreement is July 1, 2010 through June 30, 2011. The contract will maintain the current SRO staffing level at five officers.

Operation Hope in Garden Hills

The Board of Education approved the renewal of the Operation Hope in Garden Hills Proposal through the 10/11 school year at a cost to the District of \$49,304.

In February 2008, the Board approved Operation Hope, a collaborative partnership between Champaign Unit 4 Schools, the City of Champaign, the Champaign Park District, and other local social service agencies designed to aggressively develop proactive youth programs that will serve the needs of student residents of the Garden Hills neighborhood. This program has had much success and changed many lives. The District requested the expansion of the Operation Hope Program to provide assistance to additional students. The Lighted School House program has been improved by the Champaign Park District to encompass family activities.

Financial Implications:

College/Career placement liaison (\$20 per hour+ Benefits).....	\$20,438	Paid by CU 4
Certified Teacher (\$30 per hour+ Benefits).....	\$ 4,200	Paid by CU 4
Custodial services.....	\$ 3,316	Paid by CU 4

CU4 Contribution = \$27,954

College/Career placement liaison (\$20 per hour) (Summer Pay).....	\$ 9,123	Paid by City
College/Career placement liaison (\$20 per hour + Benefits) (School Year).....	\$20,438	Paid by City
Part-time college placement liaison (\$20 per hour) (School Year).....	\$14,500	Paid by City
College visits and career site visits.....	\$ 3,000	Paid by City
Satellite computer center.....	\$ 3,000	Paid by City
Transportation services.....	\$ 9,000	Paid by City

City (Grant) Contribution = \$59,061

Facilities use for elementary education program.....	\$20,000	Gift In-Kind CU 4
Facilities use for guest speakers and parent workshops.....	\$ 1,350	Gift In-Kind CU 4

CU4 Gift In-Kind Contribution = \$21,350

Easement Agreement for Parking & Geothermal Energy System with Champaign Park District (Exhibit “E”)

The Board of Education approved the Easement Agreement with the Champaign Park District. Attorney Mike Tague worked with the Park District to obtain an easement agreement for parking and for the placement of the geothermal energy system at B T Washington.

Donation (Skateland)

The Board of Education accepted the donation for summer break skating passes from Skateland valued at \$37,842.00. A donation that is \$5,000 or more in value requires Board approval. The skating passes are for Barkstall, Bottenfield, Carrie Busey, Dr Howard, Garden Hills, Kenwood, Robeson, South Side, Stratton, Washington, Westview, Edison, Franklin and Jefferson.

Bids: Cafeteria – Bread Products, Milk/Juice, Pizza Service; Miscellaneous Supplies; Pavement Repairs; Petroleum Products; Warehouse – Arts & Crafts Supplies, Training Aids & Blood Borne Pathogens Supplies; Yearbook/Events/Sports/Senior Photography Services (Exhibit “F”)

The Board of Education approved the bids as presented. Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were advertised in the News-Gazette and formal requests were mailed to vendors.

FY11 District Depositories

The Board of Education approved the financial institutions outlined above to be used as direct depositories for District funds for FY 10/11.

Annually, the Board needs to formally approve depositories used for financial activities of the District. One local bank (First Midwest Bank) serves as the main depository for the District, with other local banks being used when investments are made. The State channels payments to the District through First Midwest Bank and The Illinois Funds. For fiscal year 10/11, the following financial institutions may be used for financial activities:

Busey Bank	First Midwest Bank
Centrue Bank	Heartland Bank
Chase	The Illinois Funds
Commerce Bank	Illinois Metropolitan Investment Fund (IMET)
First Bank of Savoy	ISDLAF (Illinois Liquid Asset Fund)
First Federal Savings Bank	National City Bank
First Mid-Illinois Bank & Trust	Regions Bank

As funds become available for investment purposes, the District’s Chief Financial Officer solicits bids from these banking institutions to secure the best interest rates on Certificates of Deposits, Treasury Notes, and Commercial Paper. All transactions are in compliance with the Board’s policy (410.04) for the investment of District funds.

2010/2011 IASB Membership Dues

The Board of Education approved continuing its membership in the Illinois Association of School Boards and payment of membership dues for FY10/11 in the amount of \$11,663.00. The dues were based on the District’s ADA and net operating expenses for 2007/2008.

2010/2011 LUDA Membership Dues

The Board of Education approved continuing its membership in the Large Unit District Association and payment of the \$3,000 membership dues for FY 10/11.

Temporary Non-Union Positions & Salaries

The Board of Education approved the guidelines as presented for the Human Resources Department and the Business Office to work collectively to set these temporary salaries based upon funding being available through the Board approved budget.

At various times during the school year, it is necessary to hire individuals to assist with tasks that require additional help to complete. Such tasks include, but are not limited to grounds maintenance, and mowing; painting and major informational mailings to parents and community members.

These temporary positions have been and will continue to be “non-union” positions. In keeping with “past practice” such positions have been posted for a minimum of five days and individuals hired to fill these positions have interviewed with the appropriate supervisors, similar to our normal practice for hiring.

Salaries for temporary positions have been established jointly by the Human Resources Department and the Business Office to insure there is funding available, appropriate for the position and that there is no conflict with the CESP contract for similar work. Salaries generally have been based upon the first step of the previous year of comparable job task, much like what is paid to substitute workers. The salaries for these temporary positions would range from \$9.00 to a maximum of \$10.32 per hour based upon the current CESP contract.

Auditing Standards Requiring more Direct Communication with Board Members (Exhibit “G”)

The Board of Education approved complying with the new auditing standard. A new auditing standard became effective June 30, 2008 that requires the audit firm Virchow Krause to communicate more directly with “those charged with governance”. Part of this increased communication is accomplished with the distribution of correspondence from the firm. At least one Board Member (likely the Board President) may be contacted for a conversation by the auditor. None of this should be construed to imply that the District has or is experiencing any difficulties complying with the audit process. This is a new audit standard that the external auditors must comply with.

Board Minutes

The Board of Education approved the April 26, 2010 & May 3, 10, 17 & 28, 2010 Board meeting minutes as presented.

Bills & Treasurer’s Report (Exhibit “H”)

The Board of Education approved the Bills and Treasurer’s Report as presented.

Human Resource Changes (Exhibit “I”)

The Board of Education approved the Human Resource Changes as presented.

Executive Session

Member Novak moved, with a second by Member Lanesskog, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), and Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 6. Nays 0.

The Board convened into *Closed Session* at 8:56 p.m.

Open Session

The Board convened into *Open Session* at 9:38 p.m.

Human Resource Changes (Exhibit "J")

Member Novak moved, with a second by Member Lanesskog, to approve the Human Resource Changes as presented. The motion carried on roll call. Ayes 6. Nays 0.

The Board of Education approved the appointment of Lynn Peisker as the Community Relations Coordinator effective August 4, 2010, with five paid days in July to be determined by her daily rate. The recommended salary is \$55,000 plus benefits.

The Board of Education approved the appointment of Brian Yacko as Assistant Principal at Central High School effective August 1, 2010 at a recommended salary of \$60,495 plus benefits.

The Board of Education approved the appointment of Brian Easter as Assistant Principal /Facilities & Athletics at Centennial High School effective August 1, 2010 at his current salary of \$71,835 plus benefits.

Student Discipline

Member MacAdam moved, with a second by Member Novak, to expel student #580199 from Jefferson Middle School for the 2010/2011 school year and reassigned to an alternative site at the administration's discretion for violating Conduct Code #24 (Threats to/Intimidation of Staff) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Lockman moved, with a second by Member Novak, to expel student #620410 from Central High School for the 2010/2011 school year and reassigned to an alternative site at the administration's discretion for violating Conduct Code #18 (Physical Confrontation with Staff) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

Member Lockman moved, with a second by Member Chalifoux, to expel student #541097 from Edison Middle School for the 2010/2011 school year and reassigned to an alternative site at the administration's discretion for violating Conduct Code #18 (Physical Confrontation with Staff) and Code #19 (Physical Confrontation with Student) of the Champaign Unit #4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 6. Nays 0.

6/14/10

Regular Meeting

Adjournment

There being no further business, Member Novak moved, with a second by Member Laneskog, to adjourn the meeting at 9:39 p.m. The motion carried on voice vote.

Board Approved: July 12, 2010