

Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
May 9, 2011 within the Boundaries of Said District

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 6:00 p.m.

Board Members Present

Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Tom Lockman, Greg Novak, David Tomlinson

Staff Members Present

Superintendent Arthur Culver, Deputy Superintendent Dorland Norris, Assistant Superintendent Beth Shepperd, Assistant Superintendent Judy Wiegand, Chief Financial Officer Gene Logas

Approval of Agenda

Member Novak moved, with a second by Member Brown, to approve the agenda. The motion carried on voice vote.

Guests

Representatives from CFT, local media and other interested persons

Reports

ROE Annual Facilities Inspection

Director Barbara Ramsay spoke briefly regarding the inspection conducted by the Regional Office of Education (ROE). Each school year the ROE is required, by Illinois School Code and the Illinois State Board of Education, to visit each school facility within its region to assess the condition of the facilities utilizing a "Health/Life Safety Checklist". The visits were conducted during the month of March 2011. A copy of the inspection report was presented to the District on March 31, 2011. By Statute, the District has 45 days after the receipt of the report to correct any identified non-compliant items and to notify the ROE of the corrections. The number of non-compliant items in Unit 4 schools ranged from one to seven. All of the non-compliant items have been corrected or will be corrected during the summer.

Action Agenda

Approval of General Contractor for Carrie Busey Project

Member Tomlinson moved, with a second by Member Chalifoux, to approve the bid from Grunloh Construction for the Carrie Busey Project in the amount of \$13,816,000, and to issue a letter to proceed. The motion carried on roll call. Ayes 7. Nays 0.

CFO Gene Logas provided a brief overview of the administration's recommendation. On April 28, 2011, bids for the selection of the general contractor to build the new Carrie Busey Elementary were received from ten companies. The bids were close and competitive. Grunloh Construction provided the lowest bid in the amount of \$13,816,000. Included in the bid amount is administration's recommendation that alternates 1, 2, 4, 5, 6, 7 and 8 be accepted. Stu Brodsky, OWP/P, provided a brief overview of the alternates. OWP/P had projected the cost to

be \$14,335,427. As such, the District will begin the project \$519,427 under budget. A contract will be returned to the Board of Education upon approval by OWP/P, the administrative staff, and the attorneys.

Ratification of CFT Tentative Agreement (Exhibit "A")

Member Novak moved, with a second by Member Tomlinson, to approve the Tentative Agreement with the Champaign Federation of Teachers for a one-year extension through the 2011-2012 school year. The motion carried on roll call. Ayes 7. Nays 0.

The Champaign Federation of Teachers' (CFT) contract expires on June 30, 2011. The District and CFT reached a Tentative Agreement on April 25, 2011 for a one-year extension of the current contract language. In addition, the extension includes provisions for contributions towards single coverage health care premiums; a Health Reimbursement Arrangement increase of \$50 per year for full-time employees; notification of lane change adjustments in the fall only; differential tables will remain the same for the 2011-2012 school year; and no changes to the current salary schedule during 2011-2012 with one step increase for current bargaining unit members. Off schedule members will receive a 1.5% increase. CFT membership ratified this agreement on May 3, 2011. The Tentative Agreement does not require the addition of personnel. The financial implications are dependent upon current membership and are addressed through the budget process.

Consent Agenda

Member Lockman moved, with a second by Member Chalifoux, to approve the Consent Agenda. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education approved the following Consent Agenda items:

Recommended Building Budgets for Fiscal Year 2012

The Board of Education approved the recommended school budgets for Fiscal Year 2012 in the amount of \$1,384,231 and up to a 20% carry forward.

The Board of Education previously directed administration to prepare building budgets based not only on enrollment, but also to include additional dollars for the number of free/reduced students, the number of gifted students, the number of limited English proficiency students, and the number of special education students. The Board also instructed administration to allocate minimum amounts to art, music, physical education, library, special education, ELL and, at the secondary level, AVID and band/strings. As such, the 2012 building budgets were determined. After calculating each school's budget based on the above information, a factor of 90% was applied to each budget to arrive at the 2012 levels. Administration recommended that both Central and Centennial receive the same allocation for their athletic budgets. The grand total of all school budgets for 2012 is \$1,384,231 which represents approximately a 10% decrease from the prior year.

Jefferson Electrical Service (Exhibit "B")

The Board of Education approved the architectural contract with Bailey Edward Designs in the amount of \$13,980 for the Jefferson electrical service upgrade. Electrical service at Jefferson Middle School requires upgrading because parts for the existing switchgear are no longer available. The service equipment is original as constructed in 1960. The District received a

proposal from Bailey Edward Design to develop drawings, design work, route designation, prepare bid specifications, complete permit applications and complete contract preparation. The fee for Bailey Edward Design's services is \$13,980. The Board had previously approved \$150,000 for the actual replacement of the switchgear out of Fund 61 in 2011-12.

Garden Hills Change Order (Exhibit "C")

The Board of Education approved the change order for Midway Contracting Group for additional asbestos abatement work at Garden Hills in the amount of \$2,400. While completing asbestos abatement work at Garden Hills, Midway Contracting Group discovered asbestos containing pipe fittings after wall demolition.

Multi-Bank Non-Corporate Resolution (Exhibit "D")

The Board of Education approved the Non-Corporate Resolution for Multi-Bank. On August 9, 2010, the Board approved Multi-Bank as a district depository. The Non-Corporate Resolution requires Board approval in order for Multi-Bank to wire interest payments to the District.

Centennial High School Elevator Replacements (Exhibit "E")

The Board of Education approved the architectural contract with Bailey Edward Design in the amount of \$25,077 for the Centennial High School elevator replacement. The elevator requires replacement due to non-compliance. The District received a proposal from Bailey Edward Design for preliminary design work, construction documents, bidding and permit, and construction administration. The fee for Bailey Edward Design's services is not to exceed \$25,077. The Board had already approved \$200,000 for the actual replacement of the elevator out of Fund 61 in 2011-12.

Donation (Marilyn Queller Child Care Center – Books for Early Childhood Center)

The Board of Education accepted the donation of \$5,000 from Marilyn Queller Child Care Center for books for CECC students. These donations are in need of approval by the Board of Education as they are \$5,000 or more in value.

Bids (Sub-Calling System; Warehouse – General Supplies & Paper Supplies; (Exhibit "F"))

The Board of Education awarded the Answering Service bid to Frontline Placement Technologies (AESOP) in the amount of \$14,897.50, the General Supplies bid to the lowest qualified bidders totaling \$9,438.26, and the Paper Supplies bid to the lowest qualified bidders totaling \$254,957.05. Board Policy states that bids will be solicited when items are expected to exceed a total of \$10,000.

Requests were sent to vendors, posted on the District's website and advertised in the News-Gazette for the bid for the District's Answering Service. One vendor responded to the bid which was opened on March 8, 2011. Frontline Placement Technologies, Inc. (AESOP) bid \$14,897.50. Last year's bid was for \$16,087.50.

Bids were mailed to 26 vendors, posted on the District's website and advertised in the News-Gazette for the general supplies bid. Bids were received and opened from 12 vendors on April 5, 2011. Staff recommends the item-by-item award of general supplies to the lowest qualified bidder, totaling \$9,438.26. Last year's bid was \$7,320.82.

Bids were mailed to 36 vendors, posted on the District's website and advertised in the News-Gazette for the paper supplies bid. Bids were received from 16 vendors and opened on March 8, 2011. Staff recommends the item-by-item award of paper supplies to the lowest qualified bidder totaling \$254,957.05. This does not include the serving container trays which need to be rebid. Last year's paper supply bid was \$294,910.66.

The cost for the District's Answering Service for FY12 is \$14,897.50 and will be paid from the Human Resources budget. The total cost of general supplies is \$9,438.26 and the total cost of paper supplies is \$254,957.05 which will be paid from the District's warehouse inventory account, then charged to the school's and department's accounts as supplies are ordered.

Bid - Warehouse – Custodial Supplies, Revised (Exhibit “G”)

The Board of Education approved the revised custodial supply bids totaling \$27,256.42. Board Policy states that bids will be solicited when items are expected to exceed a total of \$10,000. Requests were sent to 50 vendors, posted on the district's website and advertised in the News-Gazette for the custodial supply bid. Twenty-two bids were received and opened on February 8, 2011. Administration recommended the custodial supplies be awarded item-by-item to the lowest qualified bidder totaling \$24,008.88 at the March 14, 2011 Board Meeting. Due to non-compliance issues and bidding errors, the custodial supply bid was revised on April 11, 2011 for a total of \$27,150.32. The district was notified on April 20, 2011 that a vendor could not supply two items, this affected three vendors. The revised total cost for custodial supplies is now \$27,256.42. Last year's bid totaled \$25,042.98.

2011-2012 IHSA Memberships

The Board of Education approved the IHSA memberships for Central and Centennial for the 2011-12 school year. Each year, the Illinois High School Association (IHSA) requires confirmation that member schools are recognized by the ISBE and that each school's Board of Education/governing board has voted to adopt and abide by the constitution, bylaws, terms and conditions, and administrative procedures, guidelines, and policies of the Association.

Champaign-Urbana Schools Foundation Financial Support

The Board of Education approved a maximum annual contribution of \$15,000 to the Champaign-Urbana Schools Foundation. Over the last several years, the Champaign-Urbana Schools Foundation has done a tremendous job of supporting our school district and our teachers. This year alone they donated \$117,892.60 in grants and various programs to fund projects for numerous teachers. In order to continue this level of support, the Foundation requested that the District contribute \$15,000 to their operations.

Minutes – February 7 & 22, 2011 & April 4, 11 & 25, 2011 Board Meetings

The Board of Education approved the minutes as presented.

Bills & Treasurer's Report (Exhibit “H”)

The Board of Education approved the bills and treasurer's report as presented.

Human Resource Changes (Exhibit “T”)

Member Lanesskog moved, with a second by Member Lockman, to approve the HR Changes as presented. The motion carried on roll call. Ayes 6. Nays 0. Abstained 1. Member Tomlinson abstained due to a conflict of interest.

Executive Session

Member Lanneskog moved, with a second by Member Tomlinson, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1) and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 6:57 p.m.

Open Session

The Board convened into *Open Session* at 9:00 p.m.

Adjournment

There being no further business, Member Novak moved, with a second by Member Tomlinson, to adjourn the meeting at 9:00 p.m. The motion carried on voice vote.

Board approved: June 13, 2011