

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
February 13, 2012 within the Boundaries of Said District**

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Thomas Lockman, Greg Novak, Dave Tomlinson

Staff Members Present

Interim Superintendent Judy Wiegand, Chief Operating Officer, Gene Logas, Interim Executive Director of Human Resources Arlene Blank, Interim Executive Director of Human Resources, Margie Jobe, Interim Executive Director of Curriculum Design, Educational Services & Equity Pat Lewis, Interim Executive Director of Curriculum Design, Educational Services & Equity Mary Muller.

Approval of Agenda

Member Tomlinson moved, with a second by member Novak, to approve the agenda as presented. The motion carried on voice vote.

Executive Session

Member Lockman moved, with a second by Member Novak, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

Guests

Representatives from CFT, local media and other interested persons

Public Comment

Patricia Rossen wanted more discussion regarding working cash bonds and laptops for every student.

Reports

Resolution: Notice of Intent to Issue Working Cash Bonds

At the Board Meetings in January, administration discussed with the Board and the public the need to issue up to \$15.5 million in Working Cash Bonds. Gene Logas highlighted improvements that would be made and the time frame for their completion. In addition, \$500,000 has been budgeted for issuance costs. Administration presented the Resolution Authorizing the Issue of not to exceed \$15,500,000 in Working Cash

Fund Bonds. There was significant dialogue between Board members regarding the importance of building improvements needed.

Administration introduced the resolution which will ultimately be considered for passage by the Board on February 27, 2012. If approved, administration will place an ad in the local paper advertising the intent to issue Working Cash Bonds. Once the ad is published in the paper, the 30 day petition period will start.

It has been estimated by Stifel Nicolaus that the tax increase on a \$150,000 home will be a 4.5 ¢ increase for 20 years (\$22.50/per year).

Resolution: Expressing Intent to Reimburse Certain Capital Expenditures From Future Bond Proceeds

The Working Cash Bonds being contemplated will not be issued until July or August 2012. Expenses, however, on some of the projects will be incurred as early as April or May. This resolution will allow the school district to make the payments out of the O & M Fund and then reimburse such fund with the working cash proceeds when they are received.

Consent Agenda – Unfinished Business

Member Novak moved, with a second by Member Tomlinson, to approve the Consent Agenda- Unfinished Business. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education approved the following Consent Agenda items:

Proposed Policies and Procedures

In an effort to keep the District's Policies and Procedures Manual current and up to date, the following policy was approved at the February 13, 2012 Board Meeting:

Policy 355 Succession of Authority to the Superintendent

Indicates updates to District policy.

Consent Agenda –New Business

Member Chalifoux moved, with a second by Member Tomlinson, to approve the Consent Agenda – New Business. The motion carried on roll call. Ayes 7. Nays 0.

The Board of Education approved the following Consent Agenda items:

Solar Panel Installation

A 2kW solar panel system was installed on the roof at the new BTW last summer. This bid came in at about \$20,000. It has always been the intent to install a 2kW system at the new Carrie Busey in Savoy. The base structure for the support of the 2kW system is already in place, as they needed to put this in before the roofing. Also, the Carrie Busey budget does already include the cost of the installation, whether or not grant money is obtained. There is a solar panel grant available from ICECF. However, the grant is for small scale 1kW systems. Carrie Busey would not qualify.

Administration proposed installing a 1kW system at Jefferson Middle School if we can secure grant funding. Susan Zola is on board with this. Jefferson has already applied for a grant to fund STEM curriculum. Part of the ICECF grant is a requirement for a curriculum component. It seems to make sense to pair a solar installation with the STEM curriculum. The grant deadline is March 26th.

Note that there is a local supporter of solar installations. Per Kristine, a gentleman named Ty Newell will cover the balance of the cost of the \$10,000 1kW systems (at all middle schools and high schools). For every 1kW system we get funded by ICECF, he will pay the 10% match that the district must pay. So, they are free.

The cost of the solar panel at Carrie Busey is in the construction budget. In addition, the cost of a solar panel at Jefferson will be covered by grants or we will not proceed.

Administration recommended the acquisition and installation at both Carrie Busey Elementary School and Jefferson Middle School if funding can be secured.

Approval of Carrie Busey Change Order #2

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders processed through December 2011. Please note that the total project contingency on this project is \$737,515, which leaves the current total at **\$692,352.32**.

CHANGE ORDER NO. 02		
CONSTRUCTION PROPOSAL REQUEST	DESCRIPTION	AMOUNT
CPR 02	This change was for elevator electrical feeder and cabinet heater disconnect adjustments. The elevator feeder revision was done to coordinate with elevator requirements. The cabinet unit heater issue was a change from a surface mount to a tamperproof, built-in thermostat and integral disconnect switch inside the units.	\$9,465.50
CPR 05	This change was the addition of twenty-six (26) GFCI outlets for all the infrared sensor operated lavatories throughout the building. Note this cost averages out to \$297 each, which is not unreasonable for this change during construction. The other option would have been to change to battery powered infrared at the sinks, which would be an ongoing maintenance issue and undesirable to the District. This omission was a coordination issue that was overlooked. Note BTW had the same issue; however, it was not discovered on BTW until CB had already been bid.	\$7,722.98
CPR 10	This change was a revision of two (2) cabinet unit heaters. The heaters would not fit in the walls as shown on the Contract Documents; therefore, they were changed to	-\$950.00

	smaller wall heaters.	
CPR 11	This change upgraded the heat pump filter rack assemblies. The change was to add individual filter closures at all the heat pump units. This allows for tight air balancing over and above the manufacturer standard and stops air leakage. Note these were added at BTW (after Carrie Busey was bid). This change also revised the size of one of the heat pump units in the building.	\$3,874.88
CPR 14	At the Owner's request, change the color of the rubber treads and risers to a slightly darker shade of the specified color (blue) for maintenance reasons. This will hide the dirt better.	\$0.00
CPR 16	At the Owner's request, change all operable windows on the building from project out to project in to facilitate ease of use.	\$0.00
CPR 19	This change revised a door to be fire rated as required by code.	\$1,007.56
CPR 21	This change was for the sprinkler pipe alarm valve backflow type. The revision resulted in a net cost increase as a result of the different valve types. This change reflects a difference in cost for the change in material; there was no labor change.	\$326.66
CPR 35	This change adjusted the location of sanitary lines under the building. The column footings were in place, and the excavation for the sanitary location shown on the Drawings would have been too close to the footings. Moving the line resulted in longer lengths of piping. This work was done as a Field Directive back in early September to maintain the construction schedule. Note this work was done as a not-to-exceed price. The contractor's actual costs exceeded their quote; however, we held them to their original pricing. We did not allow an increase in part because the extra in material requested we had already told them they needed to include when negotiating the not-to-exceed price to begin with.	\$3,213.00
TOTAL CHANGE ORDER NO. 02:		\$24,660.58

Administration recommends Board approval of the change order for Carrie Busey Savoy totaling \$24,660.58.

Approval of Carrie Busey Change Order #3

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders processed through December 2011. Please note that the total project contingency on this project is \$737,515, which leaves the current total at **\$682,006.98**.

CHANGE ORDER NO. 03		
CONSTRUCTION PROPOSAL REQUEST	DESCRIPTION	AMOUNT
CPR 25	Add roof curbs at solatubes at Owner's request. There are thirty-one (31) locations, so this averages out to \$167.91 each, which is not unreasonable for this change during construction. This is not a manufacturer requirement; however, curbs will make for a better installation. We will have a better roof flashing condition, and these areas will be less likely to leak over time. Note that roof curbs were added at the BTW installation during construction by the roofing contractor.	\$5,205.30
CPR 28	Add additional power and data outlets at several offices in the administrative area at Owner's request to provide some added flexibility in the furniture configuration. There are eleven (11) locations, so this averages out to \$167.47 each, which is not unreasonable for this change during construction.	\$1,842.12
CPR 34	Provide mock-up at Imperial Concrete offices of integral colored concrete. This work was done as a Field Directive back in August. With the difficulties encountered at BTW and at GH with stained concrete, looking at pouring the concrete with integral color (as opposed to staining it later) was suggested. At the time, it was anticipated that the integral color would be less expensive than dying the concrete. That was not the case when final contractor pricing was back. From a timing standpoint, the mock-up would have needed to be reworked in order to choose the appropriate integral color. This would have delayed the slab pours. For cost and scheduling reasons, we discarded the idea of integral color in favor of staining the concrete per the Contract Documents.	\$1,874.25
CPR 36	Provide temporary water line to the site to enable the geothermal well drilling to begin. This work was done by a Field Directive back in September. The permanent water line to the site entailed trenching across Prairie Rose Lane. We were waiting on the fire service permit at the time, as this line was to go in the same trench. Also, we needed to resolve bonding issues for the right-of-way excavation permit required by the Village to trench the road. Due to all these constraints, the best solution to maintain the project schedule was to provide temporary water to the site.	\$960.69
CPR 43	Add coaxial outlets to the principal office and to the library at Owner's request. Coaxial locations were installed at BTW and at GH. This was not shown on the drawings for Carrie	\$462.98

included in both the Project Budget for Westview and the Project Budget for the remaining four elementary schools.

Administration recommended acceptance of the contract with Cannon Design for Basic Services, Cost Estimating for Design Development, Construction Documents, Bidding and Construction Administration in the total amount of \$477,040.

Fiber Wide Area Network Connections

In the Information Technology Department's ongoing quest to improve service and reduce costs the District filed E-rate forms to bid out the Wide Area Network (WAN) connections for internet access. The reasons we made this move was in support of the wireless solution the District is planning on implementing. With the need for one to one computing for testing and educational reasons the bandwidth requirements are only going to increase.

During the inquiries into one to one computing and wireless initiatives those Districts deploying these technologies experienced an overall increase in connections in the area of 3.6 to one. Meaning the current 5,000 plus connections would increase to well over 15,000. Those Districts with the aforementioned solution in place for a couple of years have experienced even higher increases with many students having not one but multiple connections at one time.

Our bid specifications were set at 1GB between schools and an outside connection of 10GB for a monthly service fee and a period of 5 years. This specification is ten times the current data speed we have available. The bandwidth requirements in the District should be covered for the next ten years with this specification. The ever increasing need for access (anytime, anywhere and any device) is driving the ever increasing use of personal devices for access. Keeping up with this demand is going to be an ever increasing challenge. Using E-rate to get ours in place is a pre-emptive move, having the resources before needing them is the correct method to approach the unknown future requirements.

The District received four bids and the E-rate requirement is that the lowest bid wins unless there is an overwhelming reason for deviation. The winning bid came from Champaign Telephone Company. This bid also continues our commitment to partner with the City of Champaign, Urbana School District 116, the University of Illinois and the City of Urbana on the UC2B project.

Overall this change represents a decrease in District billable expenditures of approximately \$248,400.00. The \$377,000.00 annualized cost will be subsidized with E-rate Priority 1 at 65% resulting in District out of pocket expense of \$131,950.00 annually for ten times the bandwidth.

Administration recommended to accept the bid from Champaign Telephone Company for fiber connections between the schools and out to the internet.

Bid – Elevator Replacement at Centennial High School

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were sent to vendors, posted on the district's website and advertised in the News-Gazette on January 14, 2012 for the replacement of the elevator at Centennial High School.

On the afternoon of Thursday, January 26, 2012, bids were received from eight companies for the replacement of the elevator. The low bidder was Petry-Kuhne for \$121,900.00, (with an option to take a deduct alternate of (\$16,800) by change order should conditions allow after uncovering the jack hole). \$200,000 has been budgeted in Fund 61 for this work to be completed in 2011-12.

Administration recommended the Board of Education approve the Elevator Replacement bid to Petry-Kuhne for \$121,900.00.

Bid: Interactive Whiteboards and Digital Projectors

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were sent to 46 vendors, posted on the district's website and advertised in the News-Gazette for Interactive Whiteboards and Digital Projectors. Roger Grinnip, IT Director, believes this is a very competitive bid that should be approved by the Board of Education.

On the January 31, 2012, bids were received from one company for Interactive Whiteboards and Digital Projectors. The bid was from Bradfield's for \$177,736.00 and will be paid from the Title 1 Grant.

Administration recommended the Board of Education approve the Interactive Whiteboards and Digital Projectors bid to Bradfield's for \$177,736.00.

Bid: Refurbish Laptop Computer Units

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were sent to 46 vendors, posted on the district's website and advertised in the News-Gazette for Refurbished Laptop Computer Units.

On the January 31, 2012, bids were received from six companies for Refurbished Laptop Computer Units. The lowest bid was from System Liquidation, Inc. for 68 refurbished Dell Latitude E6400 laptop computers (2.53 Ghz) for \$22,372.00. These computers will be paid from the Title 1 Grant.

Administration recommends Board of Education approval of the Refurbished Laptop Computer Units bid to System Liquidation for \$22,372.00.

Minutes – January 9, 2012 and January 23, 2012 Board Meetings

The Board of Education approved the minutes as presented.

Bills & Treasurer's Report

The Board of Education approved the bills and treasurer's report as presented.

Human Resource Changes

The Board of Education approved the Human Resource Changes as presented.

Executive Session

Member Lockman moved, with a second by Member Chalifoux, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), Land Acquisition 120/2(c)(5), Student Discipline 120/2(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 7. Nays 0.

The Board convened into *Closed Session* at 6:47 p.m.

The Board convened into *Open Session* at 8:45 p.m.

Student Discipline

Member Lanesskog moved, with a second by Member Lockman, to expel student #530470 from Central High School for the remainder of the 2011/2012 school year and all of the 2012/2013 school year. He/she should be reassigned to READY for violating Conduct Code #18 (Physical Confrontation with Staff) and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period if graduation requirements have not been met. The motion carried on roll call. Ayes 6. Nays 0. Abstained 1. Member Grey Abstained.

Member Tomlinson moved, with a second by Member Lanesskog, to expel student #631537 from Central High School for the remainder of the 2011/2012 school year. He/she should be reassigned to READY for violating Conduct Code #18 (Physical Confrontation with Staff) and #19 (Physical Confrontation with Student) of the Champaign Unit 4 Student Code of Conduct. The student may return to his/her regularly assigned school following the expulsion period. The motion carried on roll call. Ayes 5. Nays 2. Member Brown and Member Lockman voted no.

Adjournment

There being no further business, Member Lockman moved, with a second by Member Chalifoux to adjourn the meeting 8:50 p.m. The motion carried on voice vote.

Board Approved: March 12, 2012