

**Minutes of the REGULAR Meeting of the Board of Education
Community Unit School District No. 4, Champaign County, Illinois
Mellon Administrative Center, 703 S. New Street, Champaign, Illinois
March 12, 2012 within the Boundaries of Said District**

Regular Meeting

Board President Sue Grey called the Regular Meeting of the Board to order at 5:30 p.m.

Board Members Present

Jamar Brown, Kristine Chalifoux, Sue Grey, Stig Lanesskog, Thomas Lockman

Board Members Absent

Dave Tomlinson joined via the telephone at 6:00 p.m. for the Communications portion of the Board Meeting.

Staff Members Present

Interim Superintendent Judy Wiegand, Chief Operating Officer, Gene Logas, Interim Executive Director of Human Resources Arlene Blank (joined the meeting at 6:20), Interim Executive Director of Curriculum Design, Educational Services & Equity Pat Lewis, Interim Executive Director of Curriculum Design, Educational Services & Equity Mary Muller.

Approval of Agenda

Member Lanesskog moved, with a second by member Lockman, to approve the agenda as presented. The motion carried on voice vote.

Executive Session

Member Lockman moved, with a second by Member Lanesskog, to adjourn into *Closed Session* in accordance with the Illinois Open Meetings Act (5 ILCS 120/2c) to consider Personnel 120/2(c)(1), Negotiations 120/2(c)(2), Property Acquisition/Lease/Purchase 120/2(c)(5), Student Discipline 120/2(c)(9), and Actual/Potential Litigation 120/2(c)(11). The motion carried on roll call. Ayes 5. Nays 0.

The Board convened into *Closed Session* at 5:33 p.m.

Open Session

The Board convened into *Open Session* at 6:00 p.m.

A moment of silence was observed in honor of Greg Novak.

Guests

Representatives from CFT, local media, Greg Novak's family, and other interested persons.

Public Comment

There were no public comments.

Communications

Deb Foertsch CFT President, Argie Johnson CESP President, Gabby McClenndon PTA Council, Superintendent Judy Wiegand and each Board Member spoke about Greg Novak and what he meant to them. Donna Novak also shared some thoughts with the Board about Greg.

Action Agenda – New Business

Member Chalifoux moved, with a second by Member Lanesskog, to approve the Superintendent's Contract. The motion carried on roll call. Ayes 5. Nays 0.

ReportsDocument Phase presentation for Westview Addition/Renovation: Gene Logas

Stu Brodsky and Jessica Gilbert from Cannon Design provided a document phase presentation for the Westview Addition/Renovation Project. Items in the presentation included an update on the building design including floor plan and building elevations, as well as a status on the cost model and the project schedule.

Common Core Update: Trevor Nadrozny

The Common Core State Standards Initiative is a state-led effort to establish a shared set of clear educational standards for English language arts and mathematics that states can voluntarily adopt. Illinois has chosen to voluntarily adopt these standards. The standards have been informed by the best available evidence and the highest state standards across the country and globe and designed by a diverse group of teachers, experts, parents, and school administrators, so they reflect both our aspirations for our children and the realities of the classroom. These standards are designed to ensure that students graduating from high school are prepared to go to college or enter the workforce and that parents, teachers, and students have a clear understanding of what is expected of them. The standards are benchmarked to international standards to guarantee that our students are competitive in the emerging global marketplace.

Champaign Unit District #4 has embarked on the journey of implementing the common core standards. This began last year with writing and alignment of common core standards in mathematics at Kindergarten and awareness of these standards in English language arts. Trevor Nadrozny provided an update to the Board of where we currently are in the process leading to the implementation of the PARCC (Partnership for Assessment of Readiness for College and Careers) assessment that will reflect the Common Core standards and students understanding of these standards in 2014.

District Technology Plan: Roger Grinnip

Member Lockman moved, with a second by Member Chalifoux to approve the Technology Plan for SY 2013-2015. The motion carried on roll call. Ayes 5. Nays 0.

The District is required to formulate a Technology Plan every three years. This is a requirement to participate in the Priority II e-rate funding which amounts to \$120,000 per year in the past three years.

This plan was completed in collaboration with the Curriculum Department, Technology Department and Special Education Department at both the elementary and secondary level. Many other plans were included in the formulation of this plan. The Great Schools Together plan focused the input from all our stakeholders and guided the overall development. The District's Continuous Improvement Plan was used to guide the achievement Goals for all students.

The Technology Plan submitted for approval was developed with curriculum being the driving factor. Technology integration will be more effective with curriculum inclusion than just providing hardware as we have done in the past. The current plan includes the proposed infrastructure, student wireless computers and classroom devices for instructional and testing purposes. A summary of the proposed technology plan was provided.

Action Agenda – New BusinessStaffing Requests: 2012-2013 School Year

Member Lockman moved, with a second by Member Brown, to approve the staffing requests for the 2012-13 school year. The motion carried on roll call. Ayes 5. Nays 0.

Certified Staff: District administration recommended the approval of 6.5 FTE certified teaching positions. The position(s) will not be filled if final enrollment number(s) do not merit the need.

The positions are:

- 3.0 Certified Teaching Positions; these positions are necessary to meet projected student enrollment needs.
- .50 ESL Teacher for Magnet Program at BTW
- .50 ESL Teacher for Franklin Middle School 6th Grade
- .50 Mandarin Chinese Teacher at Franklin Middle School 6th Grade
- 2.0 Instructional Technology Specialists

Classified:

- Secretary II for Records Department
- Mentor/Volunteer Positions at Central High School and Centennial High School

Administration: District administration recommended that the administrative position of Assistant Director of Technology be funded for the 2012-2013 school year. This position was part of previous budget reductions and not filled during the 2011-2012 school year. This position is a 1.0 FTE, 260 days per year administrator position.

Consent Agenda – New Business

Member Lanesskog moved, with a second by Member Chalifoux, to approve the Consent Agenda – New Business. The motion carried on roll call. Ayes 5. Nays 0.

The Board of Education approved the following Consent Agenda items:

Semi-Annual Review of Closed Session Minutes

It was the Board's decision that the Closed Session Minutes remain closed

Minutes of February 13, 2012 and February 27, 2012

The Board of Education approved the minutes as presented.

February Bills and Treasurer's Report

The Board of Education approved the Bills and Treasurer's Report as presented.

Approval of Change Order at BTW: Gene Logas

Arlene Vespa has authority to approve change orders up to \$25,000. After that she must check with the Board President and a designated Board Member before signing the paperwork which leads to a change order. That process has been adhered to. At this time it is necessary for the entire Board of Education to approve the following change orders through February 2012. Please note that the project contingency on this project is currently \$844,920.

East Moline Glass
scope

-\$1,627 Permanent cylinders and cores moved to GCT

\$0 Remove lock cylinders from the Nanawall doors

\$5,039 Replace glass damaged by vandalism

\$1,048 Temporary fix for damage by vandalism

\$4,460 Total change order #5

The total of the change order for B T Washington is \$4,460.

Administration recommended Board approval of the change order for B T Washington totaling \$4,460.

Authorization of Centennial High School Fire Alarm Upgrade Project: Gene Logas

The State of Illinois has made funds available for the School Maintenance Grant Program. The dollar-for-dollar state matching grant program provides up to \$50,000 in matching funds for the maintenance or upkeep of buildings for educational purposes. Administration believes that the Fire Alarm Upgrade Project at Centennial High School (a safety issue) will receive favorable consideration from the Regional Office of Education and the Illinois State Board of Education. In order to move forward with the grant application process, the Board of Education must authorize the school maintenance project.

The district could receive up to \$50,000 in grant funds, with local matching funding estimated to be \$150,000.

Administration recommended that the Board of Education authorize the Centennial High School Fire Alarm Upgrade Project.

Bid – Central High School Academy Rooftop Cooling Unit: Gene Logas

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were mailed to nine vendors, posted on the district's website and advertised in the News-Gazette. Bids were opened on February 22, 2012.

On February 22, 2012, bids were received from three companies for the Central High School Academy Rooftop Cooling Unit bid. The low bidder was Reliable Plumbing and Heating Company for \$24,675.00. This has been budgeted in Fund 61 for this work to be completed in 2011-12.

Administration recommended that the Board of Education award the Central High School Academy Rooftop Cooling Unit bid to Reliable Plumbing and Heating Company for \$24,675.00.

Bid – Centennial Hot Water Tank Replacement: Gene Logas

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were posted on the district's website and advertised in the News-Gazette. Bids were opened on March 1, 2012.

On March 1, 2012, bids were received from four companies for the Centennial High School Hot Water Tank Replacement bid. The low bidder was Xtreme Mechanical for \$149,500.00. This has been budgeted in Fund 61 for this work to be completed in 2012-13.

Administration recommended that the Board of Education award the Centennial High School Hot Water Tank Replacement bid to Xtreme Mechanical for \$149,500.00.

Bid – Custodial Supplies: Gene Logas

Board policy states that bids will be solicited when items are expected to exceed a total of \$10,000. As part of the bidding process, bids were mailed to 40 vendors, posted on the district's website and advertised in the News-Gazette. Bids were opened on January 31, 2012.

On January 31, 2012, bids were received from 17 vendors for the Custodial Supply bid. Staff recommends the item-by item award of custodial supplies to the following lowest qualified bidders:

Central Poly Corporation	\$645.00
Central Supply	\$819.60
CVS Flags	\$638.04
Genesis II, Inc.	\$3,633.72
HP Products Corporation	\$19,855.46
Interboro Packaging Corporation	\$394.00
Pyramid School Products	\$10,704.23
Quill Corporation	<u>\$34.20</u>
	\$36,724.25

The initial cost will be charged against the District's warehouse asset account and expenses as supplies are ordered. The prior year's bid totaled \$27,256.42. The increase is partially due to more items being put out for bid.

Administration recommended that the Board of Education approve the item-by-item award of custodial supplies totaling \$36,724.25.

Human Resource Changes

The Board of Education approved the Human Resource Changes as presented.

Human Resources – Administrative Leave & Administrative Appointment

Employee #161861, a tenured teacher, failed to meet the requirements of the employee's formal Remediation Plan. Failure to meet the plan resulted in an overall unsatisfactory summative evaluation rating. The Board of Education is scheduled to take action on the unsatisfactory rating at the March 26, 2012 Board meeting. The employee was placed on administrative leave on February 29, 2012. District administration is recommending approval for up to 10 additional days of paid leave.

The Superintendent recommended the appointment of Dr. Laura Taylor as the Assistant Superintendent for Achievement and Pupil Services effective July 1, 2012. The recommended salary for Dr. Taylor is \$140,000, plus all appropriate administrative fringe benefits.

Adjournment

There being no further business, Member Chalifoux moved, with a second by Member Lanesskog to adjourn the meeting 7:40 p.m. The motion carried on voice vote.

Board Approved: April 9, 2012